

Our Ref: PTE/SNG9725E/230512/TP-AL  
Date: 15.06.2023

Allianz Insurance Singapore Pte Ltd



ComfortDelGro Engineering

ComfortDelGro Engineering Pte Ltd

Attn : Motor Claims Department

Without Prejudice

Dear Sir/Madam

Corporate Office  
205 Braddell Road Singapore 579701  
Mainline +65 6383 6280  
Facsimile +65 6280 9755

Company Registration No: 199506948W

**ACCIDENT ON 12.05.2023 INVOLVING SNG9725E & GBL6355A ALONG WHITLEY ROAD**

We are the authorised repair workshop for the owner of vehicle No, SNG9725E, which was involved in the captioned accident with your insured vehicle No, GBL6355A.

The vehicle owner has requested and authorised us to assist in presenting his/her claims against the party responsible for all applicable matters arising from the damage of the vehicle.

As the vehicle was caused by the negligent act of your insured driver, we are submitting these claims for your consideration on behalf of the the owner/driver/claimant.

|  |                    |     |          |
|--|--------------------|-----|----------|
| 1. Cost of Repairs / <del>Excess</del> |                    | S\$ | 4,614.94 |
| 2. Car Rental                          | days x S\$ 0.00    | S\$ | 0.00     |
| 3. Loss of Use                         | 6 days x S\$ 60.00 | S\$ | 360.00   |
| 4. Survey Report Fee                   |                    | S\$ | 0.00     |
| 5. LTA Search Fee                      |                    | S\$ | 0.00     |
| 6. GIA / Police Report Fee             |                    | S\$ | 2.00     |
| 7. Medical Expenses                    |                    | S\$ | 0.00     |
| 8. Others [1]                          |                    | S\$ | 0.00     |
| 9. Others [2]                          |                    | S\$ | 0.00     |

[E&OE]

**Total Claims**

**S\$ 4,976.94**

www.SPARKcarcare.com

**Car Care Centres**

**Braddell**  
205 Braddell Road  
Singapore 579701  
Tel 6383 8110

**Loyang**  
59 Loyang Drive  
Singapore 508969  
Tel 6214 8300

**Pandan**  
45 Pandan Road  
Singapore 609286  
Tel 6338 8778

**Senoko**  
24 Senoko Loop  
Singapore 758156  
Tel 6757 8760

**Sin Ming**  
383 Sin Ming Drive  
Singapore 575717  
Tel 6553 0400

**Sungei Kadut**  
7 Sungei Kadut Way  
Singapore 728791  
Tel 6369 7369

**Ubi**  
320 Ubi Road 3  
Singapore 408649  
Tel 6848 5721

A copy each of the following supporting documents is enclosed:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Original Repair/ <del>Excess</del> Bill | <input checked="" type="checkbox"/> Insurance Certificate |
| <input type="checkbox"/> Survey Report / Bill                               | <input checked="" type="checkbox"/> Power of Attorney     |
| <input type="checkbox"/> Coloured Photographs                               | <input type="checkbox"/> Car Rental Bill                  |
| <input checked="" type="checkbox"/> GIA/Police Report(s)                    | <input type="checkbox"/> Medical Bill                     |
| <input checked="" type="checkbox"/> GIA/TP Search                           | <input type="checkbox"/> Witness Statement                |
| <input type="checkbox"/> Others: _____                                      |   |

Kindly look into the matter and let us hear from you on the settlement of our clients' claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the owner/driver/claimant.

Yours sincerely,

Alice Lau

CDGE Claims Department

DID:62148307

FAX: -

Email:alicelau@cdge.com.sg

This is a computer-generated letter. No signature is required.

A member of

**COMFORTDELGRO**

Re: FINALISE / SNG9725E / DOA 12.05.2023

Kelvin Su Khai Wen

Fri 9/6/2023 8:40 AM

To: Kenneth Kong (LKKAUTO) <KennethKong@lkkauto.com>

Cc: Spark Car Care <SparkARC@comfortdelgro.com>; Kristy Tay Siew Hwa <kristytay@sparkcarcare.com>; Oi Sun Pin <OiSunPin@cdge.com.sg>

Dear Kenneth,

Finalised Amount confirmed. Thank you.

Best Regards,

*Kelvin Su*

Customer Care Specialist (Accident Repair)

T: 63837890



205 Braddell Rd, Singapore 579701

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**From:** Kenneth Kong (LKKAUTO) <KennethKong@lkkauto.com>

**Sent:** Friday, 9 June 2023 8:38 am

**To:** Kelvin Su Khai Wen <kelvinsukwen@cdge.com.sg>

**Cc:** Spark Car Care <SparkARC@comfortdelgro.com>; Kristy Tay Siew Hwa <kristytay@sparkcarcare.com>; Oi Sun Pin <OiSunPin@cdge.com.sg>

**Subject:** Re: FINALISE / SNG9725E / DOA 12.05.2023

CAUTION : This email originated from an external party outside ComfortDelGro. Do not click on links or open attachment unless you know the sender.

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I see, okay confirm \$4273.09 B4 excess subject to insurance approval thanks.

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**From:** Kelvin Su Khai Wen <kelvinsukwen@cdge.com.sg>

**Sent:** Friday, 9 June 2023 8:34 am

**To:** Kenneth Kong (LKKAUTO) <KennethKong@lkkauto.com>

**Cc:** Spark Car Care <SparkARC@comfortdelgro.com>; Kristy Tay Siew Hwa <kristytay@sparkcarcare.com>; Oi Sun Pin <OiSunPin@cdge.com.sg>

**Subject:** Re: FINALISE / SNG9725E / DOA 12.05.2023

Hi Kenneth,

Is that the different on the S/N item? (Rear Bumper Clips)

ComfortDelGro Engineering Pte Ltd  
205 Braddell Road, Singapore 579701  
T: +65 6383 8110

Company Reg. No. 199506048W  
GST Reg. No. M2-8921817-3

Customer ID: 8010002  
Customer: ALLIANZ INSURANCE SINGAPORE PTE LTD  
Address: ROBINSON ROAD #09-01 #79  
SG 068897

### Tax Invoice

Invoice No: 94103447  
Invoice Date: 09.05.2023  
Payment Term: 30 days

Vehicle No.: SNG9725E  
Make/Model: NISSAN SERENA  
Mileage: -  
Job No.: 305555757  
Date/Time In: 25.05.2023 09:51  
Date/Time Out: 03.06.2023 00:00

| S/NO | DESCRIPTION                 | QTY | UNIT PRICE | NET PRICE |
|------|-----------------------------|-----|------------|-----------|
| 01   | REAR BUMPER                 | 1   | 1,374.39   | 1,374.39  |
| 02   | TAILGATE                    | 1   | 1,692.90   | 1,692.90  |
| 03   | TAILGATE EMBLEM HGHWAY STAR | 1   | 51.30      | 51.30     |
| 04   | EMBLEM EPOWER               | 1   | 94.50      | 94.50     |
| 05   | CLIPS X 10                  | 1   | 50.00      | 50.00     |
| 06   | LABOUR CHARGES              | 1   | 1,010.00   | 1,010.00  |

|                           |     |          |
|---------------------------|-----|----------|
| <b>TOTAL AMOUNT</b>       | SGD | 4,273.09 |
| <b>ADD 8% GST</b>         | SGD | 341.85   |
| <b>NET AMOUNT PAYABLE</b> | SGD | 4,614.94 |

Invoice No.: 94103447    Net Payable: 4,614.94    Payment Due

Cheque should be crossed and made payable to 'ComfortDelGro Engineering Pte Ltd'



### PayNow

1. Open your mobile banking app
2. Select 'Scan and Pay'
3. Key in invoice amount
4. Under transaction description, key in the tax invoice number

### Bank Account Details

Account: ComfortDelGro Engineering Pte Ltd  
Bank: DBS Bank Ltd  
Account No.: 001-069544-4

### Terms & Conditions:

- \* Customers shall inspect their vehicles upon collection and advise the company of any complaints before leaving the workshop. Otherwise, the vehicle(s) will be deemed to have been accepted in good order.
- \* Customer shall check this invoice upon receipt and advise the company of any errors or discrepancies before payment is made.
- \* Interest of 1% per month will be charged on a day-to-day basis on the amount due and owing to the company by the payment due date.


