

WINSTON LOW & PARTNERS

ADVOCATES & SOLICITORS
COMMISSIONER FOR OATHS



Winston Low Kuang Ting
LL.B. (Hons) S'pore

Consultant :
Stephen Tok Hoon Kwang
LL.B. (Hons) S'pore

111 North Bridge Road
#11-03 Peninsula Plaza
Singapore 179098
Tel: 6338 8722
Fax: 6339 9722
(Not for Service of Court Documents)
Email: winstlow@singnet.com.sg
(Unique Entity Number 53131030B)

YOUR REFERENCE

WHEN REPLYING, PLEASE

QUOTE OUR REFERENCE : WL.ny.113.21

28 July 2021

The Commandant
Selangor Camp, Singapore Armed Forces
1 Selangor Ring Road
Singapore 507087

CERTIFICATE OF POSTING

Dear Sirs

CLAIM FOR DAMAGES FOR DAMAGE TO MOTORVAN NO. GBH 6663G CAUSED BY THE GROUND BARRIER IN THE PREMISES OF SINGAPORE ARMED FORCES' SELANGOR CAMP AT 1 SELANGOR RING ROAD SINGAPORE 507087 ON 21st JANUARY 2021

We act for M/s MCS Logistics (S) Pte Ltd, the registered owners of motorvan No. GBH 6663G.

We are instructed by our clients to claim damages against you in connection with an accident on 21st January 2021 at about 11.00 a.m. at the entrance to your premises at Selangor Camp, 1 Selangor Ring Road Singapore 507087, involving our clients' motorvan No. GBH 6663G and the ground barrier at the entrance of your said premises.

We are instructed that the accident was caused by your servant and/or agent's negligent operation and/or management of the said barrier. As a result of the accident, our clients' motorvan was damaged and our clients have been put to loss and expense, particulars of which are as follows:-

1.	Lump Sum Costs of Repairs inclusive of GST	\$ 6,259.50
2.	Loss of Rental	\$ 385.20
3.	Survey Report fees	\$ 746.00
4.	Photocopying, postage, transport & other incidentals	\$ 50.00
5.	Costs	\$ 750.00

		\$ 8,190.70
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A copy each of the following supporting documents is enclosed:

<u>S/No.</u>	<u>Date</u>	<u>Description of Documents</u>
1.	22.1.2021	Accident Statement of our clients' driver.
2.	18.6.2021	Proforma Invoice No. PI.21/000011 from M/s ASM Automotive Services Pte Ltd for the repair costs of our clients' motorvan No. GBH 6663G.
3.	8.3.2021	Tax Invoice No. A42752 from M/s BKW Rent-A-Car Pte Ltd.
4.	20.4.2021	Invoice No. INV21050095 from M/s Priority Services (SG) Pte Ltd.
5.	20.4.2021	Vehicle Inspection Report of our clients' motorvan No. GBH 6663G.
6.	20.4.2021	Photocopies of seventy-five (75) photographs of our clients' motorvan No. GBH 6663G.

Please note that if you are insured and you wish to claim under your insurance policy, you should immediately pass this letter and all the enclosed documents to your insurer.

Please note that you or your insurer should send to us an acknowledgment of receipt of this letter within 14 days of your receipt of this letter, failing which our clients will have no alternative but to commence proceedings against you without further notice to you or your insurer.

Please also note that if you have a counterclaim against our clients arising out of the accident, you are also required to send to us a letter giving full particulars of the counterclaim together with all relevant supporting documents within 8 weeks of your receipt of this letter.

Yours faithfully

Sgd: Winston Low & Partners

encl.
cc clients