

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **05.05.2023**Registered in Merimen: **08/05/2023****Pre-assign / CCU / FTE**Insured Vehicle No. : **SLT 9809C**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :S\$ \_\_\_\_\_ D.O.A : **04/05/2023 16:30**Place of Accident : **T-JUNCTION OF KAMPONG SIREN & SURIN AVENUE**

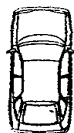
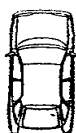
Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SMN 9555D**INSRS:  
WSP: **DING AUTO**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                        |                                   |                                    |                                                 |                                |                               |
|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------------------|--------------------------------|-------------------------------|
|                                   | <b>SMN 9555D - X</b>              | <b>SLT 9809C - X</b>               | <b>STAGE</b>                                    | <b>DATE / PIC</b>              |                               |
|                                   |                                   |                                    | Non-Reporting ltr (1st):                        |                                |                               |
|                                   |                                   |                                    | Non-Reporting ltr (2nd):                        |                                |                               |
|                                   |                                   |                                    | Non-Reporting ltr (Final):                      |                                |                               |
|                                   |                                   |                                    | Notification ltr (if non-pickup):               |                                |                               |
|                                   |                                   |                                    | Call OI:                                        |                                |                               |
|                                   |                                   |                                    | After call ltr to OI:                           |                                |                               |
|                                   |                                   |                                    | <b>Documentation Check List: Handler Typist</b> |                                |                               |
|                                   |                                   |                                    | Notification ltr (if non-pickup)                | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | After call ltr to OI:                           | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Authorisation To Act:                           | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Release Voucher:                                | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Final Repair Bill:                              | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Car Rental Invoice:                             | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Towing Invoice                                  | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | LTA / GIA :                                     | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Medical Bill:                                   | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | PIR:                                            | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Mandate/Reject Instruction:                     | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | LOD                                             | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Payment Breakdown Form:                         |                                | <input type="checkbox"/>      |
| <b>PRELIMINARY ADVICE</b>         | Date/Time:                        | Sent By:                           | Post-Repair Photos:                             | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Others:                                         | <input type="checkbox"/>       | <input type="checkbox"/>      |
| <b>FINALIZATION</b>               | Date/Time:                        | Confirm with:                      | Confirm by:                                     |                                |                               |
| Repair Cost:                      | S\$                               | ( days) Reduction:                 | %                                               | Email <input type="checkbox"/> | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>           | Date/Time:                        | Confirm with                       | Email <input type="checkbox"/>                  | Call <input type="checkbox"/>  |                               |
| Final Liability:                  | %                                 | (Agreed / Assessed) BOLA S/N No. : | If NO or B 28, Ass. Lia :                       |                                |                               |
| Repair Cost:                      | S\$                               |                                    |                                                 |                                |                               |
| Loss of Rental (LOR):             | S\$                               | ( days)                            |                                                 |                                |                               |
| Loss of Use (LOU):                | S\$                               | (\$ x days)                        |                                                 |                                |                               |
| Loss of Income (LOI):             | S\$                               | (\$ x days)                        |                                                 |                                |                               |
| LOR only <input type="checkbox"/> | LOU only <input type="checkbox"/> | LOR + LOU <input type="checkbox"/> | LOR + LOI <input type="checkbox"/>              | [Tick only one]                |                               |
| GIA/LTA Search                    | S\$                               |                                    |                                                 |                                |                               |
| Medical:                          | S\$                               |                                    | 1) Claim status: Normal/Reject/Private Settle   |                                |                               |
| Disbursement:                     | S\$                               | (e.g. Tow/ Independent )           | 2) Report Format:                               |                                |                               |
| Legal Cost                        | S\$                               |                                    | 3) Survey fee:                                  |                                |                               |
| <b>Total:</b>                     | <b>S\$</b>                        | <b>Global Sum S\$:</b>             |                                                 |                                |                               |
| <b>FINAL PAYMENT</b>              | Date/Time:                        | Confirm with:                      | Email <input type="checkbox"/>                  | Call <input type="checkbox"/>  |                               |
| Payee 1:                          | S\$                               | Name 1:                            |                                                 |                                |                               |
| Payee 2: (Strike if N.A.)         | S\$                               | Name 2:                            |                                                 |                                |                               |
| Payee 3: (Strike if N.A.)         | S\$                               | Name 3:                            |                                                 |                                |                               |