



**Teamwork Garage Pte Ltd**  
53 Ubi Avenue 1 #01-23/24 Singapore 408934  
Paya Ubi Industrial Park  
Tel: 6844 2475 Fax: 6844 2474  
Email: [claims@teamworkgarage.com](mailto:claims@teamworkgarage.com)  
GST Register No: 201015366H

18<sup>th</sup> May 2023

Our reference: 2303-13

Your reference: SHC7694R

**HSBC Life (Singapore) Pte Ltd**

20 Pasir Panjang Road (East Lobby)  
#11-01 Mapletree Business City  
Singapore 117439

**Attn: Motor Claims Department**

**BY EMAIL**

Dear Sir/ Madam,

Claimant : WOORI PACIFIC SDN BHD  
Address : A09-3, PUSAT PERDAGANGAN TAMAN DAGANG, JALAN DAGANG BESAR,  
TAMAN DAGANG, 68000, AMPANG, 68000, MALAYSIA

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **05/03/2023** along **AYE** involving our client's vehicle registration number **JVK9298** and vehicle registrations number **SHC7694R** driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows: -

Cost of Repair	:	\$5,076.00
Loss of Use (\$150 x 6days)	:	\$900.00
LTA Search	:	\$26.75
Total	:	\$ 6,002.75

**A copy of each of the following supporting documents is enclosed:-**

- a) Our client's Accident Report / Police Report;
- b) COE/PARF Certificates;
- c) Owner / Driver's IC & Driving License;
- d) Letter Of Authorization;
- e) Tax Invoice;
- f) LTA search Invoice;
- g) Certificate of Insurance;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,



Teamwork Garage Pte Ltd

Encl.



# SINGAPORE POLICE FORCE



T/20230306/7071

Police Station Of Origin:  
Traffic Police  
10 Ubi Avenue 3 SINGAPORE 408865  
Tel No: 65470000

1 of 3

Report No. T/20230306/7071

**REPORT OF A TRAFFIC ACCIDENT**

Date/Time Report Made: 06/03/2023 15:26		Vide Report No.:		Station Diary No.:	
<b>Informant's Particulars</b>					
Name of Informant: GAN LEE HWA			Address: 31-11 vsummerplace jalan tenterem 80300		
ID Type / ID No.: PASSPORT / A55858852			Contact No.: Home/Office: Mobile: 0149939298		
Nationality: MALAYSIAN			Email: kylegan71@gmail.com		
Sex: Female	Age: 29	Date of Birth: 07/05/1993	Type of Informant: Driver		
Race: Chinese			Language: English		Institution / School Name:
Occupation:			Driving Licence Information: Class: 3 Date of Expiry: 07/05/2025		

<b>General Information of the Accident</b>				
Type of Accident:	Non-Injury Foreign Vehicle	Drink Drive: No	Date/Time of Accident: 05/03/2023 19:35	Type of Location:
Location: AYE				
Weather: Drizzling		Road Surface: Wet	Road Speed Limit: 80 Km/h	
Traffic Flow: One Way		Traffic Control: Not Controlled	Traffic Volume: Moderate	
Type of Collision: Between Moving Vehicles - Head To Rear			Anyone conveyed by ambulance: No	

<b>Details of Vehicle Involved</b>						
Vehicle No.	Type	Make	Model	Color	Conditio	No. of
JVK9298	Car		INNOVA	Black	Seriously Damaged	2
	Car			Yellow		0

<b>Details of Vehicle Insurance</b>				
Vehicle No.	Insurance Company	Insurance No	Effective	Expiry Date



**SINGAPORE  
POLICE FORCE**



T/20230306/7071

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Traffic Police  
10 Ubi Avenue 3 SINGAPORE 408865  
Tel No: 65470000

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Report No. T/20230306/7071

**CONTINUATION OF REPORT**

Details of Vehicle Insurance				
Vehicle No.	Insurance Company	Insurance No.	Effective	Expiry Date
JVK9298	LONPAC INSURANCE BHD			

Details of Person Involved				
Any Pedestrian Involved: No				
No. of Pedestrians Injured: NIL		Use of Pedestrian Crossing: NA		
Passenger				
Name	MISS YEO	ID No.	NIL	
Related Vehicle	JVK9298 (Car)	Contact No.	NIL	
Hospital/Clinic	NIL	Class of Driving Licence & Expiry	Class: NIL Date of Expiry: NIL	
Date	NIL	Date	NIL	
No. of Days granted Medical Leave	NIL	Degree of	NIL	
Driver				
Name	GAN LEE HWA	ID No.	A55858852	
Related Vehicle	JVK9298 (Car)	Contact No.	0149939298	
Hospital/Clinic	NIL	Class of Driving Licence & Expiry	Class: 3 Date of Expiry: 07/05/2025	
Date	NIL	Date	NIL	
No. of Days granted Medical Leave	NIL	Degree of	NIL	

**Brief Details.**

MY VEHICLE WAS TRAVELLING AT THE FIRST LANE , I SAW AHEAD THERE WAS A ACCIDENT SO I SLOW DOWN AND STOP, SUDDENLY A CITY CAB VEHICLE HIT ON TO MY REAR PORTION, THERE WAS TWO PASSANGER INSIDE MY VEHICLE . I WILL SEE THE DOCTOR BECAUSE MY NECK AND BACK HAVING PAIN.



