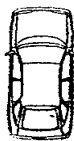


**ASSIGNMENT**Surveyor: **KENNETH**DOI: **11/05/2023**Date / Time : **11/05/2023**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SJR 1348C**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II : \$ \_\_\_\_\_ D.O.A : **06.05.2023 17:25**

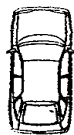
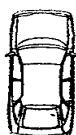
Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SHC 5196A**INSRS: **TRANS-CAB**  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                | Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date            | Created By                                    | DATE / PIC                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------------------|---------------------------------------------------|
| SHC 5196A                                                                                                                                                 | CC4/AXA16002816/M1eb3q2 21/09/2017 SJG 558C SHC 5196A 14/02/2016 22/09/2017 LSP                   |                                               |                                                   |
|                                                                                                                                                           | CC4/GRB21010200/Kes3q2 27/12/2021 SHC 5196A SLS 9063S 03/10/2021 27/12/2021 LSL                   |                                               |                                                   |
|                                                                                                                                                           | NA/DAI15007340/r3 30/04/2015 NG FOONG YIN SJV 6506J SHC 5196A 30/04/2015 08/05/2020 LSH           |                                               |                                                   |
| SJR 1348C                                                                                                                                                 | NA/INC20007555/h4 22/07/2020 JEREMY PENG JUN JIE SJR 1348C SMC 3732G 21/07/2020 23/07/2020 LSH    |                                               |                                                   |
|                                                                                                                                                           |                                                                                                   | Non-Reporting ltr (1st):                      |                                                   |
|                                                                                                                                                           |                                                                                                   | Non-Reporting ltr (2nd):                      |                                                   |
|                                                                                                                                                           |                                                                                                   | Non-Reporting ltr (Final):                    |                                                   |
|                                                                                                                                                           |                                                                                                   | Notification ltr (if non-pickup):             |                                                   |
|                                                                                                                                                           |                                                                                                   | Call OI:                                      |                                                   |
|                                                                                                                                                           |                                                                                                   | After call ltr to OI:                         |                                                   |
|                                                                                                                                                           |                                                                                                   | <b>Documentation Check List:</b>              | <b>Handler</b> <b>Typist</b>                      |
|                                                                                                                                                           |                                                                                                   | Notification ltr (if non-pickup)              | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | After call ltr to OI:                         | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | Authorisation To Act:                         | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | Release Voucher:                              | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | Final Repair Bill:                            | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | Car Rental Invoice:                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | Towing Invoice                                | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | LTA / GIA :                                   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | Medical Bill:                                 | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | PIR:                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | Mandate/Reject Instruction:                   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | LOD                                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | Payment Breakdown Form:                       | <input type="checkbox"/>                          |
|                                                                                                                                                           |                                                                                                   | Post-Repair Photos:                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | Others:                                       | <input type="checkbox"/> <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                 | Date/Time: _____ Sent By: _____                                                                   |                                               |                                                   |
| <b>FINALIZATION</b>                                                                                                                                       | Date/Time: _____ Confirm with: _____ Confirm by: _____                                            |                                               |                                                   |
| Repair Cost:                                                                                                                                              | S\$ _____ ( _____ days) Reduction: _____ %                                                        | Email <input type="checkbox"/>                | Call <input type="checkbox"/>                     |
| <b>FINAL SETTLEMENT</b>                                                                                                                                   | Date/Time: _____ Confirm with _____ Email <input type="checkbox"/> Call <input type="checkbox"/>  |                                               |                                                   |
| Final Liability:                                                                                                                                          | % (Agreed / Assessed) BOLA S/N No. : _____                                                        | If NO or B 28, Ass. Lia :                     |                                                   |
| Repair Cost:                                                                                                                                              | S\$ _____                                                                                         |                                               |                                                   |
| Loss of Rental (LOR):                                                                                                                                     | S\$ _____ ( _____ days)                                                                           |                                               |                                                   |
| Loss of Use (LOU):                                                                                                                                        | S\$ _____ (\$ _____ x _____ days)                                                                 |                                               |                                                   |
| Loss of Income (LOI):                                                                                                                                     | S\$ _____ (\$ _____ x _____ days)                                                                 |                                               |                                                   |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                                                                   |                                               |                                                   |
| GIA/LTA Search                                                                                                                                            | S\$ _____                                                                                         |                                               |                                                   |
| Medical:                                                                                                                                                  | S\$ _____                                                                                         | 1) Claim status: Normal/Reject/Private Settle |                                                   |
| Disbursement:                                                                                                                                             | S\$ _____ (e.g. Tow/ Independent )                                                                | 2) Report Format:                             |                                                   |
| Legal Cost                                                                                                                                                | S\$ _____                                                                                         | 3) Survey fee:                                |                                                   |
| <b>Total:</b>                                                                                                                                             | <b>S\$ _____ Global Sum S\$:</b>                                                                  |                                               |                                                   |
| <b>FINAL PAYMENT</b>                                                                                                                                      | Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/> |                                               |                                                   |
| Payee 1:                                                                                                                                                  | S\$ _____ Name 1: _____                                                                           |                                               |                                                   |
| Payee 2: (Strike if N.A.)                                                                                                                                 | S\$ _____ Name 2: _____                                                                           |                                               |                                                   |
| Payee 3: (Strike if N.A.)                                                                                                                                 | S\$ _____ Name 3: _____                                                                           |                                               |                                                   |