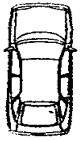


INS. CASE OWNER:

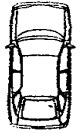
**ASSIGNMENT**

Surveyor: \_\_\_\_\_ DOI: \_\_\_\_\_ Date / Time : **24.07.2023**  
Registered in Merimen: \_\_\_\_\_

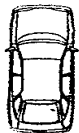
**Pre-assign / CCU / FTE**

Insured Vehicle No. : **SHA 3339D** Claim No. : **S3M04OBJ**  
Name of Insured : **COMFORT TRANSPORTATION PTE LTD** Policy No. : **P2478218**  
Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_ Make / Model : \_\_\_\_\_  
**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **21/07/2023 14:15** Place of Accident : **TPE, Singapore**  
Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

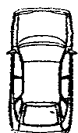
If NO, Driver Name / Age : \_\_\_\_\_ OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO  
Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO ) Insured Liability : % **Final ? Yes / No**

**SKS 4783S**

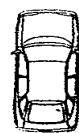
INSRS: **SpeedWerkz**  
WSP: **Pte Ltd**  
Tel : \_\_\_\_\_  
Liability : \_\_\_\_\_  
RMKS: \_\_\_\_\_



INSRS: \_\_\_\_\_  
WSP: \_\_\_\_\_  
Tel : \_\_\_\_\_  
Liability : \_\_\_\_\_  
RMKS: \_\_\_\_\_



INSRS: \_\_\_\_\_  
WSP: \_\_\_\_\_  
Tel : \_\_\_\_\_  
Liability : \_\_\_\_\_  
RMKS: \_\_\_\_\_



INSRS: \_\_\_\_\_  
WSP: \_\_\_\_\_  
Tel : \_\_\_\_\_  
Liability : \_\_\_\_\_  
RMKS: \_\_\_\_\_

| Date/ Time                                                                                                                                                |  | STAGE                                         | DATE / PIC               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------|--------------------------|
| <b>SKS 4783S - X</b>                                                                                                                                      |  |                                               |                          |
| <b>SHA 3339D - Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date Reported By</b>                                     |  |                                               |                          |
| CC3/AIG15015972/H1pb3q2 15/12/2015 SHA 3339D SJM 6808K 19/09/2015 18/12/2015 S LSP                                                                        |  | Non-Reporting ltr (1st):                      |                          |
| CC3/AXA11000542/Faf2k2 06/05/2011 SHA 3339D SFZ 7620G 03/01/2011 10/05/2011 KWS                                                                           |  | Non-Reporting ltr (2nd):                      |                          |
| CC4/ASM21004155/Aba3q2 13/07/2021 SLQ 8851B SHA 3339D 28/03/2021 14/07/2021 HMK                                                                           |  | Non-Reporting ltr (Final):                    |                          |
| CS/FC117021428/Grbe2 04/01/2018 SLE 1774A SHA 3339D 03/11/2017 05/01/2018 NA                                                                              |  | Notification ltr (if non-pickup):             |                          |
| NA/AIG21004077/h4 30/03/2021 LEOW YIH SHYAN SLQ 8851B SHA 3339D 28/03/2021 15/04/2021 LSH                                                                 |  | After call ltr to OI:                         |                          |
| NS/INC16024976/H1vbn2 12/01/2017 SHA 3339D GZ 9000X 30/12/2016 13/01/2017 CKL                                                                             |  |                                               |                          |
|                                                                                                                                                           |  | <b>Documentation Check List:</b>              | <b>Handler</b>           |
|                                                                                                                                                           |  |                                               | <b>Typist</b>            |
|                                                                                                                                                           |  | Notification ltr (if non-pickup)              | <input type="checkbox"/> |
|                                                                                                                                                           |  | After call ltr to OI:                         | <input type="checkbox"/> |
|                                                                                                                                                           |  | Authorisation To Act:                         | <input type="checkbox"/> |
|                                                                                                                                                           |  | Release Voucher:                              | <input type="checkbox"/> |
|                                                                                                                                                           |  | Final Repair Bill:                            | <input type="checkbox"/> |
|                                                                                                                                                           |  | Car Rental Invoice:                           | <input type="checkbox"/> |
|                                                                                                                                                           |  | Towing Invoice                                | <input type="checkbox"/> |
|                                                                                                                                                           |  | LTA / GIA :                                   | <input type="checkbox"/> |
|                                                                                                                                                           |  | Medical Bill:                                 | <input type="checkbox"/> |
|                                                                                                                                                           |  | PIR:                                          | <input type="checkbox"/> |
|                                                                                                                                                           |  | Mandate/Reject Instruction:                   | <input type="checkbox"/> |
|                                                                                                                                                           |  | LOD                                           | <input type="checkbox"/> |
|                                                                                                                                                           |  | Payment Breakdown Form:                       | <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b> Date/Time: _____ Sent By: _____                                                                                                 |  | Post-Repair Photos:                           | <input type="checkbox"/> |
|                                                                                                                                                           |  | Others:                                       | <input type="checkbox"/> |
| <b>FINALIZATION</b> Date/Time: _____ Confirm with: _____ Confirm by: _____                                                                                |  |                                               |                          |
| Repair Cost: S\$ _____ ( _____ days) Reduction: _____ % Email <input type="checkbox"/> Call <input type="checkbox"/>                                      |  |                                               |                          |
| <b>FINAL SETTLEMENT</b> Date/Time: _____ Confirm with _____ Email <input type="checkbox"/> Call <input type="checkbox"/>                                  |  |                                               |                          |
| Final Liability: % _____ (Agreed / Assessed) BOLA S/N No. : _____ If NO or B 28, Ass. Lia : _____                                                         |  |                                               |                          |
| Repair Cost: S\$ _____                                                                                                                                    |  |                                               |                          |
| Loss of Rental (LOR): S\$ _____ ( _____ days)                                                                                                             |  |                                               |                          |
| Loss of Use (LOU): S\$ _____ (\$ _____ x _____ days)                                                                                                      |  |                                               |                          |
| Loss of Income (LOI): S\$ _____ (\$ _____ x _____ days)                                                                                                   |  |                                               |                          |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |  |                                               |                          |
| GIA/LTA Search S\$ _____                                                                                                                                  |  |                                               |                          |
| Medical: S\$ _____                                                                                                                                        |  |                                               |                          |
| Disbursement: S\$ _____ (e.g. Tow/ Independent )                                                                                                          |  | 1) Claim status: Normal/Reject/Private Settle |                          |
| Legal Cost S\$ _____                                                                                                                                      |  | 2) Report Format:                             |                          |
|                                                                                                                                                           |  | 3) Survey fee:                                |                          |
| <b>Total: S\$ _____ Global Sum S\$: _____</b>                                                                                                             |  |                                               |                          |
| <b>FINAL PAYMENT</b> Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/>                                    |  |                                               |                          |
| Payee 1: S\$ _____ Name 1: _____                                                                                                                          |  |                                               |                          |
| Payee 2: (Strike if N.A.) S\$ _____ Name 2: _____                                                                                                         |  |                                               |                          |
| Payee 3: (Strike if N.A.) S\$ _____ Name 3: _____                                                                                                         |  |                                               |                          |