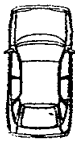


INS. CASE OWNER:

**ASSIGNMENT**

Surveyor: \_\_\_\_\_ DOI: \_\_\_\_\_ Date / Time : **02.05.2023**  
Registered in Merimen: \_\_\_\_\_

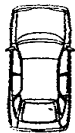
**Pre-assign / CCU / FTE**

Insured Vehicle No. : **SH 6843C** Claim No. : **S3M04M2C**  
Name of Insured : **COMFORT TRANSPORTATION PTE LTD** Policy No. : **P2478218**  
Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_ Make / Model : \_\_\_\_\_  
**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **27/04/2023 16:15** Place of Accident : **TUAS AVE 10**  
Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : **VINCENT FOK KAH HENG**

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

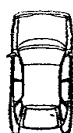
Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****XE 1576M**

INSRS:  
WSP: **R&S Autoclaim**  
Tel : **Pte. Ltd.**  
Liability :  
RMKS:



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                |                                                                             | STAGE                                                        | DATE / PIC                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------|
| <b>XE 1576M - X</b>                                                                                                                                       |                                                                             |                                                              |                                                   |
| <b>SH 6843C - Reference</b>                                                                                                                               | Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date           | Non-Reporting Ltr (Created By)                               |                                                   |
|                                                                                                                                                           | CC3/AIG13003363/H1rb3q2 15/09/2014 SH 6843C SGM 8441G 16/02/2013            | Non-Reporting Ltr (2nd):                                     |                                                   |
|                                                                                                                                                           | CC3/III15005223/K1ya3c2 26/04/2016 SHD 624J SH 6843C 26/03/2015 27/04/2016  | Non-Reporting Ltr (Final):                                   |                                                   |
|                                                                                                                                                           | CC4/III18022753/T1ga3q2 16/04/2020 SHA 9261D SH 6843C 17/12/2018 20/04/2020 | Notification ltr (if non-pickup):                            |                                                   |
|                                                                                                                                                           | CS/ASM22011187/Kvp3e2 20/03/2023 GBH 4088E SH 6843C 04/11/2022 21/03/2023   | Call Of:                                                     |                                                   |
|                                                                                                                                                           | CS/TP08012181/Vfz1 21/08/2008 SH 6843C 19/02/2008 26/08/2008                |                                                              |                                                   |
|                                                                                                                                                           | CS3/HSB23002407/Twp3m4 10/03/2023 FBD 4274E SH 6843C 17/02/2023 10/04/2023  |                                                              |                                                   |
|                                                                                                                                                           | CS3/HSB23002716/Wqp3e2 29/03/2023 SLT 6117K SH 6843C 08/03/2023 03/04/2023  |                                                              |                                                   |
|                                                                                                                                                           |                                                                             | <b>Documentation Check List:</b>                             | <b>Handler</b> <b>Typist</b>                      |
|                                                                                                                                                           |                                                                             | Notification ltr (if non-pickup)                             | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | After call ltr to OI:                                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | Authorisation To Act:                                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | Release Voucher:                                             | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | Final Repair Bill:                                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | Car Rental Invoice:                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | Towing Invoice                                               | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | LTA / GIA :                                                  | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | Medical Bill:                                                | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | PIR:                                                         | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | Mandate/Reject Instruction:                                  | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | LOD                                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | Payment Breakdown Form:                                      | <input type="checkbox"/>                          |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                 | Date/Time: _____ Sent By: _____                                             | Post-Repair Photos:                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                             | Others:                                                      | <input type="checkbox"/> <input type="checkbox"/> |
| <b>FINALIZATION</b>                                                                                                                                       | Date/Time: _____ Confirm with: _____                                        | Confirm by:                                                  |                                                   |
| Repair Cost: S\$ _____                                                                                                                                    | ( _____ days) Reduction: _____ %                                            | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                   |
| <b>FINAL SETTLEMENT</b>                                                                                                                                   | Date/Time: _____ Confirm with _____                                         | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                   |
| Final Liability: % _____                                                                                                                                  | (Agreed / Assessed) BOLA S/N No. : _____                                    | If NO or B 28, Ass. Lia :                                    |                                                   |
| Repair Cost: S\$ _____                                                                                                                                    |                                                                             |                                                              |                                                   |
| Loss of Rental (LOR): S\$ _____                                                                                                                           | ( _____ days)                                                               |                                                              |                                                   |
| Loss of Use (LOU): S\$ _____                                                                                                                              | (\$ _____ x _____ days)                                                     |                                                              |                                                   |
| Loss of Income (LOI): S\$ _____                                                                                                                           | (\$ _____ x _____ days)                                                     |                                                              |                                                   |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                                             |                                                              |                                                   |
| GIA/LTA Search S\$ _____                                                                                                                                  |                                                                             |                                                              |                                                   |
| Medical: S\$ _____                                                                                                                                        |                                                                             | 1) Claim status: Normal/Reject/Private Settle                |                                                   |
| Disbursement: S\$ _____                                                                                                                                   | (e.g. Tow/ Independent )                                                    | 2) Report Format:                                            |                                                   |
| Legal Cost S\$ _____                                                                                                                                      |                                                                             | 3) Survey fee:                                               |                                                   |
| <b>Total: S\$ _____</b>                                                                                                                                   | <b>Global Sum S\$: _____</b>                                                |                                                              |                                                   |
| <b>FINAL PAYMENT</b>                                                                                                                                      | Date/Time: _____ Confirm with: _____                                        | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                   |
| Payee 1: S\$ _____                                                                                                                                        | Name 1: _____                                                               |                                                              |                                                   |
| Payee 2: (Strike if N.A.) S\$ _____                                                                                                                       | Name 2: _____                                                               |                                                              |                                                   |
| Payee 3: (Strike if N.A.) S\$ _____                                                                                                                       | Name 3: _____                                                               |                                                              |                                                   |