

INS. CASE OWNER:

CC4/AIS23002297/Dya3

IDAC:

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **02.03.2023**Registered in Merimen: **03.03.2023****Pre-assign / CCU / FTE**Insured Vehicle No. : **XD 8282U**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :\$S\$ \_\_\_\_\_ D.O.A : **28.02.2023 19:30**

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SH 9936Z**INSRS: **BIFROST**  
WSP: **AUTO**  
Tel : **PTE LTD**  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                        | Reference Entry                   | Date Customer Name                 | Vehicle No.                        | TP Vehicle No.  | Accident Date | Close Date | Created By | STAGE                                         | DATE / PIC                                                   |
|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|-----------------|---------------|------------|------------|-----------------------------------------------|--------------------------------------------------------------|
| SH 9936Z                          | CC3/AIG12023470/H1z3t2w2          | 17/07/2013                         | SH 9936Z                           | SJP 8833H       | 01/12/2012    | 18/07/2013 | SBS        | Non-Reporting ltr (1st):                      |                                                              |
|                                   | CC3/AIG13007072/H1q2a3n           | 10/05/2013                         | SH 9936Z                           | SKB 6918Y       | 15/04/2013    | 13/05/2013 | HMK        | Non-Reporting ltr (2nd):                      |                                                              |
|                                   | CC3/EQ114000082/Yhy3q2            | 19/01/2015                         | SH 9936Z                           | SGW 3032J       | 30/12/2013    | 20/01/2015 | HMK        | Non-Reporting ltr (Final):                    |                                                              |
|                                   | CC3/TM112021755/H1vn              | 23/11/2012                         | SH 9936Z                           | GY 9253M        | 07/11/2012    | 27/11/2012 | CMJ        | Notification ltr (if non-pickup):             |                                                              |
|                                   | CS/FC11000943/Abg1                | 14/02/2011                         | SJY 4506G                          | SH 9936Z        | 29/12/2011    | 21/02/2011 | CYY        |                                               |                                                              |
|                                   | CS/FC11015503/Ay1n                | 11/10/2011                         | SBJ 8090K                          | SH 9936Z        | 29/07/2011    | 16/10/2011 | YCC        |                                               |                                                              |
| XD 8282U - X                      |                                   |                                    |                                    |                 |               |            |            | Call OI:                                      |                                                              |
|                                   |                                   |                                    |                                    |                 |               |            |            | After call ltr to OI:                         |                                                              |
|                                   |                                   |                                    |                                    |                 |               |            |            | <b>Documentation Check List:</b>              |                                                              |
|                                   |                                   |                                    |                                    |                 |               |            |            | <b>Handler</b>                                | <b>Typist</b>                                                |
|                                   |                                   |                                    |                                    |                 |               |            |            | Notification ltr (if non-pickup)              | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | After call ltr to OI:                         | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Authorisation To Act:                         | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Release Voucher:                              | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Final Repair Bill:                            | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Car Rental Invoice:                           | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Towing Invoice                                | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | LTA / GIA :                                   | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Medical Bill:                                 | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | PIR:                                          | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Mandate/Reject Instruction:                   | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | LOD                                           | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Payment Breakdown Form:                       | <input type="checkbox"/>                                     |
| <b>PRELIMINARY ADVICE</b>         | Date/Time:                        |                                    |                                    |                 |               |            |            | Post-Repair Photos:                           | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Others:                                       | <input type="checkbox"/>                                     |
| <b>FINALIZATION</b>               | Date/Time:                        |                                    |                                    |                 |               |            |            | Confirm with:                                 | Confirm by:                                                  |
| Repair Cost:                      | S\$                               |                                    | (                                  | days)           | Reduction:    | %          |            | Email                                         | <input type="checkbox"/>                                     |
|                                   |                                   |                                    |                                    |                 |               |            |            | Call                                          | <input type="checkbox"/>                                     |
| <b>FINAL SETTLEMENT</b>           | Date/Time:                        |                                    |                                    |                 |               |            |            | Confirm with                                  | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| Final Liability:                  | %                                 |                                    | (Agreed / Assessed)                | BOLA S/N No. :  |               |            |            | If NO or B 28, Ass. Lia :                     |                                                              |
| Repair Cost:                      | S\$                               |                                    |                                    |                 |               |            |            |                                               |                                                              |
| Loss of Rental (LOR):             | S\$                               |                                    | (                                  | days)           |               |            |            |                                               |                                                              |
| Loss of Use (LOU):                | S\$                               |                                    | (\$                                | x               | days)         |            |            |                                               |                                                              |
| Loss of Income (LOI):             | S\$                               |                                    | (\$                                | x               | days)         |            |            |                                               |                                                              |
| LOR only <input type="checkbox"/> | LOU only <input type="checkbox"/> | LOR + LOU <input type="checkbox"/> | LOR + LOI <input type="checkbox"/> | [Tick only one] |               |            |            |                                               |                                                              |
| GIA/LTA Search                    | S\$                               |                                    |                                    |                 |               |            |            |                                               |                                                              |
| Medical:                          | S\$                               |                                    |                                    |                 |               |            |            | 1) Claim status: Normal/Reject/Private Settle |                                                              |
| Disbursement:                     | S\$                               |                                    | (e.g. Tow/ Independent )           |                 |               |            |            | 2) Report Format:                             |                                                              |
| Legal Cost                        | S\$                               |                                    |                                    |                 |               |            |            | 3) Survey fee:                                |                                                              |
| <b>Total:</b>                     | <b>S\$</b>                        |                                    |                                    |                 |               |            |            | <b>Global Sum S\$:</b>                        |                                                              |
| <b>FINAL PAYMENT</b>              | Date/Time:                        |                                    |                                    |                 |               |            |            | Confirm with:                                 | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| Payee 1:                          | S\$                               |                                    | Name 1:                            |                 |               |            |            |                                               |                                                              |
| Payee 2: (Strike if N.A.)         | S\$                               |                                    | Name 2:                            |                 |               |            |            |                                               |                                                              |
| Payee 3: (Strike if N.A.)         | S\$                               |                                    | Name 3:                            |                 |               |            |            |                                               |                                                              |