**SINGAPORE  
POLICE FORCE**



T/20230306/7071

3 of 3

Police Station Of Origin:  
Traffic Police  
10 Ubi Avenue 3 SINGAPORE 408865  
Tel No: 65470000

Report No. T/20230306/7071

**CONTINUATION OF REPORT**

Sketch Plan

Informant is not able to provide sketch

Signature Of Officer Recording The Report:  
Not applicable

Signature Of Interpreter:  
Not applicable

Officer In Charge Of Case:  
TP / TPIB /  
FAHKRUL RAZI BIN SUHAIME  
Contact No.: 65470000 / 9800 1256

This report is lodged at Traffic Police Kiosk 2  
NP168

Signature Of Informant:  
The identity of the person making this report has  
been authenticated by Singpass. No signature is  
required.

Date/Time:  
06/03/2023 15:26

Classification Of Case:





# SIJIL PEMILIKAN KENDERAAN

## JABATAN PENGANGKUTAN JALAN

30KXWFP6P

No. Pendaftaran : JVK9298

No. ID : 904017-K

Nama Pemunya Berdaftar : WOORI PACIFIC SDN BHD

Alamat : LOT NO 24 JALAN MEWAH 3/3 TAMAN PANDAN MEWAH  
68000 AMPANG SELANGOR

No. Chasis/No. Enjin : PN111NV4018644264 / 1TRA028055

Buatan/Nama Model : TOYOTA / TOYOTA INNOVA 2.0G (AT)

Keupayaan Enjin : 1998

Bahan Bakar : PETROL

Status Asal : PEMASANGAN TEMPATAN

Kelas Kegunaan : PERSENDIRIAN-MOTOKAR SYARIKAT

Jenis Badan/Tahun Dibuat : MOTOKAR PELBAGAI UTILITI / 2016

Tarikh Pendaftaran : 14/07/2016

B. D. M/B. G. K/BTM : -

Syarat Pendaftaran 1 : -

Syarat Pendaftaran 2 : -

Syarat Pendaftaran 3 : -







## LETTER OF AUTHORIZATION

To HSDC LIFE (SINGAPORE) PTE LTD AND TEAMWORK GARAGE PTE LTD (Third party insurance & Workshop)  
Claimant WOORI PACIFIC SDN BHD

Dear Sirs,

I/We, WOORI PACIFIC SDN BHD owner of vehicle no. JVK9298  
hereby authorize my/our repairer, TEAMWORK GARAGE PTE LTD  
act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or  
loss of use ("claim") for my/our vehicle no. JVK9298 that was damage pursuant to the  
accident \_\_\_\_\_ which \_\_\_\_\_ occurred \_\_\_\_\_ at/along  
AYE

involving vehicle nos. SHC7694R

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies  
pertaining the above mentioned accident due to me/us to my/our repairer/solicitors  
TEAMWORK GARAGE PTE LTD. I/We hereby authorize you to forward and release all  
compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors  
TEAMWORK GARAGE PTE LTD pertaining to above said accident whom I/we  
authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice  
and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the  
personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein  
should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured  
losses claim arising of the subject matter in the action.

Thank you.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ (month) 20\_\_\_\_ (year)

Signature of owner vehicle (claimant): \_\_\_\_\_

Name of owner of vehicle (claimant): \_\_\_\_\_

NRIC Number (claimant): \_\_\_\_\_

**WOORI PACIFIC  
SDN BHD**  




**Bill To:**

HSBC LIFE (SINGAPORE) PTE LTD  
10 Marina Boulevard Marina Bay Financial Centre Tower 2  
#48-01  
SINGAPORE  
SINGAPORE 018983

## Tax Invoice

Invoice number : TI-10362  
Date : 17/05/2023  
Terms : C.O.D.  
Vehicle number : JVK9298  
Make / Model : TOYOTA INNORA

Description	Amount (S\$)
ACCIDENT INVOLVING JVK9298/ SHC7694R ON 05/03/2023 @ AYE INCLUSIVE OF SUPPLYING PARTS, LABOUR, PANEL BEATING AND SPRAY PAINTING LUMP SUM REPAIR	\$4,700.00
Thank you for your business and have a nice day !	
Reference : 2303-13	Subtotal \$4,700.00
* Cheque payment should be issued in favour to TEAMWORK GARAGE PTE LTD	Add: GST 8% \$376.00
PAYNOW UEN: 201015366H	Total Inc GST 8% \$5,076.00
** Please ensure that your vehicle is of good condition upon the point of collection.	Less: Deposit \$0.00
E. & O. E	Balance Due \$5,076.00



