

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : **27.02.2023**Registered in Merimen: **27.02.2023****Pre-assign / CCU / FTE**Insured Vehicle No. : **YQ 5746M**

Claim No. : _____

Name of Insured : **MM ELECTRICAL WORKS PTE. LTD.**

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :S\$ _____ D.O.A : **21.02.2023**Place of Accident : **LOYANG AVE**

Is driver the owner? (YES / NO) Nature of Accident : _____

If **NO**, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SLF 1936U**INSRS:
WSP: **TONG LUCK**
Tel : **AUTO P/L**
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry Date	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	Close Date	SLF	Reported By	DATE / PIC
SLF 1936U -	CC4/AIG19005155/Aka3q2	30/11/2020	FZ 656A	SLF 1936U	11/02/2019	30/11/2020	NV	Non-Reporting ltr (1st):	
YQ 5746M - X								Non-Reporting ltr (2nd):	
								Non-Reporting ltr (Final):	
								Notification ltr (if non-pickup):	
								Call OI:	
								After call ltr to OI:	
								Documentation Check List:	
								Notification ltr (if non-pickup)	☐
								After call ltr to OI:	☐
								Authorisation To Act:	☐
								Release Voucher:	☐
								Final Repair Bill:	☐
								Car Rental Invoice:	☐
								Towing Invoice	☐
								LTA / GIA :	☐
								Medical Bill:	☐
								PIR:	☐
								Mandate/Reject Instruction:	☐
								LOD	☐
								Payment Breakdown Form:	☐
PRELIMINARY ADVICE	Date/Time:						Sent By:	Post-Repair Photos:	☐
								Others:	☐
FINALIZATION	Date/Time:						Confirm with:	Confirm by:	
Repair Cost:	S\$	(	days)	Reduction:	%		Email	☐	Call
FINAL SETTLEMENT	Date/Time:						Confirm with	Email	☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :					If NO or B 28, Ass. Lia :		
Repair Cost:	S\$								
Loss of Rental (LOR):	S\$	(	days)						
Loss of Use (LOU):	S\$	(	\$	x	days)				
Loss of Income (LOI):	S\$	(	\$	x	days)				
LOR only	☐	LOU only	☐	LOR + LOU	☐	LOR + LOI	☐	[Tick only one]	
GIA/LTA Search	S\$								
Medical:	S\$								
Disbursement:	S\$	(e.g. Tow/ Independent)					1) Claim status: Normal/Reject/Private Settle		
Legal Cost	S\$						2) Report Format:		
							3) Survey fee:		
Total:	S\$						Global Sum S\$:		
FINAL PAYMENT	Date/Time:						Confirm with:	Email	☐
Payee 1:	S\$						Name 1:		
Payee 2: (Strike if N.A.)	S\$						Name 2:		
Payee 3: (Strike if N.A.)	S\$						Name 3:		