

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : **10.02.2023**Registered in Merimen: **13.02.2023****Pre-assign / CCU / FTE**Insured Vehicle No. : **SBF 70S**

Claim No. : _____

Name of Insured : **SEAH BENG HUAT**

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :S\$ _____ D.O.A : **10.02.2023 08:35**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SHC 6861G**INSRS:
WSP: **PREMIER**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Entry Date	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	Close Date	STAGE	Created By	DATE / PIC
SHC 6861G - Reference Entry	17/02/2013	bu2 26/12/2013	SHC 6861G SHD 5521P	15/11/2013	27/12/2013	27/12/2013	Non-Reporting ltr (1st):		
CS/FCIT302							Non-Reporting ltr (2nd):		
SBF 70S - X							Non-Reporting ltr (Final):		
							Notification ltr (if non-pickup):		
							Call OI:		
							After call ltr to OI:		
							Documentation Check List:	Handler	Typist
							Notification ltr (if non-pickup)	☐	☐
							After call ltr to OI:	☐	☐
							Authorisation To Act:	☐	☐
							Release Voucher:	☐	☐
							Final Repair Bill:	☐	☐
							Car Rental Invoice:	☐	☐
							Towing Invoice	☐	☐
							LTA / GIA :	☐	☐
							Medical Bill:	☐	☐
							PIR:	☐	☐
							Mandate/Reject Instruction:	☐	☐
							LOD	☐	☐
							Payment Breakdown Form:		☐
PRELIMINARY ADVICE	Date/Time:						Post-Repair Photos:	☐	☐
							Others:	☐	☐
FINALIZATION	Date/Time:						Confirm by:		
Repair Cost:	S\$	(	days)	Reduction:	%		Email	☐	Call
FINAL SETTLEMENT	Date/Time:						Email	☐	Call
Final Liability:	%	(Agreed / Assessed)	BOLA S/N No. :				If NO or B 28, Ass. Lia :		
Repair Cost:	S\$								
Loss of Rental (LOR):	S\$	(	days)						
Loss of Use (LOU):	S\$	(\$	x	days)					
Loss of Income (LOI):	S\$	(\$	x	days)					
LOR only	☐	LOU only	☐	LOR + LOU	☐	LOR + LOI	☐	[Tick only one]	
GIA/LTA Search	S\$								
Medical:	S\$						1) Claim status: Normal/Reject/Private Settle		
Disbursement:	S\$	(e.g. Tow/ Independent)					2) Report Format:		
Legal Cost	S\$						3) Survey fee:		
Total:	S\$			Global Sum S\$:					
FINAL PAYMENT	Date/Time:						Email	☐	Call
Payee 1:	S\$			Name 1:					
Payee 2: (Strike if N.A.)	S\$			Name 2:					
Payee 3: (Strike if N.A.)	S\$			Name 3:					