## Mei Kwan (LKKAuto)

From: Meng Yan (LKK Auto)

Sent: Tuesday, 14 February 2023 3:09 PM

**To:** Zoom Autowerks; Admin A

**Cc:** assignments

Subject: RE: Pre-Repair Inspection for SNA 7528 C // Accident on 13/02/2023 @ 08:26HR at

along Seletar West Link involving Vehicle Number SNA 7528 C & GBH 8415 H

Categories: HMK

Dear Elin,

Thank you for the assignment.

Best Regards, **Yan** | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Zoom Autowerks <zoomautowerks@gmail.com>

Sent: Tuesday, 14 February 2023 11:16 AM

To: SUR < sur@lkkauto.com >

Subject: Pre-Repair Inspection for SNA 7528 C // Accident on 13/02/2023 @ 08:26HR at along Seletar West Link

involving Vehicle Number SNA 7528 C & GBH 8415 H

Dear Sir/Madam,

We are instructed by Tan Seng Keong to notify you of a road traffic accident on 13/02/2023

at about 08:26HR along Seletar West Link involving our client's vehicle registration number SNA 7528 C and vehicle registration number GBH 8415 H driven by your insured at the material time.

A copy of the Singapore Accident Statement/Traffic Police Report filed is enclosed. As a result of the accident, our client's vehicle has been damaged. Before our client proceeds to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you would like to conduct a pre-repair survey of the vehicle. If we do not receive any reply from you within the stipulated time, our client shall proceed to repair the vehicle without further reference to you.

Please contact me @ 9450 7920, should you require more information.

Kindly arrange survey at Blk 15 Kaki Bukit Road 4, Bartley Biz Centre #01-53 Singapore 417808.

Warmest Regards, Elin Cai

## Zoom Autowerks Pte Ltd

130 Bedok Reservoir Road

12 de la comautowerks@gmail.com

Please note our change in mailing/registered address with effect from 1st July 2018