

AIG ASIA PACIFIC INSURANCE PTE. LTD.

Attn: Motor Claims Department

Dear Sir / Madam,

**ACCIDENT INVOLVING VEHICLE NO SJZ 6485 P & SMK 1809 R at along Tanglin Shopping Centre Car Park Level 3, Singapore on 18/03/2023**

We understand that you are the insurer of SMK 1809 R vehicle.

I/We wish to inform you that my/our vehicle SJZ 6485 P have been completed repairs to my/our satisfaction by M/s GUAN MOTOR WORKS. I/We therefore propose to claim from your as follow:

1.	Cost of Repairs	S\$	7,250.00
2.	Cost of Rental (S\$ <u>160.00</u> x <u>05</u> days) inclu. GST at 8%	S\$	864.00
3.	LTA Search Fee	S\$	26.75
	<b>TOTAL</b>	S\$	8,140.75

Please let us have your reply soonest possible.

Thank you.

Yours faithfully,

Chiann Koon

In the matter of an accident involving motor vehicles

SJZ 6485P and SMK 1809R along Tanglin Shopping Centre

Car Park Level3, Singapore, on 18-03-2023.

**1. WARRANT TO ACT**

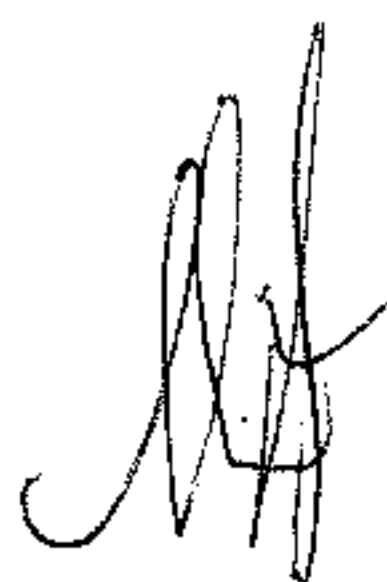
I / We, Lee Mui Guek, (NRIC No.) S XXXX 489Z

of \_\_\_\_\_

hereby authorise M/s GUAN MOTOR WORKS to act on my/our behalf in respect of the above matter.

**2. AUTHORITY**

- a) I/We hereby authorise you to commence legal proceedings in my/our name(s) and to take instructions from my car-repairers who I/we have appointed as my/our agent(s) in respect of my/our claim.
- b) I/We hereby authorise you to pay to yourselves all Party and Party costs you may at any time receive in connection with the above matter and confirm that there will be no need to pay the same into the Client(s)'s Account with your Bankers
- c) I/We hereby further authorise you to release all proceeds of settlement monies received by you (after deducting of your legal costs) to my repairers  
M/s GUAN MOTOR WORKS in settlement of my outstanding bill/account with them.
- d) I/We only wish to be informed of my/our case when it is necessary on your part. I/We hereby direct you to keep my car-repairers informed of all matters relating to my claim, as and when it is necessary to do so.
- e) I/We hereby authorise you to deposit in your Firms' client's account any cheques received by you and made in my/our firm's name.
- f) I/We have read and understood the above.



\_\_\_\_\_  
(Signature)



**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, GUAN MOTOR WORKS (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for SS\$8,000.00 (Global Sum) for vehicle no. SJZ 6485P that was damaged pursuant to the accident which occurred on 18/03/2023 (date) along TANGLIN SHOPPING CENTRE CAR PARK LEVEL 3 (location) involving vehicle no/s SMK 1809R.

This is pursuant to the inspection conducted on 23/03/2023 (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner LEE MUI GUEK (the third party claimant”) of vehicle no. SJZ 6485P make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SJZ 6485P (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 3 (day) of July (month) 2023 (year)



Signed by appointed surveyor



Signed by “the workshop” (with chop)



