



WTS Engineering Pte Ltd

YOUR REF : SMB5018C
OUR REF : JW/0423/194

18 April 2023

First Capital Insurance Limited
36 Robinson Road,
#16-01 City House,
Singapore 068877

Attention: Motor Claims Department

WITHOUT PREJUDICE

Dear Sir,

We are instructed by **Woodlands Transport Service Pte Ltd** to notify you of a road traffic accident on **14/4/2023** around **08:21 HRS** at **Traffic Junction of Choa Chu Kang Ave 4 and Choa Chu Kang Loop** involving our client's/customer's vehicle registration number **PC1380R** and vehicle registration number **SMB5018C** driven by you at the material time. A copy of the Singapore accident statement /traffic police report filed is enclosed.

As a result of the accident, our client's /customer's vehicle has been damaged. Before our client/we proceed to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you or your insurer would like to conduct a pre-repair survey of the vehicle. If we do not receive any reply from you within the stipulated timeline, our client/we shall proceed to repair the vehicle without further reference to you.

Please send your surveyor to our premises at No. 8 Gul Circle, Singapore 629564.

Please contact **Mr Mustapa at Tel: 9710 2076** for an appointment to view the vehicle.

For your immediate attention and action, please.

Thank you.

Yours faithfully,


Lim Xin Yi
Claims Department
Direct Line : (65) 6559 8973
Facsimile : (65) 6898 2394
Email : xinyi.lim@woodlandstransport.com.sg

WTS Engineering Pte Ltd

8, Gul Circle, Singapore 629564 Tel: 6 559 8988 Fax: 6 898 2394

[URL:www.woodlandstransport.com.sg](http://www.woodlandstransport.com.sg)

Company Registration Number : 200505706E

