



GST Registration No. 202244624K  
Company Registration No. 202244624K

Address: 1 Defu Lane 6 Singapore 539365

Tel: 6858 5151

Our Ref : TP033012023

Date : 04/05/2023

Your Ref : SFW3225G

**M/s AIG Asia Pacific Insurance Pte Ltd c/o LKK Auto**  
**Attn: Motor Claims Department**

**Without Prejudice**  
**Save As To Costs**

Dear Sir/Mdm

**ACCIDENT INVOLVING SGR4L & SFW3225G ON 21/01/2023**

We refer to the above accident.

It appears that your insured is the proximate cause of the accident.

We herewith enclose the relevant supporting documents to substantiate our client's property damage claim as our client has authorized us to quantify, to act and to reach settlement on behalf.

- ✓ Original Tax-invoice number TTP0323/003
- ✓ Original Rental invoice number INV22/689/TL
- ✓ Vehicle search result
- ✓ Authorization to Act

The quantification of our client's property damage claim is as follows: -

a)	Costs of repair (inclusive GST)	\$ 3,132.00
b)	Rental fees	\$ 324.00
c)	Vehicle Search fees	\$ 2.00
d)	Admin fees	\$ 200.00
<b>Total</b>		<b><u>\$ 3,658.00</u></b>

**\* Owner / Driver's injury and other losses excluded in this claim.**

Please acknowledge receipt of this Letter of Demand within fourteen (14) days.

If you agree to the above, please forward a discharge voucher for our client's signature and payment issued directly to "TLM Automobile Pte Ltd" within 28 days.

Yours faithfully

*Wendy Tan*

Email: [tlmclaims@tlmotor.com.sg](mailto:tlmclaims@tlmotor.com.sg)


## AUTHORIZATION TO ACT

I/We, Tan Hao Yi ("the third party claimant") of 48 Lengkok Empat (address), owner of SGR 4 L (vehicle no.) hereby authorize Tan Automobile Pte Ltd ("the workshop") to act for me/us with respect to my claim for repair costs and/or rental and/or loss of use ("claim") for my vehicle no. SGR 4 L that was damaged pursuant to the accident which occurred on 21/01/2023 (date) along Jalan Awang (location) involving vehicle no/s SPW3256 ("the accident").



I/We further authorize the workshop to settle my/our above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my/our claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 26<sup>th</sup> (day) of January (month) 2023 (year)



Signed by "the third party claimant"  
(with chop if applicable)



Signed by "the workshop"  
(with chop)

"The contents of this document apply to vehicle damages only. All personal injuries and damages arising therefrom are excluded from the ambit and application of this document."

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, TLM AUTOMOBILE PTE LTD (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S\$3,132.00 (Repair Cost), S\$324.00 (Loss of Use/Rental), S\$2.00 (Disbursement) for vehicle no. SGR4L that was damaged pursuant to the accident which occurred on 21/01/2023 (date) along JALAN AWANG (location) involving vehicle no/s SFW3225G. This is pursuant to the inspection conducted on 27/01/2023 (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner TAN HAO YI (the third party claimant”) of vehicle no. SGR4L make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SGR4L (vehicle no.) as a result of the accident.

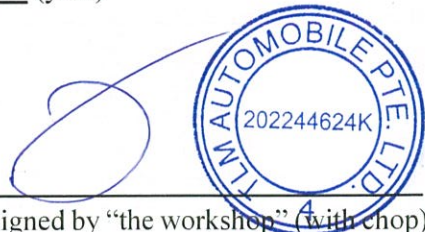
We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 01st (day) of June (month) 2023 (year)



Signed by appointed surveyor



Signed by “the workshop” (with chop)

\*The contents of this document apply to vehicle damages only. All personal injuries and damages arising therefrom are excluded from the ambit and application of this document.\*



**TLM Automobile Pte. Ltd.**

1 Defu Lane 6

Singapore 539365

+65 6858 5151

finance@tlmotor.com.sg

GST Registration No : 202244624K

Company Registration No : 202244624K

**TAX INVOICE NO.** TTP0323/003**DATE** 06/03/2023**INVOICE TO**

Tan Hao Yi

48 Lengkong Empat

Singapore 417633

**VEHICLE NO**

SGR4L

**MODEL**

HONDA SHUTTLE 1.5G

**REF / JOB NO**

TP033012023

DESCRIPTION	AMOUNT
To lump sum repair as recommended by surveyor.	2,900.00

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All overdue account above 30 days will be charged at an interest  
2% per month.

