

ASSIGNMENTSurveyor: **ADRIAN**DOI: **30/05/2023**Date / Time : **30/05/2023**Registered in Merimen: **31.05.2023****Pre-assign / CCU / FTE**Insured Vehicle No. : **SDG 5878S**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :\$ \$ D.O.A : **27/05/2023 15:50**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SMG 9062X**INSRS:
WSP: **HD Perfect Autowork Pte Ltd**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date	STAGE	Created By	DATE / PIC
NA/CTI23005497/d4 30/05/2023	LEONG KOK LOON SMG 9062X SDG 5878S 27/05/2023	Non-Reporting ltr (1st):	NA/CTI23005497/d4 30/05/2023	NA/CTI23005497/d4 30/05/2023
NBA/LPC19012809/Y 19/07/2019	LOW YEONG ERN (LIU YONG'EN) SMG 9062X FU 64001 19/07/2019	Non-Reporting ltr (2nd):	NBA/LPC19012809/Y 19/07/2019	NBA/LPC19012809/Y 19/07/2019
CS/AIG11001434/Rvr1 10/03/2011	SDG 5878S 20/01/2011 11/03/2011 CMJ	Non-Reporting ltr (Final):	CS/AIG11001434/Rvr1 10/03/2011	CS/AIG11001434/Rvr1 10/03/2011
NA/CTI23005497/d4 30/05/2023	LEONG KOK LOON SMG 9062X SDG 5878S 27/05/2023	Notification ltr (if non-pickup):	NA/CTI23005497/d4 30/05/2023	NA/CTI23005497/d4 30/05/2023
		Call Of:		
		After call ltr to OI:		
		Documentation Check List:	Handler	Typist
		Notification ltr (if non-pickup)	☐	☐
		After call ltr to OI:	☐	☐
		Authorisation To Act:	☐	☐
		Release Voucher:	☐	☐
		Final Repair Bill:	☐	☐
		Car Rental Invoice:	☐	☐
		Towing Invoice	☐	☐
		LTA / GIA :	☐	☐
		Medical Bill:	☐	☐
		PIR:	☐	☐
		Mandate/Reject Instruction:	☐	☐
		LOD	☐	☐
		Payment Breakdown Form:	☐	☐
		Post-Repair Photos:	☐	☐
		Others:	☐	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:		
FINALIZATION	Date/Time:	Confirm with:		
Repair Cost:	S\$	(days) Reduction:	%	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time:	Confirm with:		
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :		
Repair Cost:	S\$			
Loss of Rental (LOR):	S\$	(days)		
Loss of Use (LOU):	S\$	(\$ x days)		
Loss of Income (LOI):	S\$	(\$ x days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐	[Tick only one]			
GIA/LTA Search	S\$			
Medical:	S\$			
Disbursement:	S\$	(e.g. Tow/ Independent)		
Legal Cost	S\$			
Total:	S\$	Global Sum S\$:		
FINAL PAYMENT	Date/Time:	Confirm with:		
Payee 1:	S\$	Name 1:		
Payee 2: (Strike if N.A.)	S\$	Name 2:		
Payee 3: (Strike if N.A.)	S\$	Name 3:		