

## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Tuesday, 13 June 2023 10:10 AM  
**To:** RAHMAN.ISMAIL@PECENG.COM  
**Cc:** Admin A  
**Subject:** ACCIDENT INVOLVING YN304D AND PC4392L ALONG/AT AYE ON 30/03/2023  
**Attachments:** OI LETTER OF AUTHORISATION\_company.docx

PEC LTD [By Email only]  
DRIVER: SUAH HORNG CHANG

Dear Sirs/ Mdm

**OUR REF : CC4/HSB23003412/Rpa3**  
**YOUR REF : YN304D**  
**ACCIDENT INVOLVING YN304D AND PC4392L ALONG/AT AYE ON 30/03/2023**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, HSBC Life (Singapore) Pte. Ltd. to deal with the third-party claim against your policy.

We have received a third-party claim(s) from PC4392L against your motor insurance policy.

Both parties involved have given conflict of version. Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

As Insurers, they shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third-party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter. Your intent must be formally expressed to HSBC and acknowledged by HSBC.

Your full co-operation in the handling of the claim is required and kindly submit the following to [chewht@lkkauto.com](mailto:chewht@lkkauto.com) within 7 days from the date of this letter **if not provided at our reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- **Driver's driving license or foreign driving license** (if any)
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- **Copy of the letter of authorization to confirm that the driver is allowed to drive the vehicle.**
- RENTAL/ HIRING AGREEMENT.
- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim.

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without our prior knowledge and consent. If you receive any correspondence or legal document such as a Writ of Summons in connection with this accident, please forward it to us immediately. You may email it to [cst@mail.life.hsbc.com.sg](mailto:cst@mail.life.hsbc.com.sg) or deliver it by hand to HSBC Customer Care Centre.

This letter should **not** be regarded as a waiver by HSBC of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third-party injury claim(s), we shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at 6742 3197 or email us at [chewht@lkkauto.com](mailto:chewht@lkkauto.com).

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

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