TEAMWORK GARAGE PTE LTD

CUSTOMER'S SIGNATURE

> Back to OneMotoring



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 08 Mar 2023 / 11:21:18

Receipt Date/Time : 08 Mar 2023 / 11:21:18

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-230308-001211

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SHC7694R				
As at 05 Mar 2023/19:35:00				
Insurance Co: HSBC LIFE (SINGAPORE) PTE. LTD.				
1	Insurance Enquiry - SHC7694R			
	Enquiry Fee	24.77	1.98	26.75
	20230308112018013241			
	<b>Sub-Total</b>	24.77	1.98	26.75
	<b>Total Before Rounding</b>	24.77	1.98	26.75
	<b>Rounding Difference</b>			0.00
	<b>Total Amount Payable</b>			26.75
Paid By				
	552253XXXXXX6131	eNETS Credit Card		26.75
	Total			26.75
	Cash Change			0.00
	Tendered Amount			26.75
	Excess Refundable Amount			0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.





**LONPAC INSURANCE BHD** 199401021735 (307414-T)

Ipoh Office: Lot 12 & 14, Jalan Yeop Abdul Rani, 30300 Ipoh, Perak.  
Tel: 05-254 0340 Fax: 05-254 2119, 255 2657 Website: www.lonpac.com  
(Service Tax No. : W10-1808-31041975)

CONFIDENTIAL

JPJ CODE: 11

MX4

## CERTIFICATE OF INSURANCE

### SIJIL INSURANS

ROAD TRANSPORT ACT 1987 (MALAYSIA). MOTOR VEHICLES (THIRD PARTY RISKS) RULES, 1959 (MALAYSIA).  
MOTOR VEHICLES (THIRD PARTY RISKS AND COMPENSATION ACT (CAP 189) REPUBLIC OF SINGAPORE.  
MOTOR VEHICLES (THIRD PARTY RISKS AND COMPENSATION) RUKES 1960 (REPUBLIC OF SINGAPORE).  
MOTOR VEHICLES INSURANCE (THIRD PARTY RISKS) ACT (CAP (90) NEGARA BRUNEI DARUSSALAM.

**Certificate No.** : A/22/VZ96/021977/IPH

No. Sijil

**1. Index Mark and Registration Number of Vehicle** TOYOTA INNOVA - JVK 9298  
*Tanda Indeks dan Nombor Pendaftaran Kenderaan*

**2. Name of Policy Holder** WOORI PACIFIC SDN BHD  
*Nama Pemegang Polisi*

**3. Effective date of the Commencement of Insurance for the purpose of the Regulations, Ordinance or Enactment.** 12/08/2022  
*Tarikh Insurans Mula Berkuatkuasa bagi tujuan Peraturan, Ordinan, atau Enakmen.*

**4. Date of Expiry of the Insurance** 11/08/2023  
*Tarikh Tamat Tempoh Insurans*

**5. Persons or Classes of Persons entitled to drive.**  
*Orang atau Kelas Orang yang layak memandu*

ANY PERSON WHO IS DRIVING ON THE POLICYHOLDER'S ORDER OR WITH THEIR PERMISSION

Provided that the person driving is permitted in accordance with the licensing or other laws or regulations to drive the Motor Vehicle or has been so permitted and is not disqualified by order of a Court of Law or by reason of any enactment or regulation in that behalf from driving the Motor Vehicle.

**6. Limitation as to use**  
*Had Penggunaan*

USE ONLY FOR SOCIAL, DOMESTIC AND PLEASURE PURPOSES AND FOR THE POLICYHOLDER'S BUSINESS. THE POLICY DOES NOT COVER USE FOR HIRE OR REWARD, RACING, PACE- MAKING, RELIABILITY, SPEED TESTING, THE CARRIAGE OF GOODS OTHER THAN SAMPLES IN CONNECTION WITH ANY TRADE OR BUSINESS OR USE FOR ANY PURPOSE IN CONNECTION WITH THE MOTOR TRADE

\* Limitations rendered inoperative by Section 95 of the Road Transport Act 1987 (Malaysia) or Section 8 of the Motor Vehicles (Third Party Risks and Compensation) Act (Cap 189) Republic of Singapore or Section 7 of the Motor Vehicles Insurance (Third Party Risks) Act (Cap 90) Negara Brunei Darussalam are not to be included under this heading.

I/We hereby certify that this covering Note is issued in accordance with the provisions of Part IV of the Road Transport Act, 1987 (Malaysia), Motor Vehicles (Third-Party Risks and Compensation) Act (Cap 189) Republic of Singapore and the Motor Vehicles Insurance (Third-Party Risks) Act (Cap 90) Negara Brunei Darussalam.

**DEPUTY CHIEF EXECUTIVE OFFICER**

User ID : A16020IPH703  
Date Issued : 30-06-2022