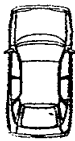


INS. CASE OWNER:

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : 20/03/2023Registered in Merimen: 20/03/2023**Pre-assign / CCU / FTE**Insured Vehicle No. : SMF 3512J

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :\$ \$ D.O.A : 19.03.2023 14:40Place of Accident : Toa Payoh N, Singapore

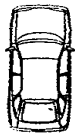
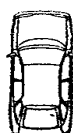
Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

Near Singapore News Centre/ Singapore Press Centre

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No**SHC 4915ZINSRS:  
WSP: STRIDES  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                | Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date                 | Created By                                    | DATE / PIC                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------------|---------------------------------------------------|
| SHC 4915Z -                                                                                                                                               | NA/AIG12006908/s2 07/04/2012 AU AH HOOK SGW 6105M SHC 4915Z 06/04/2012 09/04/2012 SLK                  | Non-Reporting ltr (1st):                      |                                                   |
|                                                                                                                                                           | NA/INC11018892/w1 15/09/2011 LEE TENG HONG (LI TENG FENG) SJA 481X SHC 4915Z 14/09/2011 19/09/2011 LCH | Non-Reporting ltr (2nd):                      |                                                   |
|                                                                                                                                                           | NBA/AIG17020951/Y 02/11/2017 TAY HOCK KEE SBK 282X SHC 4915Z 01/11/2017 16/11/2017 LCH                 | Non-Reporting ltr (Final):                    |                                                   |
| SMF 3512J - X                                                                                                                                             | NS/INC11018945/T1y1n 23/08/2012 SHC 4915Z SJA 481X 14/09/2011 24/08/2012 MTN                           | Notification ltr (if non-pickup):             |                                                   |
|                                                                                                                                                           |                                                                                                        | Call OI:                                      |                                                   |
|                                                                                                                                                           |                                                                                                        | After call ltr to OI:                         |                                                   |
|                                                                                                                                                           |                                                                                                        | <b>Documentation Check List:</b>              | <b>Handler</b> <b>Typist</b>                      |
|                                                                                                                                                           |                                                                                                        | Notification ltr (if non-pickup)              | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | After call ltr to OI:                         | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Authorisation To Act:                         | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Release Voucher:                              | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Final Repair Bill:                            | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Car Rental Invoice:                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Towing Invoice                                | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | LTA / GIA :                                   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Medical Bill:                                 | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | PIR:                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Mandate/Reject Instruction:                   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | LOD                                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Payment Breakdown Form:                       | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Post-Repair Photos:                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                        | Others:                                       | <input type="checkbox"/> <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                 | Date/Time: _____ Sent By: _____                                                                        |                                               |                                                   |
| <b>FINALIZATION</b>                                                                                                                                       | Date/Time: _____ Confirm with: _____ Confirm by: _____                                                 |                                               |                                                   |
| Repair Cost:                                                                                                                                              | S\$ ( _____ days) Reduction: _____ % Email <input type="checkbox"/> Call <input type="checkbox"/>      |                                               |                                                   |
| <b>FINAL SETTLEMENT</b>                                                                                                                                   | Date/Time: _____ Confirm with _____ Email <input type="checkbox"/> Call <input type="checkbox"/>       |                                               |                                                   |
| Final Liability:                                                                                                                                          | % (Agreed / Assessed) BOLA S/N No. : _____ If NO or B 28, Ass. Lia : _____                             |                                               |                                                   |
| Repair Cost:                                                                                                                                              | S\$ _____                                                                                              |                                               |                                                   |
| Loss of Rental (LOR):                                                                                                                                     | S\$ ( _____ days) _____                                                                                |                                               |                                                   |
| Loss of Use (LOU):                                                                                                                                        | S\$ (\$ _____ x _____ days) _____                                                                      |                                               |                                                   |
| Loss of Income (LOI):                                                                                                                                     | S\$ (\$ _____ x _____ days) _____                                                                      |                                               |                                                   |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                                                                        |                                               |                                                   |
| GIA/LTA Search                                                                                                                                            | S\$ _____                                                                                              |                                               |                                                   |
| Medical:                                                                                                                                                  | S\$ _____                                                                                              | 1) Claim status: Normal/Reject/Private Settle |                                                   |
| Disbursement:                                                                                                                                             | S\$ (e.g. Tow/ Independent ) _____                                                                     | 2) Report Format: _____                       |                                                   |
| Legal Cost                                                                                                                                                | S\$ _____                                                                                              | 3) Survey fee: _____                          |                                                   |
| <b>Total:</b>                                                                                                                                             | <b>S\$</b> _____ <b>Global Sum S\$:</b> _____                                                          |                                               |                                                   |
| <b>FINAL PAYMENT</b>                                                                                                                                      | Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/>      |                                               |                                                   |
| Payee 1:                                                                                                                                                  | S\$ _____ Name 1: _____                                                                                |                                               |                                                   |
| Payee 2: (Strike if N.A.)                                                                                                                                 | S\$ _____ Name 2: _____                                                                                |                                               |                                                   |
| Payee 3: (Strike if N.A.)                                                                                                                                 | S\$ _____ Name 3: _____                                                                                |                                               |                                                   |