

Shiau Chan (LKKAuto)

From: Shiau Chan (LKKAuto)
Sent: Thursday, 9 February 2023 2:25 PM
To: Claims; SUR
Subject: RE: OD CLAIM FOR SMQ 1942 G, DOA: 31/1/2023 - TF

Dear Nadia,

As instructed by our client, please proceed to repair the insured vehicle **SMQ 1942G (Excess \$600/-)**.

If there are any check items or supplementary items please inform our office’s Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Potential Recovery Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency. Before paint photos for all NEW Panels and Parts required after repair.

Best Regards,

Shiau Chan (Ms) | Case Handler
LKK Auto Consultants Pte Ltd
Phone: 6256-3561 | email: siewsc@lkkauto.com | fax: 6256-4315
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>
Sent: Thursday, 9 February 2023 9:22 AM
To: Meng Yan (LKK Auto) <mengyan@lkkauto.com>; SUR <sur@lkkauto.com>; assignments <assignments@lkkauto.com>; admin-d <admin-d@lkkauto.com>
Cc: claims@premiumauto.com.sg
Subject: RE: OD CLAIM FOR SMQ 1942 G, DOA: 31/1/2023 - TF

Dear Claims Team,

Kindly advise on repair approval.

Thank you.

Best Regards,
Nadia Hani
Claims Administrator

Premium Automobiles Pte Ltd (Reg No 199902271W)
55 Ubi Road 1 Road Singapore 408699
p. +65 6388 2323 **d.** +65 6768 9911 **m.** +65 8826 8736
e. claims@premiumauto.com.sg **w.** www.audi.com.sg
Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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From: Claims <claims@premiumauto.com.sg>
Sent: Wednesday, 8 February 2023 10:40 am
To: 'Meng Yan (LKK Auto)' <mengyan@lkkauto.com>; 'SUR' <sur@lkkauto.com>; 'assignments' <assignments@lkkauto.com>; 'admin-d' <admin-d@lkkauto.com>
Cc: claims@premiumauto.com.sg
Subject: RE: OD CLAIM FOR SMQ 1942 G, DOA: 31/1/2023 - TF

Good morning Yan/Sur,

Kindly advise on repair approval.

Thank you.

Best Regards,
Siti Muhaini
Claims Administrator

Premium Automobiles Pte Ltd (Reg No 199902271W)
55 Ubi Road 1 Road Singapore 408699
p. +65 6388 2323 **d.** +65 6768 9911 **m.** +65 8826 8736
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From: Claims <claims@premiumauto.com.sg>
Sent: Tuesday, 7 February 2023 3:18 PM
To: 'Meng Yan (LKK Auto)' <mengyan@lkkauto.com>; 'SUR' <sur@lkkauto.com>; 'assignments' <assignments@lkkauto.com>
Cc: claims@premiumauto.com.sg
Subject: RE: OD CLAIM FOR SMQ 1942 G, DOA: 31/1/2023 - TF

Dear Yan/Sur,

On behalf of Service Advisor: Tony Foong

Kindly advise on repair approval.

Thank you.

Best Regards,
Siti Muhaini
Claims Administrator

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55 Ubi Road 1 Road Singapore 408699
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From: Claims <claims@premiumauto.com.sg>
Sent: Friday, 3 February 2023 6:31 PM
To: 'Meng Yan (LKK Auto)' <mengyan@lkkauto.com>; 'SUR' <sur@lkkauto.com>; 'assignments' <assignments@lkkauto.com>
Cc: claims@premiumauto.com.sg
Subject: RE: OD CLAIM FOR SMQ 1942 G, DOA: 31/1/2023 - TF

Dear Yan,

Attached above is the Estimate for your kind reference.

Thank you.

Best Regards,
En Qi Lim
Claims Adminstrator

Premium Automobiles Pte Ltd (Reg No 199902271W)
55 Ubi Road 1 Road Singapore 408699
p. +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183
e. claims@premiumauto.com.sg **w.** www.audi.com.sg
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From: Meng Yan (LKK Auto) <mengyan@lkkauto.com>
Sent: Thursday, 2 February 2023 10:52 AM
To: claims@premiumauto.com.sg; SUR <sur@lkkauto.com>; assignments <assignments@lkkauto.com>
Subject: RE: OD CLAIM FOR SMQ 1942 G, DOA: 31/1/2023 - TF

Dear En Qi,

Noted with thanks.

Best Regards,

Yan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>
Sent: Wednesday, 1 February 2023 6:38 PM
To: SUR <sur@lkkauto.com>; admin-d <admin-d@lkkauto.com>
Cc: claims@premiumauto.com.sg
Subject: OD CLAIM FOR SMQ 1942 G, DOA: 31/1/2023 - TF

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 7/2/2023 @11am. 55 Ubi Road 1. Owner Waiting.

Thank you.

Best Regards,

En Qi Lim

Claims Adminstrator

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. claims@premiumauto.com.sg w. www.audi.com.sg

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