

## Huey Yon (LKKAuto)

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**From:** Huey Yon (LKKAuto)  
**Sent:** Wednesday, 5 April 2023 3:57 PM  
**To:** claims@premiumauto.com.sg  
**Cc:** SUR  
**Subject:** RE: OD CLAIM FOR EQ 8855 Z, DOA: 29/3/2023 - KS

Dear En Qi,

As instructed by our client , please proceed to repair the **insured vehicle EQ 8855Z (Excess \$1,200/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency.**

**Before paint photos for all NEW Panels and Parts required after repair**

Best Regards,  
Huey Yon | Case Handler  
LKK Auto Consultants  
phone: 6256-3561 | email: [hueyyon@lkkauto.com](mailto:hueyyon@lkkauto.com) | fax: 6741-4108  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims <claims@premiumauto.com.sg>  
**Sent:** Wednesday, March 29, 2023 6:14 PM  
**To:** SUR <sur@lkkauto.com>; admin-d <admin-d@lkkauto.com>  
**Cc:** claims@premiumauto.com.sg  
**Subject:** OD CLAIM FOR EQ 8855 Z, DOA: 29/3/2023 - KS

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 31/3/2023 @10.30am. 55 Ubi Road 1. Owner Waiting.

Thank you.

**Best Regards,**  
**En Qi Lim**  
**Claims Administrator**  
**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183  
e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)  
**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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