

## Xin Yu (LKK Auto)

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**From:** Xin Yu (LKK Auto)  
**Sent:** Wednesday, January 18, 2023 5:56 PM  
**To:** Claims; Meng Yan (LKK Auto)  
**Cc:** SUR  
**Subject:** RE: OD CLAIM FOR SNF 1053 T, DOA: 10/1/2023 - TF

Dear Siti/ Tony,

As instructed by our client, please proceed to repair the insured vehicle **SNF 1053T (Excess \$650/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency. Before paint photos for all NEW Panels and Parts required after repair.**

Thanks and Best Regards,

**Xin Yu** | Case Handler

**LKK Auto Consultants Pte Ltd**

phone: 6256-3561 | fax: 6256-4315 | email: [xinyu@lkkauto.com](mailto:xinyu@lkkauto.com)

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims <claims@premiumauto.com.sg>  
**Sent:** Tuesday, January 17, 2023 9:12 AM  
**To:** Meng Yan (LKK Auto) <mengyan@lkkauto.com>; SUR <sur@lkkauto.com>; assignments <assignments@lkkauto.com>; admin-d <admin-d@lkkauto.com>  
**Cc:** claims@premiumauto.com.sg  
**Subject:** RE: OD CLAIM FOR SNF 1053 T, DOA: 10/1/2023 - TF

Good morning Yan/Sur,

Kindly advise on repair approval.

Thank you.

**Best Regards,**  
**Siti Muhaini**  
**Claims Administrator**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

**p.** +65 6388 2323 **d.** +65 6768 9911 **m.** +65 8826 8736

**e.** claims@premiumauto.com.sg **w.** www.audi.com.sg

**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Monday, 16 January 2023 12:03 PM

**To:** 'Meng Yan (LKK Auto)' <[mengyan@lkkauto.com](mailto:mengyan@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; 'assignments' <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; 'admin-d' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Cc:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)

**Subject:** RE: OD CLAIM FOR SNF 1053 T, DOA: 10/1/2023 - TF

Dear Yan/Sur,

On behalf of Service Advisor: Tony Foong

Kindly advise on repair approval.

Thank you.

**Best Regards,**

**Siti Muhaini**

**Claims Administrator**

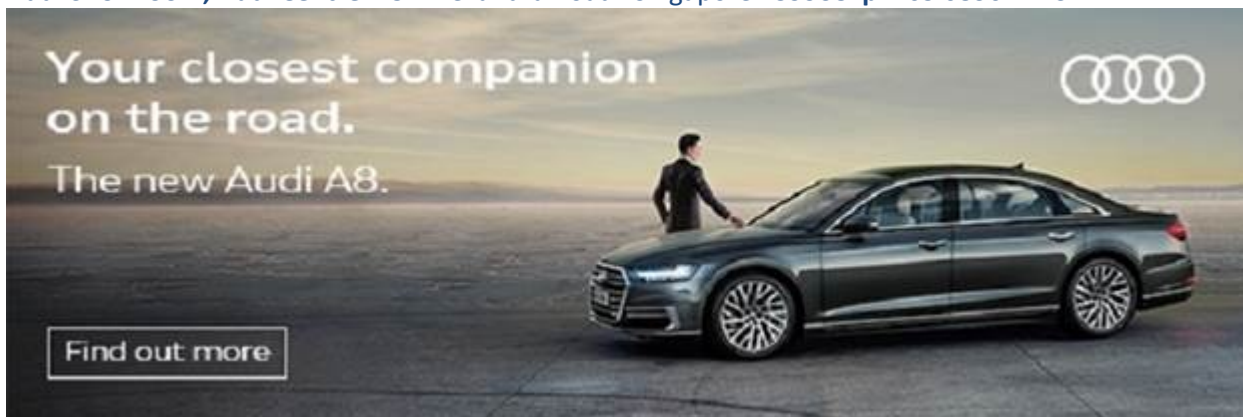
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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Thursday, 12 January 2023 4:58 PM

**To:** 'Meng Yan (LKK Auto)' <[mengyan@lkkauto.com](mailto:mengyan@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; 'assignments'

<[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

Cc: [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)

Subject: RE: OD CLAIM FOR SNF 1053 T, DOA: 10/1/2023 - TF

Dear Yan,

Attached above is the Estimate for your kind reference.

The survey time will be at 11am.

Thank you.

Best Regards,

En Qi Lim

Claims Administrator

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)

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**From:** Meng Yan (LKK Auto) <[mengyan@lkkauto.com](mailto:mengyan@lkkauto.com)>

**Sent:** Thursday, 12 January 2023 10:49 AM

**To:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg); SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Subject:** RE: OD CLAIM FOR SNF 1053 T, DOA: 10/1/2023 - TF

RESEND

Dear En Qi,

What time owner waiting for this **SNF 1053T** on 13.1.23?

Best Regards,

Yan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Meng Yan (LKK Auto) <[mengyan@lkkauto.com](mailto:mengyan@lkkauto.com)>

**Sent:** Tuesday, 10 January 2023 5:42 PM

**To:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg); SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Subject:** RE: OD CLAIM FOR SNF 1053 T, DOA: 10/1/2023 - TF

Hi En Qi,

What time owner waiting?

Best Regards,

**Yan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Tuesday, 10 January 2023 5:32 PM

**To:** SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; admin-d <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Cc:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)

**Subject:** OD CLAIM FOR SNF 1053 T, DOA: 10/1/2023 - TF

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 13/1/2023 @55 Ubi Road 1. Owner Waiting.

Thank you.

**Best Regards,**

**En Qi Lim**

**Claims Administrator**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

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