源摩哆廠

GUAN MOTOR WORKS

Business Regn. No: 081026-00E

176 Sin Ming Drive #02-03 Sin Ming Autocare Singapore 575721 Tel: 6453 6111 H/P: 9742 6003

Messrs: LEE MUI GUEK

Invoice No: 5356

27-04-2023

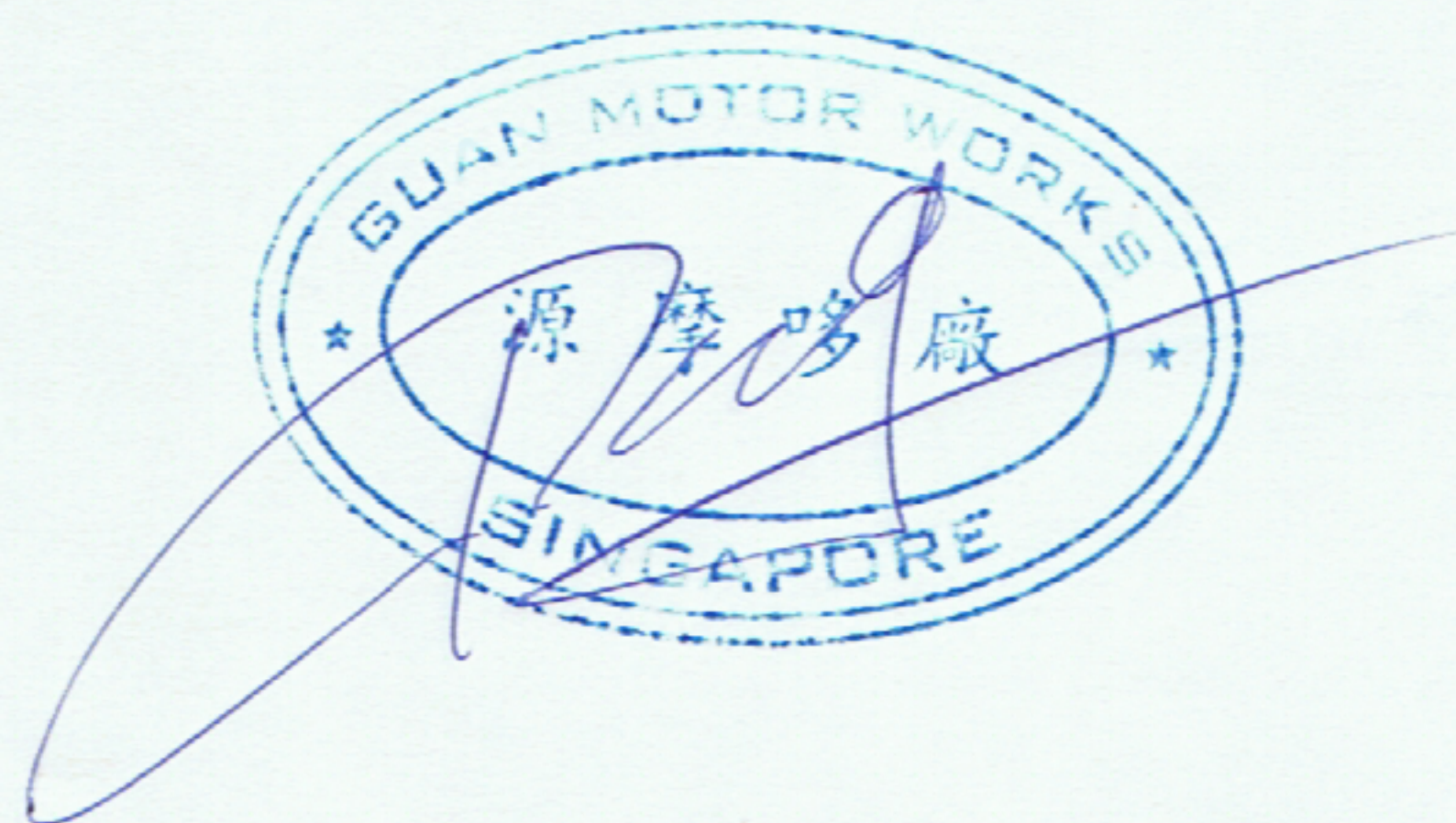
Date :

Mercedes E300 - SJZ 6485 P

Lump sum repair cost inclusive of spare parts and  
labour charges.

\$ 7,250.00

Dollars Seven thousand Two hundred Fifty only.



E.&O.E.





# UNIQUE TOURIST SERVICE (PTE) LTD

20, SIN MING LANE #08-51 MIDVIEW CITY SINGAPORE 573968  
Tel: 6292 7656 Admin email: [unigtour@singnet.com.sg](mailto:unigtour@singnet.com.sg)

Co. Reg. No.: 197401067R  
GST Reg. No.: M2-0019671-6

Mdm Lee Mui Guek  
10 Jalan Labu Manis  
Singapore 537995

## TAX INVOICE

NO. **WP/202937**

**27.03.2023**

Date:

DATE	PARTICULARS	@	\$	cts
------	-------------	---	----	-----

Rental of one unit Toyota Camry 2.5 Auto  
Registration no. SGL 1488 Z self driven  
as from 20.03.2023 to 25.03.2023.

