

INDIA International Insurance Pte Ltd  
64 Cecil Street # 04-05  
IOB Building  
Singapore 049711

Your Insured Veh No. : **SNF5719E**  
Your Ref :  
Our Ref : **SMY2672L**  
Date : **13/03/2023**

**WITHOUT PREJUDICE**

Dear Sir/Madam

**Accident involving SNF5719E and SMY2672L  
on 05/02/2023 at JLN LABU AYER.**

**Please refer only to the boxes marked ( x ).**

☒ We refer to ☒ the above accident  
☐ our/your letter dated

☒ We have been authorised by the owner of vehicle number **SMY2672L** which was damaged by your insured's motor vehicle number **SNF5719E** in the aforesaid accident.

☒ We are instructed that the accident was caused by your insured's negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expenses, particulars of which are as follows:

Cost of Repair / Insurance Excess	<b>1,522.80</b>
Survey report fees	-
Loss of Use( 3 days @ \$80.00 per day)	<b>240.00</b>
Car Rental Fees	-
GIA/LTA search fees	<b>26.75</b>
<b>Total S\$</b>	<b>1,789.55</b>

☒ We forward herewith the following relevant supporting documents:-

☐ Survey Reports & photographs (To be returned within 7 days on demand)

☒ Final repair bill(Tax Invoice)

☐ Bill/Receipt for the excess

☐ Rental Agreement

☐ Copy of the Insurance Certificate

☐ Copy of NRIC/Driving licence

☒ Copy of LTA/GIA vehicle search

☐ Non-injury motor report form

☒ Letter of Authority

☒ Cheque to be make payable to **Messrs SME MOTOR PTE LTD.**

☐ Any request for a re-survey of our client's vehicle must be arrange within the 14 days upon receipt of this letter. The re-survey must be conducted at our premises, in the presence of our client.

☒ Please note that you should send to us an acknowledgment of receipt of this letter within 07 days of your receipt of this letter.

Yours faithfully,

  
**SME MOTOR PTE LTD**  
encl:

**WE HEREBY ACKNOWLEDGE RECEIPT**

**PLEASE CHOP AND SIGN**

Date: \_\_\_\_\_