

ASSIGNMENTSurveyor: IRFAN

DOI: _____

Date / Time : 16.05.2023

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : SHC 3994BClaim No. : S3M04MGCName of Insured : COMFORT TRANSPORTATION PTE LTDPolicy No. : P2478218

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : \$ _____ D.O.A : 10/05/2023 17:23Place of Accident : JURONG EAST CENTRAL

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____

(V/L: YES / NO)

Insured Liability : _____ %

Final ? Yes / No

SME 5548ZINSRS:
WSP: JSSM
Tel : AUTOSOLUTIONS
Liability : PTE LTD
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	SME 5548Z - Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date		Created By	DATE / PIC
	NM/AIG23004677/Sd4 12/05/2023 TAN HUI LING SME 5548Z SHC 3994B 10/05/2023		Non-Reporting ltr (1st):	
	SHC 3994B - Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date		Non-Reporting ltr (2nd):	
	CC3/QW17003291/H1yg3s2 20/03/2017 SHC 3994B 14/02/2017 20/03/2017 LSH1		Non-Reporting ltr (Final):	
	CC4/III18017913/T1ea3q2 12/12/2018 SJW 866D SHC 3994B 02/10/2018 13/12/2018		Notification ltr (if non-pickup):	
	NM/AIG23004677/Sd4 12/05/2023 TAN HUI LING SME 5548Z SHC 3994B 10/05/2023		Call OI:	
	NS/INC09026730/Gh 08/12/2009 SHC 3994B GY 3908Y 24/11/2009 09/12/2009 TFC		After call ltr to OI:	
			Documentation Check List:	
			Handler	Typist
			Notification ltr (if non-pickup)	☐
			After call ltr to OI:	☐
			Authorisation To Act:	☐
			Release Voucher:	☐
			Final Repair Bill:	☐
			Car Rental Invoice:	☐
			Towing Invoice	☐
			LTA / GIA :	☐
			Medical Bill:	☐
			PIR:	☐
			Mandate/Reject Instruction:	☐
			LOD	☐
			Payment Breakdown Form:	☐
			Post-Repair Photos:	☐
			Others:	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:		
FINALIZATION	Date/Time:	Confirm with:	Confirm by:	
Repair Cost:	\$S	(days) Reduction:	%	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time:	Confirm with	Email ☐	Call ☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :	
Repair Cost:	\$S			
Loss of Rental (LOR):	\$S	(days)		
Loss of Use (LOU):	\$S	(\$ x days)		
Loss of Income (LOI):	\$S	(\$ x days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐	[Tick only one]			
GIA/LTA Search	\$S			
Medical:	\$S	1) Claim status: Normal/Reject/Private Settle		
Disbursement:	\$S	(e.g. Tow/ Independent)	2) Report Format:	
Legal Cost	\$S	3) Survey fee:		
Total:	\$S	Global Sum \$S:		
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐	Call ☐
Payee 1:	\$S	Name 1:		
Payee 2: (Strike if N.A.)	\$S	Name 2:		
Payee 3: (Strike if N.A.)	\$S	Name 3:		