5 days at \$160.00 per day

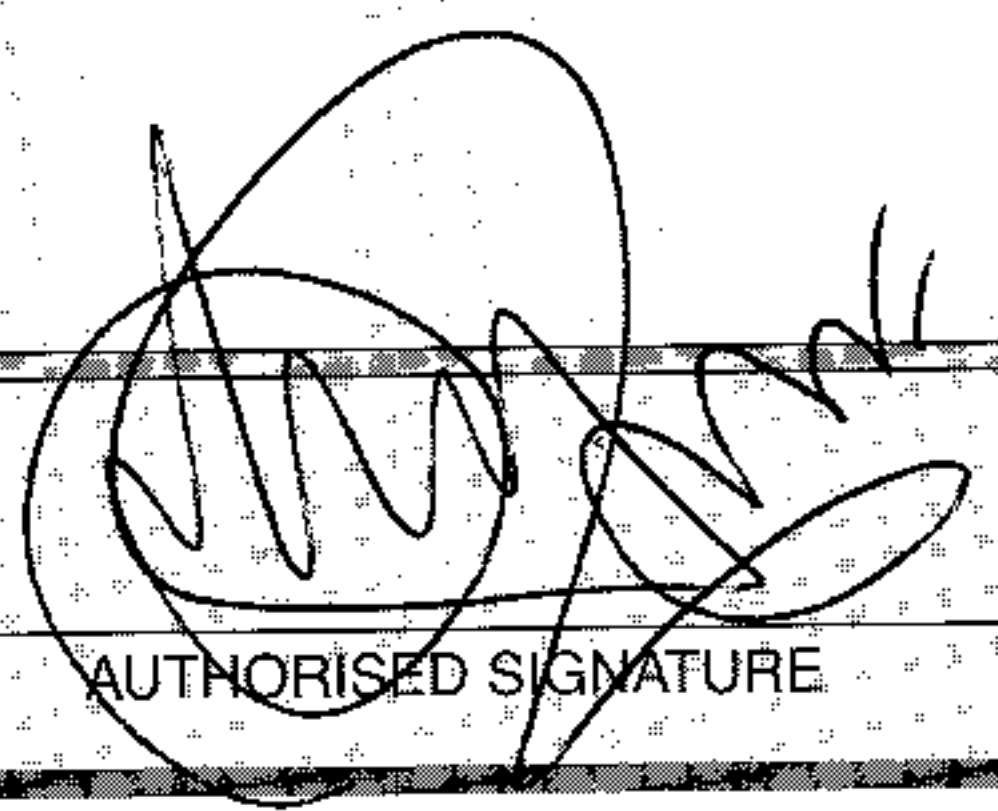
Add GST at 8%  
Amount Due

\$	800.00
\$	800.00
\$	64.00
\$	<u>864.00</u>

( SIN DOLLARS: EIGHT HUNDRED AND SIXTY FOUR ONLY )

Standard Rated Supplies:\$  
Total Amount of GST:\$

800.00  
64.00

  
AUTHORISED SIGNATURE



# UNIQUE TOURIST SERVICE (PTE) LTD.

20, Sin Ming Lane, #08-51, Midview City, Singapore 573968

TEL: 6292 7656 EMAIL: uniqtour@singnet.com.sg

COMPANY REG NO: 197401067R

GST REG NO: M2-0019671-6

CAR RENTAL AGREEMENT

RA No. 24113

VEHICLE NO.

MAKE/MODEL

SGL 1488 Z

1818

TOYOTA CAMRY

NAME OF HIRER

LEE MUI GUEK

ADDRESS

10 JALAN LABU MANIS

SINGAPORE

537995

OFFICE TEL

RES TEL

HP

96343218

NAMED DRIVER

LEE MUI GUEK

OCCUPATION

NATIONALITY

PASSPORT / NRIC

S1486489-2

DATE OF BIRTH

1/3/1961

DRIVING LIC NO.

S1486489Z

PLACE OF ISSUE

SINGAPORE

DATE PASS/EXPIRY

2/1/1981

ADDITIONAL NAMED DRIVER

ADDRESS

SINGAPORE

OFFICE TEL

RES TEL

HP

OCCUPATION

NATIONALITY

PASSPORT / NRIC

DATE OF BIRTH

DRIVING LIC NO

PLACE OF ISSUE

DATE PASS/EXPIRY

BY INITIATING MARK "X" HIRER AGREE TO PAY THE FOLLOWINGS

A. COLLISION DAMAGE WAIVER (CDW) AT \$ PER DAY / WEEK / MONTH "X"

B. SURCHARGE OF \$ FOR USE IN MALAYSIA FROM

TO "X"

THE HIRER IS RESPONSIBLE FOR ANY DAMAGES UP TO THE EXTENT OF TOTAL LOSS OF CAR, LOSS OF INCOME AND COST OF RECOVERY OF VEHICLE IF THE CAR IS DRIVEN INTO MALAYSIA WITHOUT PRIOR CONSENT FROM THE COMPANY.