INSURER ENQUIRY

Find  
insurer

Vehicle reg. no.

GBL6355A

Date of Accident

12/05/2023 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance ..... Allianz Insurance Singapore P...

Period of Insurance ..... 03/12/2022 - 02/12/2023

Requested By ..... Huang Xiao Yan (COMFORTDEL...

Requested Date ..... 22/05/2023 13:56

Payment details

Request Amount: **S\$1.85**

GST Amount: **S\$0.15**

Total Amount Due (GST Inclusive): **S\$2**

General Insurance Association

Records Management Centre

GST Registration No: **M400017735**

## SKETCH PLAN

### IMPORTANT NOTICE

1. Please correctly report the details of the accident to speed up the claims process.
2. This Form must be **completed by the Policyholder and/or the Authorized Driver**.
3. Information provided must be as **truthful and accurate as possible**. Any willful misrepresentation or withholding of material facts may allow insurance companies to **repudiate policy liability**.
4. The issue and acceptance of this Form by insurance companies is not an admission of policy liability on the part of the insurance companies.
5. **Any false reporting may be referred to the Police for investigation.**
6. The report will be forwarded by the insurers of the GIA Records Management Centre established by the General Insurance Association of Singapore (GIA) for archiving and that copies of this report will for a fee be made available upon application by interested parties.
7. By the lodgment of this report to the insurers, you hereby consent to the archiving of this report at the center and to copies of the report being made available aforesaid.

### B. Consent under the Personal Data Protection Act (PDPA)

I understand, acknowledge, agree and consent that:

(a) My insurer, my workshop and the General Insurance Association of Singapore ("GIA") may/are permitted to collect, use, disclose and/or process my personal data/personal information set out in this [form] and any other personal information provided by me or possessed by my insurer (collectively the "Personal Information") and disclose and transfer such Personal Information to all insurer(s) who have insured vehicle(s) involved in this accident (all insurer(s) who have insured vehicle(s) involved in this accident shall be collectively referred to as the "Insurers"), the Insurers' lawyers/law firms, the Monetary Authority of Singapore and any relevant government agency/authority (such as the police), for the purpose(s) of:

- (i) processing, handling and/or dealing with my claims including the settlement of the claims and any necessary investigations relating to the claims;
- (ii) investigating the accident and/or my claims;
- (iii) carrying out and/or dealing with my instructions or responding to any enquiries by me;
- (iv) administering my claims (including the mailing of correspondence, statements, invoices, reports or notices to me, which could involve disclosure of certain personal data about me to bring about delivery of the same as well as on the external cover of envelopes/mail packages); and/or
- (v) complying with applicable law in administering, processing, handling and/or dealing with my claims.

(Collectively the "Purposes")

(b) all insurer(s) who have insured vehicle(s) involved in this accident and the Insurers' lawyers/law firms, may/are permitted to collect, use, disclose and/or process my Personal Information for one or more of the above Purposes; and

(c) my Personal Information may/can be disclosed by any of the Insurers and/or GIA to their third-party service providers or agents (including their lawyers/law firms), which may be based outside of Singapore, for one or more of the above Purposes.

Policyholder's Signature / Date & Time

Sketch Plan

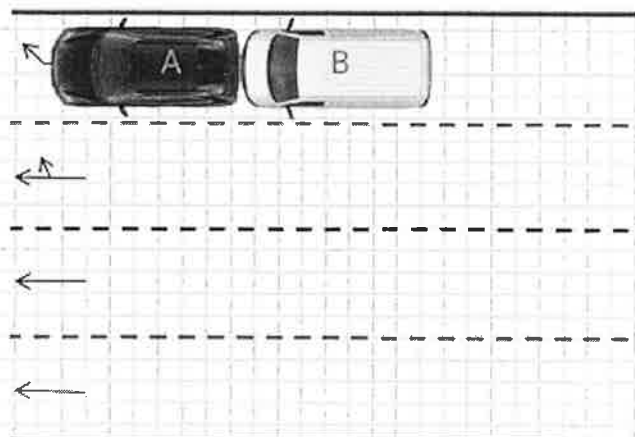
Driver's Signature (If driver is not the policyholder) / Date & Time

