

## Meng Yan (LKK Auto)

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**From:** Teo, Grace <grace.teo@sompo.com.sg>  
**Sent:** Wednesday, 22 March 2023 12:48 PM  
**To:** admin-d; assignments; SUR  
**Cc:** Hwang, Shiang Yi  
**Subject:** FW: LKK/AL/MC \ CMTD2301148/SYH | Our Ref: XD5235B230317 Your Ref: YQ303R 17.03.23  
**Attachments:** WinZip Compressed Attachments.zip

Hi LKK,

Attached herewith both reports

[\[Working From Home with effect from 06 April 2020\]](#)

Best Regards

**Grace Teo**

Claims Division

D: 6329 5170 | T: 6461 6555

- For motor surveys, you can send your emails to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)
- For Letter of Demands/new email correspondences, please direct your emails to [claimsreport@sompo.com.sg](mailto:claimsreport@sompo.com.sg)



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**Sompo Insurance Singapore Pte. Ltd.**

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**From:** Teo, Grace

**Sent:** Wednesday, March 22, 2023 12:45 PM

**To:** Susan Low <liusbro@ymail.com>; 'Admin-D (LKKAuto)' <admin-d@lkkauto.com>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>

**Cc:** Hwang, Shiang Yi <shiangyi.hwang@sompo.com.sg>

**Subject:** LKK/AL/MC \ CMTD2301148/SYH | Our Ref: XD5235B230317 Your Ref: YQ303R 17.03.23

Without Prejudice

Dear Susan,

We refer to your email reply and agreed to appoint **Mr. Adrian Ling/ Mr. Marcus Chua** of **LKK Auto** to conduct the survey.

The survey is conducted on a without Prejudice basis and without any admission of liability.

Hi **LKK Auto**,

Please arrange **Mr. Adrian/ Mr. Marcus Chua** to survey for **XD5235B** on a without prejudice and any admission of liability basis.

Please revert your report upon completion of survey to my colleague, **Ms. Shiang Yi**.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards

**Grace Teo**

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**From:** Susan Low <[liusbro@ymail.com](mailto:liusbro@ymail.com)>

**Sent:** Wednesday, March 22, 2023 11:54 AM

**To:** Claims - Motor Survey <[MotorSurvey@sompo.com.sg](mailto:MotorSurvey@sompo.com.sg)>

**Subject:** Re: PRI \ CMTD2301148/SYH | Our Ref: XD5235B230317 Your Ref: YQ303R 17.03.23

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We did like to chose as follow

LKK Auto Consultants	Adrian Ling ( <b>East</b> )
	Marcus Chua ( <b>East</b> )

Kindly arrange

Thank.

Best Regards,

Susan Low  
M/s Liu's Brother Auto Engineering Workshop  
No. 1 Kaki Bukit Avenue 6 #01-01  
AutoBay @ Kaki Bukit  
Singapore 417883  
Tel: 67411730

On Wednesday, 22 March 2023 at 11:27:14 am SGT, Claims - Motor Survey <[motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)> wrote:

Our Reference: CMTD2301148/SYH  
Your Reference: XD5235B

Date: 22/03/2023

**Without Prejudice**  
**EMAIL ONLY**  
OUR Email: [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)

**Attention:**  
**M/S Liu's Brother Auto Engineering Workshop**

Dear Susan,

**ACCIDENT INVOLVING YQ303R & XD5235B ON 17.03.23**

We refer to your Notice of Accident dated 22/03/2023.

Please be informed that **Ms. Hwang Shiang Yi** is the handler of this case who can be contacted at 63295 205/  
[shiangyi.hwang@sompo.com.sg](mailto:shiangyi.hwang@sompo.com.sg)

We intend to conduct a pre-repair survey of the damage to your client's/your customer's vehicle jointly with your client/your motor workshop. We propose to use one of the motor surveyors named in the list below to conduct the joint pre-repair survey as a single joint expert.

**Pre-Repair Survey**

	<b>Motor Surveyor</b>	<b>Surveyor</b>
	FormTeam Consultancy	Chow Boxiong

	LKK Auto Consultants	Adrian Ling ( <b>East</b> )
		Marcus Chua ( <b>East</b> )
		Kenneth Kong ( <b>North</b> )
	Priority Services	Jimmy Lee
	Raleigh Services	Andrew Ow Yong

Please let us know within **two (2) working days** whether you agree to the appointment of any of these motor surveyors as a single joint expert. You may select up to two of the listed motor surveyors. We will bear the cost of the pre-repair survey carried out by the single joint expert.

[Working From Home with effect from 06 April 2020]

Best Regards

**Grace Teo**

Claims Division

**D:** 6329 5170 | **T:** 6461 6555

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**From:** Susan Low <[liusbro@ymail.com](mailto:liusbro@ymail.com)>  
**Sent:** Wednesday, March 22, 2023 9:19 AM  
**To:** Claims - Motor Survey <[MotorSurvey@sompo.com.sg](mailto:MotorSurvey@sompo.com.sg)>; Henry, Irene James <[irene.henry@sompo.com.sg](mailto:irene.henry@sompo.com.sg)>  
**Subject:** Our Ref: XD5235B230317 Your Ref: YQ303R

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We hereby write to request of 3rd party claims pre-repair inspection for our client's vehicle.

Vehicle to be surveyed:	XD5235B
3rd Party Insured Vehicle:	YQ303R
Date of Accident:	17/03/2023
Location of Accident:	Tagore Industrial Avenue
Name of Workshop:	Liu's Brother Auto Engineering Workshop
Address of Survey Location:	No. 1 Kaki Bukit Avenue 6 #01-01 AutoBay @ Kaki Bukit Singapore 417883

We hereby write to request of 3rd party claims pre-repair inspection for our client's vehicle.

Please let us have your single joint expert motor surveyors list (SJE) to conduct a pre-repair survey of the damage to our client's vehicle jointly with our client/our motor workshop as soon as possible.

Kindly arrange

Thank.

Best Regards,

Susan Low

M/s Liu's Brother Auto Engineering Workshop

No. 1 Kaki Bukit Avenue 6 #01-01

AutoBay @ Kaki Bukit

Singapore 417883

Tel: 67411730

Date of Survey:	
Name of Authorise Surveyor:	