

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : 02.02.2023Registered in Merimen: 04.02.2023**Pre-assign / CCU / FTE**Insured Vehicle No. : SMY 483D

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :\$ \$ D.O.A : 18/01/2023

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No**SJC 3679MINSRS:
WSP: **BIFROST**
Tel : **AUTO**
Liability : **PTE LTD**
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date		Created By	DATE / PIC
SJC 3679M	CS3/ASM21003587/R1vf3e2 01/04/2021	SJC 3679M SHB 4079S 11/03/2021 06/04/2021	Non-Reporting ltr (1st):	
	NBA/AIG23001080/Y 02/02/2023 SAIMEN BIN ASHIK SJC 3679M SMY 483D 18/01/2023		Non-Reporting ltr (2nd):	
SMY 483D	CS/CTI22004881/Rny3q2 30/09/2022	SMY 483D GBG 5621P 17/05/2022 30/09/2022	Non-Reporting ltr (Final):	
	NBA/AIG23001080/Y 02/02/2023 SAIMEN BIN ASHIK SJC 3679M SMY 483D 18/01/2023		Notification ltr (if non-pickup):	
	NBA/CTI22004569/Y 17/05/2022 XU LIHUA SMY 483D GBG 5621P 17/05/2022 25/05/2022		RBA	
			After call ltr to OI:	
			Documentation Check List:	Handler
				Typist
			Notification ltr (if non-pickup)	☐
			After call ltr to OI:	☐
			Authorisation To Act:	☐
			Release Voucher:	☐
			Final Repair Bill:	☐
			Car Rental Invoice:	☐
			Towing Invoice	☐
			LTA / GIA :	☐
			Medical Bill:	☐
			PIR:	☐
			Mandate/Reject Instruction:	☐
			LOD	☐
			Payment Breakdown Form:	☐
			Post-Repair Photos:	☐
			Others:	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:		
FINALIZATION	Date/Time:	Confirm with:	Confirm by:	
Repair Cost:	\$ \$	(days) Reduction:	%	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time:	Confirm with	Email ☐ Call ☐	
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :	
Repair Cost:	\$ \$			
Loss of Rental (LOR):	\$ \$	(days)		
Loss of Use (LOU):	\$ \$	(\$ x days)		
Loss of Income (LOI):	\$ \$	(\$ x days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]				
GIA/LTA Search	\$ \$			
Medical:	\$ \$		1) Claim status: Normal/Reject/Private Settle	
Disbursement:	\$ \$	(e.g. Tow/ Independent)	2) Report Format:	
Legal Cost	\$ \$		3) Survey fee:	
Total:	\$ \$	Global Sum \$ \$:		
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐	
Payee 1:	\$ \$	Name 1:		
Payee 2: (Strike if N.A.)	\$ \$	Name 2:		
Payee 3: (Strike if N.A.)	\$ \$	Name 3:		