Payment can be made by:

(a) Cheque payment - All cheque should be crossed and made  
payable to TLM AUTOMOBILE PTE. LTD.

No official receipt will be issued.

SUBTOTAL 2,900.00

GST 232.00

TOTAL 3,132.00

**BALANCE DUE S\$3,132.00**

**Citi-Lux Pte Ltd**

1 Defu Lane 6

Singapore 539365

Tel: 6100 0328

finance@citilux.com.sg

www.citilux.com.sg

GST Registration No. : 201026049G

Company Registration No. : 201026049G

**Invoice To**

Tan Hao Yi  
c/o M/s TLM Automobile Pte Ltd  
48 Lengkong Empat  
Singapore 417633

**Tax Invoice**

Invoice No: INV22/689/TL

Invoice Date: 03/02/2023

**Description****Amount**

Rented Vehicle : SMM9319A - Toyota Prius Hybrid 1.8S CVT

Rental from 01/02/2023 - 03/02/2023

3 days @ \$100.00 per day

\$ 300.00

Sub-total \$ 300.00

8% GST \$ 24.00

**Total** \$ **324.00**

BY: 000000009

No official receipt will be issued. This is a computer generated document.  
No signature is required.



Citi-Lux Pte Ltd c/o 1 Defu Lane 6 Singapore 539365

GST /UEN No : 201026049G

RENTAL AGREEMENT REFERENCE: CTL00 1120 /23

Date: 01/02/2023

Vehicle Details

Registration No.: SUM9319A Make / Model / Capacity: Toyota Pro Alpha

Hirer Details

Name: Tan Hao Yi

NRIC/Fin/UEN No.: S8919800C Contact Name: \_\_\_\_\_

Tel (H/O): \_\_\_\_\_ H/P 9183 4848

1st Driver Details

Name: Tan Hao Yi NRIC/Fin No.: S8919800C

Address: 48 Lengkong Empat Singapore 417633

Tel (H/O): \_\_\_\_\_ (H/P): 9183 4848

Additional Driver Details

Name: \_\_\_\_\_ NRIC/Fin No.: \_\_\_\_\_

Address: \_\_\_\_\_

Tel (H/O): \_\_\_\_\_ (H/P): \_\_\_\_\_

Important Notes

The hirer/drivers acknowledge of a \$2000.00 / \$3500.00 / \$5000.00 (Young drivers / Elderly drivers) collision damage excess per accident applies.

Rental Vehicle is strictly for Singapore use only and may driven out of Singapore with prior consent of the owner with an additional excess of \$3000.00 collision damage excess per accident applies.

In the event of breakdown / accident, the hirer/driver must immediately call 98303886 to notify us.

\* Young drivers below 25 years of age, less than 2 years driving experience

\* Elderly drivers above 70 years of age

Rental period from 01.02.2023 @ 0900hrs to 03.02.2023 @ 1618hrs


Rental charges S\$ 100.00 p/day for 3 day/s

Deposit collect S\$ -

Total rental charges S\$ 324.00 include GST

I/ WE HAVE READ & AGREED TO THE ABOVE SCHEDULE AND THE TERMS & CONDITIONS OF THIS AGREEMENT & CERTIFY THE ABOVE INFORMATION PROVIDED TO BE TRUE AND CORRECT.

  
(Hirer's Signature & Co Stamp)

  
(Driver's Signature)

  
CITI-LUX PTE LTD  
(Representative of Citi-Lux)



INSURER ENQUIRY

Find  
insurer

Vehicle reg. no.

SFW3225G

Date of Accident

21/01/2023 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance ..... **AIG Asia Pacific Insurance Pte....**

Period of Insurance ..... **19/05/2022 - 18/05/2023**

Requested By ..... **Sharon Ten (TAN LIM MOTOR P...**

Requested Date ..... **26/01/2023 15:45**

**Payment details**

Request Amount: **S\$1.85**

GST Amount: **S\$0.15**

Total Amount Due (GST Inclusive): **S\$2**

**General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**

## EzLyna (LKKAuto)

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**From:** EzLyna (LKKAuto)  
**Sent:** Monday, 6 February 2023 4:49 pm  
**To:** cherylgc@hotmail.com  
**Cc:** Admin A  
**Subject:** ACCIDENT INVOLVING SFW3225G (AIG) AND SGR4L AT/ALONG JALAN AWANG ON 21/01/2023

### M/S SINGLAND HEAVY MACHINERY & CONSTRUCTION PTE LTD

Dear Palamalai Sateesh & Person In Charge,

Our Ref: CC6/AIG23000843/Upa3

### ACCIDENT INVOLVING SFW3225G (AIG) AND SGR4L AT/ALONG JALAN AWANG ON 21/01/2023

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AIG Asia Pacific Insurance Pte. Ltd. to deal with the third-party claim against your policy.

