



**Teamwork Garage Pte Ltd**  
53 Ubi Avenue 1 #01-23/24 Singapore 408934  
Paya Ubi Industrial Park  
Tel: 6844 2475 Fax: 6844 2474  
Email: [claims@teamworkgarage.com](mailto:claims@teamworkgarage.com)  
GST Register No: 201015366H

27<sup>th</sup> March 2023

Our reference: 2302-24

Your reference: SHD7291P

**HSBC Life (Singapore) Pte Ltd**  
20 Pasir Panjang Road (East Lobby)  
#11-01 Mapletree Business City  
Singapore 117439  
**Attn: Motor Claims Department**

**BY EMAIL**

Dear Sir/ Madam,

Claimant : TRUST MOTOR LEASING PTE LTD  
Address : 53 PAYA UBI INDUSTRIAL PARK #01-24 S(408934)

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **24/02/2023** along **PIE CHANGI EXIT PAYA LEBAR ROAD** involving our client's vehicle registration number **SLT4831U** and vehicle registrations number **SHD7291P** driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows: -

Cost of Repair	:	\$2,430.00
Loss of Use (\$200x7 days)	:	\$1,500.00
LTA Search	:	\$26.75
Total	:	\$ 3,956.75

**A copy of each of the following supporting documents is enclosed:-**

- a) Our client's Accident Report / Police Report;
- b) COE/PARF Certificates;
- c) Owner / Driver's IC & Driving License;
- d) Letter Of Authorization;
- e) Tax Invoice;
- f) LTA search Invoice;
- g) Certificate of Insurance;
- h) Satisfaction Form;
- i) Rental receipt and invoice;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,



Teamwork Garage Pte Ltd

Encl.

## LETTER OF AUTHORIZATION

To : HSBC Life (Singapore) Pte Ltd (Third party insurance & Workshop)  
Claimant : TRUST MOTOR LEASING PTE LTD

Dear Sirs,

I/We, TRUST MOTOR LEASING PTE LTD owner of vehicle no. SLT4831U  
hereby authorize my/our repairer, TEAMWORK GARAGE PTE LTD  
act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or  
loss of use ("claim") for my/our vehicle no. SLT4831U that was damage pursuant to the  
accident which occurred at/along  
PIE Changi Exit Paya Lebar Road  
involving vehicle nos. SLT4831U & SHD7291P

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies  
pertaining the above mentioned accident due to me/us to my/our repairer/solicitors  
TEAMWORK GARAGE PTE LTD. I/We hereby authorize you to forward and release all  
compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors  
TEAMWORK GARAGE PTE LTD pertaining to above said accident whom I/we  
authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/ou. behalf is on a without prejudice  
and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the  
personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein  
should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured  
losses claim arising of the subject matter in the action.

Thank you.

Dated this 27 day of MAY (month) 20 23 (year)

Signature of owner vehicle (claimant): .....

Name of owner of vehicle (claimant): TRUST MOTOR LEASING PTE LTD

NRIC Number (claimant): 201431935M





**HSBC**  
Life

**HSBC Life (Singapore) Pte. Ltd.**  
10 Marina Boulevard,  
Marina Bay Financial Centre Tower 2 #48-01,  
Singapore 018983  
☎ +65 6880 4888  
🌐 www.hsbclife.com.sg  
✉ cc.gi@mail.life.hsbc.com.sg

**HSBC Life Third Party Direct Settlement**

Vehicle No:	SHD 7291P (Insd veh)	Model:  TOYOTA VIOS E AUTO (1497cc)
	SLT 4831U (TP veh)	
Date of Accident/ Time:	24/02/2023	

Repair Estimate	: \$		
Final Repair Cost	: \$		
Loss of Use	: \$		days at \$ per day
Rental (if any)	: \$		days at \$ per day
LTA / GIA Search Fee	: \$		
Others:	: \$		
<b>Final Settlement Sum (GLOBAL SUM)</b>	: \$	<b>2,700.00</b>	
Payee Name: <b>Teamwork Garage Pte Ltd</b>			
Is Third Party Workshop GIA Registered? [ ] YES [X] NO (Kindly indicate below)			
A) Workshop:	For Non GIA Registered	Agreed Liability <u>100</u> (%)	
B)	For GIA Registered Workshop:	BOLA Applicable: Yes/ No BOLA Scenario No: ____	
	BOLA Liability: _____ (%)	Assessed Liability (*): _____ (%)	
* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.			
Remarks:			

