

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : **18/07/2023**Registered in Merimen: **18/07/2023****Pre-assign / CCU / FTE**Insured Vehicle No. : **SFS 946A**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :\$ \$ D.O.A : **16/07/2023 12:34**Place of Accident : **BLK 381 CLEMENTI AVE 5 CAR APRK**

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SHC 4901M**INSRS:
WSP: **STRIDES**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date	Created By	DATE / PIC
SHC 4901M -	CC3/AIG13012634/R1k1a3y 16/09/2013 SHC 4901M SJS 5437Y 10/07/2013 17/09/2013 MB8	Non-Reporting ltr (1st):	
	CC3/AXA11021755/R1hde3 01/11/2012 SHC 4901M SKC 4405T 14/10/2011 08/11/2012 CXC	Non-Reporting ltr (2nd):	
	CC3/LCR17017736/Swa3q2 09/11/2017 SHC 4901M SLK 744L 11/09/2017 13/11/2017 NVR	Non-Reporting ltr (Final):	
	CS/SMR21009211/Vuf3e2 15/09/2021 GBH 3434X SHC 4901M 31/08/2021 16/09/2021 NVR	Notification ltr (if non-pickup):	
	NS/INC12003026/R1fn 22/03/2012 SHC 4901M SFG 6148K 11/02/2012 23/03/2012 M88	Call OI:	
	NS/INC17018183/R1tbe2 24/10/2017 SHC 4901M SLN 4612S 17/09/2017 02/11/2017 NVT	After call ltr to OI:	
SFS 946A - X		Documentation Check List:	Handler Typist
		Notification ltr (if non-pickup)	☐ ☐
		After call ltr to OI:	☐ ☐
		Authorisation To Act:	☐ ☐
		Release Voucher:	☐ ☐
		Final Repair Bill:	☐ ☐
		Car Rental Invoice:	☐ ☐
		Towing Invoice	☐ ☐
		LTA / GIA :	☐ ☐
		Medical Bill:	☐ ☐
		PIR:	☐ ☐
		Mandate/Reject Instruction:	☐ ☐
		LOD	☐ ☐
		Payment Breakdown Form:	☐
		Post-Repair Photos:	☐ ☐
		Others:	☐ ☐
PRELIMINARY ADVICE	Date/Time: _____ Sent By: _____		
FINALIZATION	Date/Time: _____ Confirm with: _____ Confirm by: _____		
Repair Cost:	S\$ (_____ days) Reduction: _____ % Email ☐ Call ☐		
FINAL SETTLEMENT	Date/Time: _____ Confirm with _____ Email ☐ Call ☐		
Final Liability:	% (Agreed / Assessed) BOLA S/N No. : _____ If NO or B 28, Ass. Lia : _____		
Repair Cost:	S\$ _____		
Loss of Rental (LOR):	S\$ (_____ days) _____		
Loss of Use (LOU):	S\$ (\$ _____ x _____ days) _____		
Loss of Income (LOI):	S\$ (\$ _____ x _____ days) _____		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]			
GIA/LTA Search	S\$ _____		
Medical:	S\$ _____	1) Claim status: Normal/Reject/Private Settle	
Disbursement:	S\$ (e.g. Tow/ Independent) _____	2) Report Format: _____	
Legal Cost	S\$ _____	3) Survey fee: _____	
Total:	S\$ _____ Global Sum S\$:		
FINAL PAYMENT	Date/Time: _____ Confirm with: _____ Email ☐ Call ☐		
Payee 1:	S\$ _____ Name 1: _____		
Payee 2: (Strike if N.A.)	S\$ _____ Name 2: _____		
Payee 3: (Strike if N.A.)	S\$ _____ Name 3: _____		