

## Huey Yon (LKKAuto)

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**From:** Huey Yon (LKKAuto)  
**Sent:** Friday, 10 February 2023 10:15 AM  
**To:** Claims  
**Cc:** SUR  
**Subject:** RE: OD CLAIM FOR SLN 4822 C, DOA:28/1/2023

Dear Nadia,

As instructed by our client , please proceed to repair the **insured vehicle SLN 4822C (Excess 1,100.00/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency.**

**Before paint photos for all NEW Panels and Parts required after repair**

Best Regards,

**Huey Yon** | case handler  
**LKK Auto Consultants Pte.Ltd.**  
Phone: 6256-3561 Fax: 62564315 email: hueyyon@lkkauto.com  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, Singapore 408933

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**From:** Claims <claims@premiumauto.com.sg>  
**Sent:** Monday, 30 January 2023 11:20 AM  
**To:** SUR <sur@lkkauto.com>; CS A Team <cs-a@lkkauto.com>; Admin A <admin-a@lkkauto.com>; admin-d <admin-d@lkkauto.com>  
**Cc:** 'Claims' <claims@premiumauto.com.sg>  
**Subject:** OD CLAIM FOR SLN 4822 C, DOA:28/1/2023

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 3/2/2023 @ 2:15PM. Owner waiting.  
Location: 55 Ubi Road 1, Singapore 408699

Thank you.

**Best Regards,**  
**Nadia Hani**  
**Claims Administrator**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
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**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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