**Note:**

1. Please expressly reserve your client's rights if so required in this settlement document.
2. This settlement is on a without prejudice basis and should not construed as an admission of liability on HSBC Life and their client/tortfeasor in any manner whatsoever.
3. HSBC Life reserves their rights under the policy terms & conditions as well as their rights in law.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. In the event, rental agreement / invoices are **not received within 7 days** of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

We/I confirmed that this is a **full and final settlement** that we and or our client have/had/has against you (HSBC Life and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority of our client to act for and on their behalf in this accident

**TEAMWORK GARAGE PTE LTD**

No. 53 Ubi Avenue 1, #01-24  
Paya Ubi Industrial Park  
Singapore 408934  
Tel: 6844 2475 Fax: 6844 2474  
Date: 12/05/2023

Signature of Workshop representative  
Name of Representative  
Date: 12/05/2023



Signature of Witness / Workshop stamp (if applicable)  
Name of Witness:  
Date: 12/05/2023

Signature of HSBC Life's surveyor & stamp / representative  
Name of HSBC Life's surveyor / Representative:  
Date: 15/05/2023

Internal

**Bill To:**

HSBC LIFE (SINGAPORE) PTE LTD  
20 PASIR PANJANG ROAD (EAST LOBBY) #11-01 MAPLETREE  
BUSINESS CITY  
SINGAPORE 117439

## Tax Invoice

Invoice number : TI-10259

Date : 23/03/2023

Terms : C.O.D.

Vehicle number : SLT4831U

Make / Model : TOYOTA VIOS

Description	Amount (S\$)
ACCIDENT INVOLVING SLT4831U / SHD7291P ON 24.02.2023 @ PIE CHANGI EXIT PAYA LEBAR ROAD INCLUSIVE OF SUPPLYING PARTS, LABOUR, PANEL BEATING AND SPRAY PAINTING LUMP SUM REPAIR	\$2,250.00
Thank you for your business and have a nice day !	

Reference : 2302-24

\* Cheque payment should be issued in favour to TEAMWORK GARAGE PTE LTD

PAYNOW UEN: 201015366H

\*\* Please ensure that your vehicle is of good condition upon the point of collection.

E. & O. E

Subtotal \$2,250.00

Add: GST 8% \$180.00

Total Inc GST 8% \$2,430.00

Less: Deposit \$0.00

Balance Due \$2,430.00



TEAMWORK GARAGE PTE LTD

CUSTOMER'S SIGNATURE

# K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934  
Tel: 6844 5938 Fax: 6285 5228 Email : kntcars@gmail.com  
Biz Reg. No.: 53208965X

No.: 4767

## OFFICIAL RECEIPT

Date: \_\_\_\_\_

Received from Sathiya Burani D/o Jaya Pandian

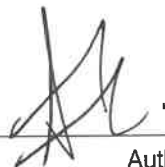
The Sum of Dollars One thousand and five hundred dollars  
only.

Being payment of SLA4730C Toyota Wish 01/03/2023-06/03/23

K & t Cars

\$ 1500

Cheque No.: \_\_\_\_\_



Authorised Signature



# K & t Cars

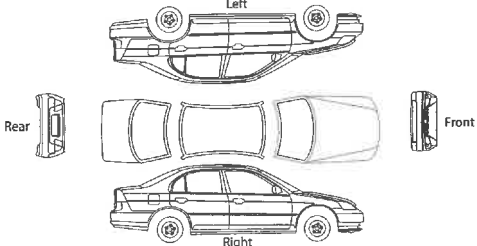
53 Ubi Ave 1 #01-23 Paya Ubi Ind Park  
Singapore 408934  
Tel: 6844 5938 Fax: 6285 5228  
Email: kntcars@gmail.com  
Biz Reg. No.: 53208965X

## VEHICLE RENTAL AGREEMENT

NO.: KT-05886

Veh. No.: SLA4730C	Replace Veh. No.: SLT4831U
Veh. M / M: Toyota wish	Replace Veh. M / M: Toyota vios

