

ASSIGNMENTSurveyor: **KENNETH**DOI: **22/12/2022**Date / Time : **22/12/2022**

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : **SMV 407R**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :S\$ _____ D.O.A : **21.12.2022**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : _____ % **Final ? Yes / No****SHD 495P**INSRS:
WSP: **TRANS-**
Tel : **CAB**
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference	Entry Date	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	Close Date	Created By	DATE / PIC
SHD 495P -	CC3/AIG19020572/Kka3s2	03/11/2020	SHD 495P SMG 2146J	15/11/2019	04/11/2020	LSP			
	CC3/AXA13013694/KH2y3c3	12/12/2013	SHD 495P FJ 630H	25/07/2013	13/12/2013	KYS			
	CC3/FCI15009432/Kgbk3	12/06/2015	SHD 495P SHD 491A	09/03/2015	15/06/2015	FWL			
	CS/FCI12003164/Ky1s2	21/03/2012	SHB 8811T SHD 495P	11/02/2012	23/03/2012	YCC			
SMV 407R - X	CS/TP12003412/Ky1	02/05/2012	SHD 495P	11/02/2012	04/05/2012	FWL			
							Notification ltr (if non-pickup):		
							Call OI:		
							After call ltr to OI:		
							Documentation Check List:	Handler	Typist
							Notification ltr (if non-pickup)	☐	☐
							After call ltr to OI:	☐	☐
							Authorisation To Act:	☐	☐
							Release Voucher:	☐	☐
							Final Repair Bill:	☐	☐
							Car Rental Invoice:	☐	☐
							Towing Invoice	☐	☐
							LTA / GIA :	☐	☐
							Medical Bill:	☐	☐
							PIR:	☐	☐
							Mandate/Reject Instruction:	☐	☐
							LOD	☐	☐
							Payment Breakdown Form:		☐
PRELIMINARY ADVICE	Date/Time:		Sent By:				Post-Repair Photos:	☐	☐
							Others:	☐	☐
FINALIZATION	Date/Time:		Confirm with:		Confirm by:				
Repair Cost:	S\$	(	days)	Reduction:	%		Email	☐	Call
FINAL SETTLEMENT	Date/Time:		Confirm with		Email	☐	Call	☐	
Final Liability:	%	(Agreed / Assessed)	BOLA S/N No. :		If NO or B 28, Ass. Lia :				
Repair Cost:	S\$								
Loss of Rental (LOR):	S\$	(	days)						
Loss of Use (LOU):	S\$	(\$	x	days)					
Loss of Income (LOI):	S\$	(\$	x	days)					
LOR only ☐	LOU only ☐	LOR + LOU ☐	LOR + LOI ☐	[Tick only one]					
GIA/LTA Search	S\$								
Medical:	S\$						1) Claim status: Normal/Reject/Private Settle		
Disbursement:	S\$	(e.g. Tow/ Independent)					2) Report Format:		
Legal Cost	S\$						3) Survey fee:		
Total:	S\$		Global Sum S\$:						
FINAL PAYMENT	Date/Time:		Confirm with:		Email	☐	Call	☐	
Payee 1:	S\$		Name 1:						
Payee 2: (Strike if N.A.)	S\$		Name 2:						
Payee 3: (Strike if N.A.)	S\$		Name 3:						