We have received a claim from **SGR4L** against your insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in your driver's favour. Therefore, we shall proceed to negotiate for an amicable settlement of the third-party claim at best to avoid further litigation, which would escalate to even more cost.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 07 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected upon next renewal due to this Third-Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Thank you.

*\*I am working from home from 30<sup>th</sup>~17<sup>th</sup> February 2023. If you wish to contact me, pls whatsapp call at 80287880 or email.*

Best Regards,

**Ezlyna Eng** | Case Handler

**LKK Auto Consultants Pte Ltd**

phone: 6841-6051 | email: [Ezlyna@lkkauto.com](mailto:Ezlyna@lkkauto.com) |

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



## Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	29 Jan 2023 10:39	<b>Clim Dtl Modified</b>	Claimant's Name: -> -.	[A] HOW MEI KWAN
2	29 Jan 2023 10:39	<b>Clim Veh Model Changed</b>	(205534) HONDA SHUTTLE 1.5 G CVT (A).	[A] HOW MEI KWAN
3	29 Jan 2023 10:39	<b>Clim Created</b>	Reg No: SGR4L. Acct Date: 2023/01/21. Claim Type: TP. Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG). Workshop: Tan Lim Motor Pte Ltd (Defu)	[A] HOW MEI KWAN
4	29 Jan 2023 10:39	<b>Adj Co Assigned</b>	LKK Auto Consultants Pte Ltd (HQ):	[A] HOW MEI KWAN
5	29 Jan 2023 10:39	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2023/02/07	[A] HOW MEI KWAN
6	29 Jan 2023 10:39	<b>Adj Mandate Set</b>	Approved:0.00.Reinsp:Adj decides.	[A] HOW MEI KWAN
7	29 Jan 2023 10:39	<b>Clim Ins Co Changed</b>	[200005] AIG Asia Pacific Insurance Pte. Ltd. (SG) -> [203630] AIG Asia Pacific Insurance Pte. Ltd. (Express)	[A] Merimen Administrator
8	29 Jan 2023 10:39	<b>Label Added</b>	(20224):Field Survey.	[A] Merimen Administrator
9	29 Jan 2023 10:39	<b>Label Added</b>	(19):Fastlane.	[A] HOW MEI KWAN
10	29 Jan 2023 10:39	<b>Adj Adjuster Assigned</b>	[None] -> MARCUS CHUA	[A] HOW MEI KWAN
11	30 Jan 2023 15:38	<b>Clim Dtl Modified</b>	Claimant's Name: - -> TAN HAO YI. Claimant's ID: -> S8919800C.	[A] HOW MEI KWAN
12	05 Apr 2023 01:18	<b>Adj Rpt Initiated</b>		[A] JOANNE LEE KHANG MIN
13	05 Apr 2023 01:18	<b>Clim Dtl Modified</b>	Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN
14	05 Apr 2023 01:18	<b>Clim Dtl Modified</b>	JPJ Reg. Date: -> 2021/11/16.	[A] JOANNE LEE KHANG MIN
15	05 Apr 2023 01:18	<b>Clim Details Notified</b>		[A] JOANNE LEE KHANG MIN
16	09 May 2023 11:46	<b>Adj Mandate Request</b>	Cur.Req:3458.00:Liability: 100% (BOLA 27) *Quantum: \$3,458.00 (all-in). Please refer to adjuster report for details. *For your approval please.	[A] Ezlyna
17	18 May 2023 10:38	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2023/02/07	[I] Lee, Ming-Yao
18	18 May 2023 10:38	<b>Adj Mandate Set</b>	Approved:3458.00.	[I] Lee, Ming-Yao

Date From  Date To  Audit Type

### ACTIVITY

No record

### Merimen Billing for this case - Transaction History

Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
2904983	30 Jan 2023 10:15:38	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	AIG Asia Pacific Insurance Pte. Ltd. (Express)	SGR4L	SFW3225G	11.00
2943681	05 Apr 2023 01:18:47	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SGR4L	SFW3225G	11.00

