

INS. CASE OWNER:

ASSIGNMENTSurveyor: **KENNETH**DOI: **08/03/2023**Date / Time : **08/03/2023**Registered in Merimen: **14/03/2023****Pre-assign / CCU / FTE**Insured Vehicle No. : **SLJ 7639S**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : \$ _____ D.O.A : **08.03.2023**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SHD 5385R**INSRS:
WSP: **TRANS-CAB**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date	Created By	DATE / PIC
SHD 5385R	CC3/FC115005659/Kvbd1 07/04/2015 SHB 7771G SHD 5385R 08/12/2014 08/04/2015 SKL	Non-Reporting ltr (1st):	
	CC3/TMI19007710/Ksd3s2 21/06/2019 SHD 5385R SMG 2768P 28/04/2019 24/06/2019 NV1	Non-Reporting ltr (2nd):	
	CC3/TMI19017314/Ksf3n2 14/11/2019 SHD 5385R SLJ 4422U 29/09/2019 14/11/2019 ST1	Non-Reporting ltr (Final):	
	CS/AGI20007048/Ksf3q2 16/10/2020 SHD 5385R SLH 712U 05/07/2020 19/10/2020 LST1	Notification ltr (if non-pickup):	
	CS/UOI20009589/Ksf3e2 28/09/2020 SHD 5385R GW 5267K 03/09/2020 29/09/2020 LST1		
SLJ 7639S	CC6/AIG20010414/Ara3q2 20/09/2021 SGP 8758C SLJ 7639S 25/09/2020 20/09/2021 KCY	After call ltr to OI:	
		Documentation Check List:	Handler
		Notification ltr (if non-pickup)	☐
		After call ltr to OI:	☐
		Authorisation To Act:	☐
		Release Voucher:	☐
		Final Repair Bill:	☐
		Car Rental Invoice:	☐
		Towing Invoice	☐
		LTA / GIA :	☐
		Medical Bill:	☐
		PIR:	☐
		Mandate/Reject Instruction:	☐
		LOD	☐
		Payment Breakdown Form:	☐
		Post-Repair Photos:	☐
		Others:	☐
PRELIMINARY ADVICE	Date/Time: _____ Sent By: _____		
FINALIZATION	Date/Time: _____ Confirm with: _____ Confirm by: _____		
Repair Cost:	\$S\$ (_____ days) Reduction: _____ %	Email ☐	Call ☐
FINAL SETTLEMENT	Date/Time: _____ Confirm with _____ Email ☐ Call ☐		
Final Liability:	% (Agreed / Assessed) BOLA S/N No. : _____	If NO or B 28, Ass. Lia :	
Repair Cost:	\$S\$		
Loss of Rental (LOR):	\$S\$ (_____ days)		
Loss of Use (LOU):	\$S\$ (\$ _____ x _____ days)		
Loss of Income (LOI):	\$S\$ (\$ _____ x _____ days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]			
GIA/LTA Search	\$S\$		
Medical:	\$S\$	1) Claim status: Normal/Reject/Private Settle	
Disbursement:	\$S\$ (e.g. Tow/ Independent)	2) Report Format:	
Legal Cost	\$S\$	3) Survey fee:	
Total:	\$S\$	Global Sum \$S\$:	
FINAL PAYMENT	Date/Time: _____ Confirm with: _____ Email ☐ Call ☐		
Payee 1:	\$S\$ Name 1: _____		
Payee 2: (Strike if N.A.)	\$S\$ Name 2: _____		
Payee 3: (Strike if N.A.)	\$S\$ Name 3: _____		