

**ASSIGNMENT**

Surveyor:

**ADRIAN**DOI: **25.04.2023**

Date / Time :

**25.04.2023**

Registered in Merimen:

**Pre-assign / CCU / FTE**Insured Vehicle No. : **YL 246Z**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **17.04.2023 15:50**

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If **NO**, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO )

Insured Liability :

%

**Final ? Yes / No****YQ 1114M**INSRS: **HD PERFECT**  
WSP: **AUTOWORK**  
Tel : **PTE LTD**  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                | Reference Entry          | Date                     | Customer Name            | Vehicle No. | TP Vehicle No.           | Accident Date | Close Date               | Created By                                    | DATE / PIC               |
|---------------------------|--------------------------|--------------------------|--------------------------|-------------|--------------------------|---------------|--------------------------|-----------------------------------------------|--------------------------|
| YQ 1114M                  | CS/FCI22010966/Kqy3m4    | 29/11/2022               | GBC 2735K                | YQ 1114M    | 28/10/2022               | 29/11/2022    | MY                       | Non-Reporting ltr (1st):                      |                          |
| YL 246Z                   | CC6/CTI18022577/Afa3n2   | 16/04/2019               | SMD 8050C                | YL 246Z     | 14/12/2018               | 18/04/2019    | FMK                      | Non-Reporting ltr (2nd):                      |                          |
|                           | NA/INC18022509/k4        | 14/12/2018               | TAN TION HUA             | SMD 8050C   | YL 246Z                  | 14/12/2018    | 17/12/2018               | Non-Reporting ltr (Final):                    |                          |
|                           |                          |                          |                          |             |                          |               |                          | Notification ltr (if non-pickup):             |                          |
|                           |                          |                          |                          |             |                          |               |                          | Call OI:                                      |                          |
|                           |                          |                          |                          |             |                          |               |                          | After call ltr to OI:                         |                          |
|                           |                          |                          |                          |             |                          |               |                          | <b>Documentation Check List:</b>              |                          |
|                           |                          |                          |                          |             |                          |               |                          | <b>Handler</b>                                | <b>Typist</b>            |
|                           |                          |                          |                          |             |                          |               |                          | Notification ltr (if non-pickup)              | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | After call ltr to OI:                         | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Authorisation To Act:                         | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Release Voucher:                              | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Final Repair Bill:                            | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Car Rental Invoice:                           | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Towing Invoice                                | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | LTA / GIA :                                   | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Medical Bill:                                 | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | PIR:                                          | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Mandate/Reject Instruction:                   | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | LOD                                           | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Payment Breakdown Form:                       | <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b> | Date/Time:               |                          | Sent By:                 |             |                          |               |                          | Post-Repair Photos:                           | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Others:                                       | <input type="checkbox"/> |
| <b>FINALIZATION</b>       | Date/Time:               |                          | Confirm with:            |             |                          |               |                          | Confirm by:                                   |                          |
| Repair Cost:              | S\$                      | (                        | days)                    | Reduction:  | %                        |               |                          | Email                                         | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Call                                          | <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>   | Date/Time:               |                          | Confirm with             |             |                          |               |                          | Email                                         | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Call                                          | <input type="checkbox"/> |
| Final Liability:          | %                        | (Agreed / Assessed)      | BOLA S/N No. :           |             |                          |               |                          | If NO or B 28, Ass. Lia :                     |                          |
| Repair Cost:              | S\$                      |                          |                          |             |                          |               |                          |                                               |                          |
| Loss of Rental (LOR):     | S\$                      | (                        | days)                    |             |                          |               |                          |                                               |                          |
| Loss of Use (LOU):        | S\$                      | (\$                      | x                        | days)       |                          |               |                          |                                               |                          |
| Loss of Income (LOI):     | S\$                      | (\$                      | x                        | days)       |                          |               |                          |                                               |                          |
| LOR only                  | <input type="checkbox"/> | LOU only                 | <input type="checkbox"/> | LOR + LOU   | <input type="checkbox"/> | LOR + LOI     | <input type="checkbox"/> | [Tick only one]                               |                          |
| GIA/LTA Search            | S\$                      |                          |                          |             |                          |               |                          |                                               |                          |
| Medical:                  | S\$                      |                          |                          |             |                          |               |                          | 1) Claim status: Normal/Reject/Private Settle |                          |
| Disbursement:             | S\$                      | (e.g. Tow/ Independent ) |                          |             |                          |               |                          | 2) Report Format:                             |                          |
| Legal Cost                | S\$                      |                          |                          |             |                          |               |                          | 3) Survey fee:                                |                          |
| <b>Total:</b>             | <b>S\$</b>               |                          | <b>Global Sum S\$:</b>   |             |                          |               |                          |                                               |                          |
| <b>FINAL PAYMENT</b>      | Date/Time:               |                          | Confirm with:            |             |                          |               |                          | Email                                         | <input type="checkbox"/> |
|                           |                          |                          |                          |             |                          |               |                          | Call                                          | <input type="checkbox"/> |
| Payee 1:                  | S\$                      |                          | Name 1:                  |             |                          |               |                          |                                               |                          |
| Payee 2: (Strike if N.A.) | S\$                      |                          | Name 2:                  |             |                          |               |                          |                                               |                          |
| Payee 3: (Strike if N.A.) | S\$                      |                          | Name 3:                  |             |                          |               |                          |                                               |                          |