

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **09.01.2023**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **XE 3952Y**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **05/01/2023 10:10**Place of Accident : **CAR PARK OF TAMPINES T81**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SJV 8998J**INSRS:  
WSP: **PREMIUM**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           | STAGE                             | DATE / PIC                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------------------------------------|
| <b>SJV 8998J</b> - Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date                                                            | Created By                        |                                                                         |
| <b>NA/LPC23000197/d4 06/01/2023 KARUPPAN PACHAMUTHU XE 3952Y SJV 8998J 05/01/2023 09:01/2023 NVT</b>                                                                 | Non-Reporting ltr (1st):          |                                                                         |
| <b>XE 3952Y</b> - Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date                                                             | Created By                        |                                                                         |
| <b>NA/LPC23000197/d4 06/01/2023 KARUPPAN PACHAMUTHU XE 3952Y SJV 8998J 05/01/2023 09:01/2023 NVT</b>                                                                 | Non-Reporting ltr (2nd):          |                                                                         |
|                                                                                                                                                                      | Non-Reporting ltr (Final):        |                                                                         |
|                                                                                                                                                                      | Notification ltr (if non-pickup): |                                                                         |
|                                                                                                                                                                      | Call OI:                          |                                                                         |
|                                                                                                                                                                      | After call ltr to OI:             |                                                                         |
|                                                                                                                                                                      | <b>Documentation Check List:</b>  | <b>Handler</b> <b>Typist</b>                                            |
|                                                                                                                                                                      | Notification ltr (if non-pickup)  | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | After call ltr to OI:             | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | Authorisation To Act:             | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | Release Voucher:                  | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | Final Repair Bill:                | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | Car Rental Invoice:               | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | Towing Invoice                    | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | LTA / GIA :                       | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | Medical Bill:                     | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | PIR:                              | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | Mandate/Reject Instruction:       | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | LOD                               | <input type="checkbox"/> <input type="checkbox"/>                       |
|                                                                                                                                                                      | Payment Breakdown Form:           | <input type="checkbox"/> <input type="checkbox"/>                       |
| <b>PRELIMINARY ADVICE</b> Date/Time:                                                                                                                                 | Sent By:                          | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/>   |
|                                                                                                                                                                      |                                   | Others: <input type="checkbox"/> <input type="checkbox"/>               |
| <b>FINALIZATION</b> Date/Time:                                                                                                                                       | Confirm with:                     | Confirm by:                                                             |
| Repair Cost: <b>P/P</b> S\$ <b>20,250.40</b> ( <b>4</b> days) Reduction: <b>38</b> %                                                                                 |                                   | Email <input type="checkbox"/> Call <input type="checkbox"/>            |
| <b>FINAL SETTLEMENT</b> Date/Time: <b>18/05/2023</b> Confirm with <b>SITI</b>                                                                                        |                                   | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |
| Final Liability: % <b>100</b> (Agreed / Assessed) BOLA S/N No. : <b>23</b>                                                                                           |                                   | If NO or B 28, Ass. Lia :                                               |
| Repair Cost: <b>8%GST</b> S\$ <b>21,870.43</b>                                                                                                                       |                                   |                                                                         |
| Loss of Rental (LOR): S\$ <b>400.00</b> ( <b>4</b> days) <b>X \$100</b>                                                                                              |                                   |                                                                         |
| Loss of Use (LOU): S\$ (\$ x days)                                                                                                                                   |                                   |                                                                         |
| Loss of Income (LOI): S\$ (\$ x days)                                                                                                                                |                                   |                                                                         |
| LOR only <input checked="" type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                   |                                                                         |
| GIA/LTA Search S\$ <b>2.00</b>                                                                                                                                       |                                   |                                                                         |
| Medical: S\$                                                                                                                                                         |                                   | 1) Claim status: Normal/Reject/Private Settle                           |
| Disbursement: S\$ (e.g. Tow/ Independent )                                                                                                                           |                                   | 2) Report Format: <b>TP</b>                                             |
| Legal Cost S\$                                                                                                                                                       |                                   | 3) Survey fee: <b>\$400.00</b>                                          |
| <b>Total:</b> S\$ <b>22,272.43</b> <b>Global Sum S\$:</b>                                                                                                            |                                   |                                                                         |
| <b>FINAL PAYMENT</b> Date/Time:                                                                                                                                      | Confirm with:                     | Email <input type="checkbox"/> Call <input type="checkbox"/>            |
| Payee 1: S\$ <b>22,272.43</b> Name 1: <b>Premium Automobiles Pte Ltd</b>                                                                                             |                                   |                                                                         |
| Payee 2: (Strike if N.A.) S\$ Name 2:                                                                                                                                |                                   |                                                                         |
| Payee 3: (Strike if N.A.) S\$ Name 3:                                                                                                                                |                                   |                                                                         |