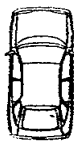


INS. CASE OWNER:

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **14.03.2023**Registered in Merimen: **14.03.2023****Pre-assign / CCU / FTE**Insured Vehicle No. : **GBF 8674Y**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II : \$ \$ D.O.A : **13.03.2023 08:10**

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

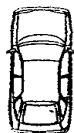
Driver Tel No. :

(V/L: YES / NO )

Insured Liability :

%

Final ? Yes / No

**SNH 2308S**INSRS:  
WSP: **Advance Auto  
Tel : Garage  
Liability :  
RMKS:**INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                | Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date Created By | DATE / PIC                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| SNH 2308S -                                                                                                                                               | NA/LIP23002640/d4 14/03/2023 ONG JUN WEI, NIXON SNH 2308S GBF 8674Y 13/03/2023 FVN                |                                                              |
| GBF 8674Y -                                                                                                                                               | CC4/III21003182/Kga3q2 01/07/2021 GBD 6822K GBF 8674Y 08/03/2021 02/07/2021 FVN                   |                                                              |
|                                                                                                                                                           | NA/LIP23002640/d4 14/03/2023 ONG JUN WEI, NIXON SNH 2308S GBF 8674Y 13/03/2023 FVN                |                                                              |
|                                                                                                                                                           | Non-Reporting ltr (1st):                                                                          |                                                              |
|                                                                                                                                                           | Non-Reporting ltr (2nd):                                                                          |                                                              |
|                                                                                                                                                           | Non-Reporting ltr (Final):                                                                        |                                                              |
|                                                                                                                                                           | Notification ltr (if non-pickup):                                                                 |                                                              |
|                                                                                                                                                           | Call OI:                                                                                          |                                                              |
|                                                                                                                                                           | After call ltr to OI:                                                                             |                                                              |
|                                                                                                                                                           | <b>Documentation Check List:</b>                                                                  |                                                              |
|                                                                                                                                                           | Handler                                                                                           | Typist                                                       |
|                                                                                                                                                           | Notification ltr (if non-pickup)                                                                  |                                                              |
|                                                                                                                                                           | After call ltr to OI:                                                                             |                                                              |
|                                                                                                                                                           | Authorisation To Act:                                                                             |                                                              |
|                                                                                                                                                           | Release Voucher:                                                                                  |                                                              |
|                                                                                                                                                           | Final Repair Bill:                                                                                |                                                              |
|                                                                                                                                                           | Car Rental Invoice:                                                                               |                                                              |
|                                                                                                                                                           | Towing Invoice                                                                                    |                                                              |
|                                                                                                                                                           | LTA / GIA :                                                                                       |                                                              |
|                                                                                                                                                           | Medical Bill:                                                                                     |                                                              |
|                                                                                                                                                           | PIR:                                                                                              |                                                              |
|                                                                                                                                                           | Mandate/Reject Instruction:                                                                       |                                                              |
|                                                                                                                                                           | LOD                                                                                               |                                                              |
|                                                                                                                                                           | Payment Breakdown Form:                                                                           |                                                              |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                 | Date/Time:                                                                                        | Sent By:                                                     |
|                                                                                                                                                           |                                                                                                   |                                                              |
| <b>FINALIZATION</b>                                                                                                                                       | Date/Time:                                                                                        | Confirm with:                                                |
| Repair Cost:                                                                                                                                              | S\$                                                                                               | ( days) Reduction: %                                         |
|                                                                                                                                                           |                                                                                                   | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                                                                   | Date/Time:                                                                                        | Confirm with                                                 |
| Final Liability:                                                                                                                                          | %                                                                                                 | (Agreed / Assessed) BOLA S/N No. :                           |
| Repair Cost:                                                                                                                                              | S\$                                                                                               |                                                              |
| Loss of Rental (LOR):                                                                                                                                     | S\$                                                                                               | ( days)                                                      |
| Loss of Use (LOU):                                                                                                                                        | S\$                                                                                               | (\$ x days)                                                  |
| Loss of Income (LOI):                                                                                                                                     | S\$                                                                                               | (\$ x days)                                                  |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                                                                   |                                                              |
| GIA/LTA Search                                                                                                                                            | S\$                                                                                               |                                                              |
| Medical:                                                                                                                                                  | S\$                                                                                               |                                                              |
| Disbursement:                                                                                                                                             | S\$                                                                                               | (e.g. Tow/ Independent )                                     |
| Legal Cost                                                                                                                                                | S\$                                                                                               |                                                              |
| <b>Total:</b>                                                                                                                                             | <b>S\$</b>                                                                                        | <b>Global Sum S\$:</b>                                       |
| <b>FINAL PAYMENT</b>                                                                                                                                      | Date/Time:                                                                                        | Confirm with:                                                |
|                                                                                                                                                           |                                                                                                   | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| Payee 1:                                                                                                                                                  | S\$                                                                                               | Name 1:                                                      |
| Payee 2: (Strike if N.A.)                                                                                                                                 | S\$                                                                                               | Name 2:                                                      |
| Payee 3: (Strike if N.A.)                                                                                                                                 | S\$                                                                                               | Name 3:                                                      |

1) Claim status: Normal/Reject/Private Settle

2) Report Format:

3) Survey fee: