

## Veron Chen (LKKAuto)

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**From:** Veron Chen (LKKAuto)  
**Sent:** Friday, 17 February 2023 11:20 AM  
**To:** Claims; SUR; admin-d; Meng Yan (LKK Auto); assignments  
**Subject:** RE: SMA 1979 K - OD CLAIM - TF -DOA: 27/1/2023

Dear Siti,

As instructed by our client , please proceed to repair the **insured vehicle SMA 1979K. (Excess \$800/-).**

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency.**

**Before paint photos for all NEW Panels and Parts required after repair.**

Best Regards,

Veron Chen | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email :sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims <claims@premiumauto.com.sg>

**Sent:** Tuesday, 14 February 2023 10:34 AM

**To:** SUR <sur@lkkauto.com>; admin-d <admin-d@lkkauto.com>; Meng Yan (LKK Auto) <mengyan@lkkauto.com>; assignments <assignments@lkkauto.com>

**Cc:** claims@premiumauto.com.sg

**Subject:** RE: SMA 1979 K - OD CLAIM - TF

Dear Sur/Yan,

On behalf of Service Advisor: Tony Foong

Kindly advise on repair approval.

Thank you.

**Best Regards,  
Siti Muhaini  
Claims Administrator**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
**p.** +65 6388 2323 **d.** +65 6768 9911 **m.** +65 8826 8736  
**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)  
**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Sent:** Thursday, 9 February 2023 9:26 AM  
**To:** 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; [admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)  
**Cc:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)  
**Subject:** RE: SMA 1979 K - OD CLAIM - TF

Dear all,

Attached above is the estimate file for your reference.

Kindly arrange to survey on 10/02/23 4PM, Owner waiting at 55 Ubi road 1.  
Thank you.

Thank you.

**Best Regards,  
Alan Beh  
Claims Advisor**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
**p.** +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183  
**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)  
**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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**From:** Claims Dept <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Sent:** Monday, 6 February 2023 7:03 PM  
**To:** 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Cc:** 'Claims Dept' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Subject:** SMA 1979 K - OD CLAIM - TF

Dear all,

Kindly register OD claims for this vehicle. Attached is GIA report for your reference. We will forward you the estimate once is available. Please arrange to survey by 10/02/23 4PM, Owner waiting at 55 Ubi road 1. Thank you.

Best Regards,  
Tony Foong  
Senior Claims Advisor

▪ **PREMIUM AUTOMOBILES**  
(Reg No 199902271W)  
55 Ubi Road 1 Singapore 408699  
p. +65 6366 2323, d. +65 67689828  
e.<mailto:claims@premiumauto.com.sg> w. [www.audi.com.sg](http://www.audi.com.sg)  
Audi Showroom 281 Alexandra Road Singapore 159938 p. +65 68362223



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