HIRER'S PARTICULAR		<input type="checkbox"/> SAME AS HIRER DRIVER'S PARTICULAR	
Name: Sathya Burani D/o Jayapandian		Name:	
Address: Blk 684C Jurong west st 64 #02-133 S(643684)		Address:	
I/C: S88526596	D.O.B: 04/12/1988	I/C:	D.O.B:
Contact: 87541495	Pass Date: 09/02/2013	Contact:	Pass Date:

	A - ACCIDENT	Hirer's acceptance
	C - CRACKED	
	D - DENTS	Driver's acceptance
	S - SCRATCHES	


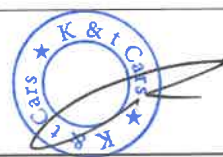
RENTAL DETAILS					
Mileage Out		REMARKS	Mileage In		REMARKS
Date Out	01/03/2023		Date In	06/03/2023	
Time Out	1700		Time In	1800	
ASSIGNED BY			CHECKED BY		

RENTAL CHARGES					PETROL / DIESEL LEVEL					
Daily	@ \$	250	<u>6</u> Days @	\$ 15.00	OUT	E	1/4	1/2	3/4	F
Weekly	@ \$		_____ Wks @	\$						
Monthly	@ \$		_____ Mth @	\$	IN	E	1/4	1/2	3/4	F
Hours	@ \$		_____ Hrs @	\$						
*Inclusive of additional charges (if any)			Amt payable*	\$	Petrol Charges		YES	NO	AMT: _____	
					CDW		YES	NO	AMT: _____	
Payment: <input type="checkbox"/> CASH <input type="checkbox"/> NETS <input type="checkbox"/> CHQ <input type="checkbox"/> VISA <input type="checkbox"/> MAST					Security Deposit		YES	NO	AMT: _____	
Bank / Cheque No.:					Advance Payment		YES	NO	AMT: _____	

I/We have read and agree to the terms and conditions stated on this page and overleaf. I/We am/are also aware that should there be any parking and/or traffic offence committed during the leasing period when the vehicle is in my/our possession, we will be billed accordingly. Subsequently, our personal details may be tender accordingly to the government parking and/or traffic offence department. With us undersigning below, I/We am/are sure that all information I/We have given to K & t CARS in connection with this agreement are true and accurate.

### IMPORTANT INFORMATION (To be go through by the personnel of K & t CARS to the hirer and/or driver upon leasing of vehicle)

- ❖ Only persons above 26 and below 60 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- ❖ Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company K & t CARS.
- ❖ Use of the vehicle illegal purpose such as in connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
- ❖ Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- ❖ The hirer shall be liable for excess charges for any late return of the rate shown per hour or on a per day basis.
- ❖ In case of any accident, the hirer MUST report to K & t CARS immediately regardless of the seriousness of the impact occurred. If there are bodily injuries, a police report MUST be made within the next 24 hours.
- ❖ In view of all accident, the hirer will bear the full responsibility for the SGD\$3,500/- excess payable to K & t CARS and also the first SGD\$3,500/- excess for damaged to the third party vehicle.

ACKNOWLEDGEMENT	
 Signature of hirer / driver (company stamp if any)	 For and on behalf of K & t CARS (authorised signature only)



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 24 Feb 2023 / 16:44:50

Receipt Date/Time : 24 Feb 2023 / 16:44:50

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-230224-003308

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SHD7291P				
As at 24 Feb 2023/14:50:00				
Insurance Co: HSBC LIFE (SINGAPORE) PTE. LTD.				
1	Insurance Enquiry - SHD7291P			
	Enquiry Fee	24.77	1.98	26.75
	20230224164322560139			
	<b>Sub-Total</b>	24.77	1.98	26.75
	<b>Total Before Rounding</b>	24.77	1.98	26.75
	<b>Rounding Difference</b>			0.00
	<b>Total Amount Payable</b>			26.75
Paid By				
	DICNV20230224164322978023	SGQR(PayNow)		26.75
	Total			26.75
	Cash Change			0.00
	Tendered Amount			26.75
	Excess Refundable Amount			0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.