INS. CASE OWNER:	KHOR Saw Theng	CC4/HSB23005164/pa3	LKK:
			IDAC: 311619

ASSIGNMENT

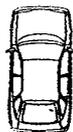Surveyor: _____ DOI: _____ Date / Time : **22.05.2023**

Registered in Merimen: _____

Pre-assign / CCU / FTE
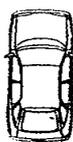
Insured Vehicle No. : **SH 6482K**	Claim No. : **S3M04MJT**
Name of Insured : **COMFORT TRANSPORTATION PTE LTD**	Policy No. : **P2478218**
Insured Tel No. : _____ HP: _____	Make / Model : **Hyundai I40**
Excess Sec II :S$ _____ D.O.A : **14/05/2023 12:00**	Place of Accident : **12B Marsiling Ln, Singapore 732012**

Is driver the owner? (YES / NO) Nature of Accident : _____

If **NO**, Driver Name / Age : **MOHAMED HUSSAIN BIN MAIDEEN PILLAY** GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO) Insured Liability : ___ % **Final ? Yes / No**
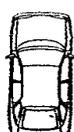
SGT 6825J →

INSRS: **HWA SENG SPRAY PAINTING PTE LTD**	INSRS:	INSRS:	INSRS:
WSP:	WSP:	WSP:	WSP:
Tel :	Tel :	Tel :	Tel :
Liability :	Liability :	Liability :	Liability :
RMKS:	RMKS:	RMKS:	RMKS:

Date/ Time		STAGE	DATE / PIC
SGT 6825J - X		Non-Reporting ltr (1st):	
SH 6482K - Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date Created By		Non-Reporting ltr (2nd):	
CS/III13012066/Rqu2 12/08/2013 SJL 27S SH 6482K 26/06/2013 19/08/2013 SSC		Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	

Documentation Check List:	Handler	Typist
Notification ltr (if non-pickup)	☐	☐
After call ltr to OI:	☐	☐
Authorisation To Act:	☐	☐
Release Voucher:	☐	☐
Final Repair Bill:	☐	☐
Car Rental Invoice:	☐	☐
Towing Invoice	☐	☐
LTA / GIA :	☐	☐
Medical Bill:	☐	☐
PIR:	☐	☐
Mandate/Reject Instruction:	☐	☐
LOD	☐	☐
Payment Breakdown Form:		☐
Post-Repair Photos:	☐	☐
Others:	☐	☐

PRELIMINARY ADVICE Date/Time: _____ Sent By: _____

FINALIZATION Date/Time: _____ Confirm with: _____ Confirm by: _____

Repair Cost: S$ _____ (___ days) Reduction: ___ % Email ☐ Call ☐

FINAL SETTLEMENT Date/Time: _____ Confirm with _____ Email ☐ Call ☐

Final Liability:	% (Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :
Repair Cost:	S$	
Loss of Rental (LOR):	S$ (days)	
Loss of Use (LOU):	S$ ($ x days)	
Loss of Income (LOI):	S$ ($ x days)	
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [**Tick only one**]		
GIA/LTA Search	S$	
Medical:	S$	1) Claim status: Normal/Reject/Private Settle
Disbursement:	S$ (e.g. Tow/ Independent)	2) Report Format:
Legal Cost	S$	3) Survey fee:
Total:	**S$** Global Sum S$:	

FINAL PAYMENT Date/Time: _____ Confirm with: _____ Email ☐ Call ☐

Payee 1:	S$	Name 1:
Payee 2: (Strike if N.A.)	S$	Name 2:
Payee 3: (Strike if N.A.)	S$	Name 3: