



**Daniel Poon & Co.**

Advocates & Solicitors  
Commissioners for Oaths

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(UEN: 53130838C)

**Daniel Poon Choon Kow**  
LL. B. (Hons), LL.M

Our Ref: DP.sl.isk.12202.23.THH  
Your Ref: SNJ 5188R  
Please quote our reference number when replying

Date: 28 April 2023

M/S ALLIANZ INSURANCE SINGAPORE PTE LTD  
79 ROBINSON ROAD  
#09-01  
SINGAPORE 068897  
**ATTN: MOTOR CLAIMS DEPARTMENT**

EMAIL ONLY  
([claims@allianz.com.sg](mailto:claims@allianz.com.sg))

DEAR SIRs,

**PRE-REPAIR INSPECTION**

**YOUR INSURED VEHICLE REGISTRATION NO: SNJ 5188R**  
**ACCIDENT ON 18 MARCH 2023 INVOLVING SMC 1986D AND SNJ 5188R**  
**AT 21 WOODLANDS CROSSING, WOODLANDS CHECKPOINT**

We are instructed by SHIRLEY LEONG CHOY KOW to notify you of a road traffic accident on 18<sup>th</sup> March 2023 at about 15:00 hours at 21 Woodlands Crossing, Woodlands Checkpoint involving our client's vehicle registration number SMC 1986D and vehicle registration number SNJ 5188R driven by your insured at the material time. A copy of the Singapore accident statement /traffic police report filed is enclosed.

As a result of the accident, our client's vehicle has been damaged. Before our client proceed to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you would like to conduct a pre-repair inspection of the vehicle, by the attached list of two (02) surveyor which our client deemed suitable to be appointed.

If the aforesaid is not agreeable, kindly therefore instruct your appointed surveyor for a pre-repair inspection of our client's vehicle at by making a prior appointment with the repairer stated below:-

**\*Please contact workshop direct first before the Pre-repair inspection, so as to ensure the vehicle is in.**

M/S THIAM HENG HUAT PTE LTD  
176 SIN MING DRIVE,  
#05-14,  
SIN MING AUTOCARE  
SINGAPORE 575721  
**ATTN: AH DI (8587-7799) /**  
**MR STEVEN (8263-6295) Email:kentong1212@gmail.com**

... 2/-

**Date: 28 April 2023**

If we do not receive any agreement from you within the stipulated timeline, our client shall proceed to repair the vehicle without further reference to you.

Yours faithfully,

A circular stamp with the text "DANIEL POON & CO." around the perimeter and a small star at the bottom. To the right of the stamp is a handwritten signature in blue ink.

Yours faithfully,

**Daniel C. K. Poon**  
Advocate & Solicitor

c.c. M/S THIAM HENG HUAT PTE LTD