



566 Woodlands Rd (Mandai Estate) Singapore 728697
UEN no: 53360061L
HP: (+65) 9850-9666 Email: Connect3winnie@gmail.com

Your Ref : CC2/MIDF23003125/Tp

MINDEF
Ministry Of Defence
(MINDEF)
303 Gombak Dr
Singapore 669645

Dear Sir,

TO PROPOSE A CLAIM OF AN ACCIDENT INVOLVING GBK1205M & 41629MID ON 16/01/2023.

We refer to the above, we are authorized by owner Singapore Post Ltd vehicle no GBK1205M to negotiate and settle the claim on his behalf.

We hereby quantify our claim as follows:-

1) Repair Cost inc 8% gst	S\$	4,050.00
2) Loss of Use @\$100 X 5days	S\$	500.00
Total	S\$	4,550.00

We enclosed a copy of each of the following for your consideration:

- 1) Repair Bill inv 1613
- 2) Motor Accident report of vehicle no GBK1205M
- 3) Letter Authorization (original available upon request)
- 4) Insurance Certificate
- 5) Vehicle registration card
- 6) Pre repair inspection (done by Tualfik LKK on 19/01/23)

Kindly acknowledge receipt of the above said documents and hope to receive your favourable reply ASAP.

Thank you.

Yours sincerely

Winnie Chai

HP: 9850-9666



LETTER OF AUTHORITY & INDEMNITY

To Connect3

566 Woodlands Road (Mandai Estate) S (728697)

ACCIDENT INVOLVING VEHICLE NO. GBK1205M AND 41629 A110
AT Airport Rd's Tuds Eunos Link ON 16/11/2023

1. I/ We, the owner of vehicle no. GBK1205M hereby instruct and authorize you to commence repairs to the said vehicle and to make 3rd party claim on my behalf for my loss and damage.
2. You are further authorized to appoint solicitors on my our behalf and give the solicitors full instructions as if the appointment is made and instructions are given by me us with respect to the conduct of my/ our claim against the third party driver and or his insurers including if necessary, to commence legal proceedings in Court in my/ our name against the 3rd party.
3. You have my/ our full authority to instruct my/ our solicitor to negotiate a settlement with the third party and/ or his insurers on such terms as you deem fit.
4. Upon resolving my/ our claim, you are authorized to agree with my/ our solicitors on the amount of their professional costs and disbursements for acting for me/ us and to receive payment of the balance of the settlement sum on my/ our behalf directly into your account.
5. In the event that I/ we am/ are required to attend at my/ our solicitors' office or to attend Court connection with my/ our claim, I/ we shall render full co-operation.
6. In the event that my/ our claim against the 3rd party and/ or his insurers is not successful or cannot be proceeded with, I/ we authorize you to make a claim against my/ our own insurers for the cost of repairs and any losses recoverable under my/ our policy of insurance. In this respect, I/ we understand and accept that personally liable to bear all Legal Costs incurred by you in claiming back for the repair costs by your solicitors.
7. I/ We hereby irrevocably direct all insurer to make all settlement sums payable to "Connect3" or my/ our solicitors, and not to me. Such payment shall be full and valid discharge by me/ us.
8. If the settlement sum is paid to me/ us directly by cheque from the insurer in their disobedience and/ or negligence of my above direction, I/ We shall forthwith exchange with you or pay you for the said cheque by my/ our cheque/ cash of the same amount or return you any payment in any manner as directed by you.
9. If for whatever reason, my/ our insurers reject my/our claim for indemnity for the cost of repairs and/ or any other losses recoverable under the policy of insurance or make an offer to pay less than the amount claimed by you or my insurance policy does not cover such claim, I/ we agree and undertake to pay the full amount of your repair bill and survey fees and any other expenses reasonable incurred on my/ our behalf or to pay you the difference in amount, as the case may be.

Date this 18 of 1 2023

Signature : 
Muhammad Farouq Mohamed Yusof
Assistant Manager
(Fleet Management)

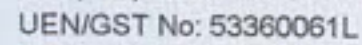
Name : _____

NRIC No. : _____

(Company stamp, if applicable)

Name of Witness: Winnie Chan

NRIC No : 0213



Authorised Signature