COMPULSORY EXCESS, DOLLAR

\$1200

NOTE:

HIRER IS LIABLE FOR ALL PARKING & TRAFFIC VIOLATIONS.

YOUR ATTENTION IS DRAWN TO TERMS & CONDITIONS

PRINTED OVERLEAF.

FOR SINGAPORE DRIVE ONLY

DATE:

SIGNATURE OF HIRER

DATE OUT

200303

TIME OUT

1035HRS

PETROL OUT

E

1/4

1/2

3/4

F

DATE IN

25/03/23

TIME IN

2.20pm

PETROL IN

E

1/4

1/2

3/4

F

RENTAL RATES:

\$

¢

MONTHLY @ \$

WEEKLY @ \$

DAILY @ \$

C.D.W. FEE

PETROL CONSUMPTION

DELIVERY CHARGE

COLLECTION CHARGE

SUB-TOTAL

GST @ 8 %

RENTAL DEPOSIT

TOTAL:

DEPOSIT REFUND

PAYMENT BY: BILL CO / CREDIT CARD / CASH

ATTENDED BY:

OF UNIQUE TOURIST SERVICE (PTE) LTD

## DECLARATION

I HEREBY DECLARE THAT NO MOTOR ACCIDENT HAD OCCURED DURING MY HIRE OF YOUR MOTOR VEHICLE AS STATED IN THE ABOVE MENTIONED SCHEDULE \* OR TO ANY SUBSTITUTED VEHICLE AS STATED IN THE MEMORANDUM DATED.

REPLACEMENT VEHICLE NO:

1. ON TIME

2. ON TIME

3. ON TIME

DATE:

SIGNATURE OF HIRER



# Enquire Vehicle's Insurance Particulars

**Enquire Vehicle's Insurance Particulars ( As At 18 Mar 2023 / 18:35:00 )**

## Vehicle Insurance Details

Vehicle No.:

**SMK1809R**

Make Description/Model:

**PORSCHE / CAYENNE E3 TIP E6**

Insurance Company Name:

**AIG ASIA PACIFIC INSURANCE PTE. LTD.**

Business Transaction Reference No.:

**20230320143837676649**

**Please retain the business transaction reference number for Enquire Vehicle Owner Details (if required).**

Save as PDF

OK →

Print



## Hsiao Tong (LKKAuto)

---

**From:** Hsiao Tong (LKKAuto)  
**Sent:** Monday, 8 May 2023 9:56 AM  
**To:** 'jenny'; 'cbenjamin@rubina.com.sg'  
**Subject:** RE: Your Ref: CC6/AIG23003257/Kpa3 [ACCIDENT INVOLVING SMK1809R(AIG) AND SJZ6485P ON 18/03/2023]

Dear Sirs,

Thank you for your email.

We have reviewed the matter and based on all the available information on hand, we are of the view that liability is not in your driver's favour. Therefore, we shall proceed to negotiate for an amicable settlement of the third-party claim at best to avoid further litigation, which would escalate to even more cost.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

If you need any clarification, please do not hesitate to contact as at 6742 3197 or [chewht@lkkauto.com](mailto:chewht@lkkauto.com).

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |  
S(408933)

---

**From:** jenny <[jenny@rubina.com.sg](mailto:jenny@rubina.com.sg)>  
**Sent:** Friday, May 5, 2023 10:34 AM  
**To:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Subject:** RE: Your Ref: CC6/AIG23003257/Kpa3

Thanks Hsiao Tong. Accident Reporting has been done.

Warm Regards  
Jenny Goh

---

**From:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Sent:** Tuesday, 2 May 2023 5:19 pm  
**To:** jenny <[jenny@rubina.com.sg](mailto:jenny@rubina.com.sg)>  
**Subject:** RE: Your Ref: CC6/AIG23003257/Kpa3



Dear Jenny,

As spoken, please refer to the link below for online reporting: -

<https://www.aig.com.sg/accident-reporting>

Thanks.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

---

**From:** jenny <[jenny@rubina.com.sg](mailto:jenny@rubina.com.sg)>

**Sent:** Tuesday, May 2, 2023 4:15 PM

**To:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Subject:** Your Ref: CC6/AIG23003257/Kpa3

Dear Hsiao Tong,

I have been trying to contact regarding the above but unable to get through. Can you contact me at Mobile: 97346310.