12/05/2023 2250HRS

Witnessed by Reporting Centre Personnel

DHIYAA

A - SNG9725E  
B - GBL6355A  
WHITLEY ROAD  
TURNING INTO  
BUKIT TIMAH  
ROAD



Describe Circumstances of the Accident

ON 12/05/2023 AT ABOUT 1810HRS I WAS DRIVING VEHICLE A (SNG9725E) ALONG WHITLEY ROAD ON THE MOST RIGHT LANE. WHILE WAITING AT THE TRAFFIC LIGHT TO TURN RIGHT, VEHICLE B(GBL6355A) REAR ENDED ME.

NO OTHER VEHICLES INVOLVED  
NOBODY WAS INJURED

Declaration

I/We declare the foregoing particulars are true in every respect.




Policyholder's Signature / Date &  
Time

Driver's Signature (If driver is not the policyholder) / Date &  
Time 12/05/2023 2250HRS

Witnessed by Reporting Centre Personnel  
DHIYAA

# COMFORTDELGRO ENGINEERING PTE LTD

A member of COMFORTDELGRO

## POWER OF ATTORNEY

ACCIDENT INVOLVING (Owner's Vehicle No.) SNG 9725G and (Third Party's Vehicle No.)  
GBL 6355A on 15/5/23 along WHITBY ROAD

Policy Nos: DI8MFL 0003414-03

BY THIS POWER OF ATTORNEY, \*I/We ComfortDelGro Roy A Cor P/L \*NRIC/Passport

No. \_\_\_\_\_ (Address)\* \_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_ a company

incorporate in Singapore and having its registered office at (Address)\* 205 Braddell Road SG 579701

\_\_\_\_\_ owner of Vehicle Registered No. SNG 9725G

\_\_\_\_\_ hereby irrevocably appoint ComfortDelGro Engineering Pte Ltd (CDGE), a  
company incorporated in Singapore and having its registered office at 205 Braddell Road SG 579701

its agents or any person authorized by CDGE to be \*my/our Attorney and in \*my/our name(s) and on \*my/our behalf  
to do all or any of the following:

1. To submit, resolve and make any claim(s) (including the commencement of legal proceedings) which \*I/we may have against the other \*party/parties to the Accident and under the insurance \*policy/policies taken up by such \*party/parties or alternatively under Insurance Policy No. \_\_\_\_\_ taken up by \*me/us in respect of the cost of repairs, loss of use and at all other costs and expenses, etc. suffered by \*me/us arising from the Accident (loss and damage).
2. For the purpose of such claim(s) as aforesaid, to appoint solicitors on \*my/our behalf as \*my/our Attorney **shall in his absolute discretion, deem fit.**
3. To collect payment(s) due in respect of any such claim(s) for the loss and damage, such payment to be made by way of cheque in favor of ComfortDelGro Engineering Pte Ltd, CDGE and to give a valid receipt and discharge therefor.
4. For any of the purposes aforesaid, **to execute, sign, seal and deliver all documents whatsoever in relation thereto.**
5. Generally **do all such acts as it shall deem necessary for the purpose of settling such claim(s) and**
6. **To agree to any settlement at the absolute discretion of CDGE.**

\*I/We hereby declare that all acts, instruments and documents done by virtue of this Power of Attorney on \*my/our behalf by the Attorney, its agents or any person authorized by CDGE in that behalf shall be as good valid and effectual to all intents and purposes whatsoever as if the same had been done or executed by \*me/us in \*my/our own proper person(s) and \*I/We hereby ratify and confirm, all acts, instruments and documents done or executed by virtue of the authority and powers hereby conferred.

\*I/We hereby further declare that **the powers and authority hereby conferred shall remain irrevocable.**

\*I/We further confirm that the acceptance by CDGE of the settlement amount in respect of such constitute the full discharge of my/our claim(s) in respect of such loss and damage.

\*IN WITNESS WHEREOF. \*I/We have hereunto to set \*my/our hand and seal this day 13<sup>th</sup> of the month of

May, Year Two Thousand - (2023)

Signed, Sealed & Delivered By

Customers Name:

NRIC No.:

Co's rubber Stamp

delete as appropriate.

File