Thank you.

Warm Regards

Jenny Goh

Assistant to Ms Sassoon

DISCLAIMER

**Confidentiality** This e-mail and its attachments are intended solely for the person to whom they are addressed, are strictly confidential and may contain privileged information. If they have come to you in error you must not copy or show them to anyone; please reply to this e-mail and highlight the error to the sender and then immediately delete the message. Unless expressly agreed in writing, the sender accepts no liability in respect of the contents of emails or attachments.

DISCLAIMER

**Confidentiality** This e-mail and its attachments are intended solely for the person to whom they are addressed, are strictly confidential and may contain privileged information. If they have come to you in error you must not copy or show them to anyone; please reply to this e-mail and highlight the error to the sender and then immediately delete the message. Unless expressly agreed in writing, the sender accepts no liability in respect of the contents of emails or attachments.



Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	29 Mar 2023 11:59	Clm Dtl Modified	Claimant's Name: -> LEE MUI GUEK. Claimant's ID: -> SXXXX489Z.	[A] HOW MEI KWAN
2	29 Mar 2023 11:59	Clm Veh Model Changed	(201772) MERCEDES-BENZ E300 3.0 (A).	[A] HOW MEI KWAN
3	29 Mar 2023 11:59	Clm Created	Reg No: SJZ6485P. Acct Date: 2023/03/18. Claim Type: TP. Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG). TP Insurer: Great Eastern General Insurance Limited (HQ). Workshop: Guan Motor Works (HQ)	[A] HOW MEI KWAN
4	29 Mar 2023 11:59	Adj Co Assigned	LKK Auto Consultants Pte Ltd (HQ):	[A] HOW MEI KWAN
5	29 Mar 2023 11:59	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2023/04/10	[A] HOW MEI KWAN
6	29 Mar 2023 11:59	Adj Mandate Set	Approved:0.00.Reinsp:Adj decides.	[A] HOW MEI KWAN
7	29 Mar 2023 11:59	Clm Ins Co Changed	[200005] AIG Asia Pacific Insurance Pte. Ltd. (SG) -> [203630] AIG Asia Pacific Insurance Pte. Ltd. (Express)	[A] Merimen Administrator
8	29 Mar 2023 11:59	Label Added	(20224):Field Survey.	[A] Merimen Administrator
9	29 Mar 2023 11:59	Label Added	(19):Fastlane.	[A] HOW MEI KWAN
10	29 Mar 2023 11:59	Adj Adjuster Assigned	[None] -> KENNETH KONG	[A] HOW MEI KWAN
11	08 May 2023 09:42	Clm Registration Modified	Acct Time:18:00:00->18:35:00.	[I] AIG OneClaim Integration User
12	29 May 2023 13:57	Adj Rpt Initiated		[A] JOANNE LEE KHANG MIN
13	29 May 2023 13:57	Clm Dtl Modified	Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN
14	29 May 2023 13:57	Clm Dtl Modified	JPJ Reg. Date: -> 2010/12/16.	[A] JOANNE LEE KHANG MIN
15	29 May 2023 13:57	Clm Details Notified		[A] JOANNE LEE KHANG MIN
16	05 Jun 2023 12:37	Adj Mandate Request	Cur.Req:8086.75:Liability: 100%(OID COLLIDED ONTO TP PARKED VEHICLE) *Quantum: \$8,086.75(all-in). Pls refer to adjuster report for details. *For your approval please.	[A] CHEW HSIAO TONG
17	14 Jun 2023 16:16	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2023/04/10. Mandate Remarks: please proceed with settlement @ \$8,086.75 [COR-\$7250 LOR-\$810.00 LTA-\$26.75] ** subject to final repair bill & ATA	[I] Syed-Yusoff, Saliha
18	14 Jun 2023 16:16	Adj Mandate Set	Approved:8086.75:please proceed with settlement @ \$8,086.75 [COR-\$7250 LOR-\$810.00 LTA-\$26.75] ** subject to final repair bill & ATA	[I] Syed-Yusoff, Saliha

Date From

Date To

Audit Type

None

Go

ACTIVITY	
[21/04/2023 14:38] HOW MEI KWAN: OINR. To send out first letter.	

Merimen Billing for this case - Transaction History								
Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
2939578	29 Mar 2023 12:06:06	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	AIG Asia Pacific Insurance Pte. Ltd. (Express)	SJZ6485P	SMK1809R	11.00
2971307	29 May 2023 13:57:31	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SJZ6485P	SMK1809R	11.00



