

Our Ref: TP 1222-7176

23.03.2023

ALLIANZ INSURANCE SINGAPORE PTE LTD
12 Marine View
#14-01 Asia Square Tower 2
Singapore 018961

Attn: Motor Claims Department

Dear Sir,

ACCIDENT INVOLVING VEHICLE: EN 3232 U & SME 6192 J ON 19.12.2022

We are the authorized repair workshop for the owner of motor vehicle no: EN 3232 U which was involved in the above captioned accident with your insured vehicle: **SME 6192 J**. The vehicle owner has requested and authorized us to assist him in presenting the claim against the party responsible for the damage to the vehicle.

As the accident was caused by the negligent act of your insured driving, we are submitting these claims for your consideration on behalf of the owner/claimant.

01)	Cost of Repair (incl gst)	\$	1,017.42
02)	GIA Search Fee	\$	2.00
03)	Reimbursement - Loss of Rental (02days x \$100/day)	\$	200.00
		\$	<u>1,219.42</u>

We enclosed herewith the following documents to support the claims:-

- a) Letter of Authorisation / GIA report(s) / Insurance Certificate, etc...
- b) Final Tax Invoice / GIA Search Fee / Car rental No 8298

Kindly look into the matter and let us hear from you on the settlement of our customer's claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the owner/claimant.

Thank you
Yours faithfully,

ANNIE
For Progressive Car CarePte Ltd



PROGRESSIVE
CAR CARE PTE LTD

Progressive Car Care Pte Ltd

(Co. Reg. No. 201006949C)

Blk 3022A Ubi Road 1 #01-45/ 46 S408716

T: +65 6741 5336 | F: +65 6741 7208

E: claims@procarcare.com.sg

W: www.procarcare.com.sg

Date : 15/03/2023

Our Ref : TP 1222-7176

I / We GOH KANG LI Nric No S 83418089

Residing at BLK 544 PASIR RIS ST 51 #11-07 (510844) owner of

Vehicle No EN3232U hereby authorize **PROGRESSIVE CAR CARE PTE LTD** at

Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716 to resolve the above matter.

In respect of this authorization, I / We confirmed to accept whatsoever settled or agreed by them

and also agreed that all Payments include Loss of Use to make in favour of

PROGRESSIVE CAR CARE PTE LTD.

I / We am/are fully aware that all settlement made in respect of the accident occurred on

19/12/22 Along / at RAPPLER BOULEVARD will be full and

Final discharge of the claims inclusive of damages, loss of use etc.



SIGNATURE OF OWNER

Progressive Car Care Pte Ltd

Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716
TEL: 6741 5336 FAX: 6741 7208 Email: claims@procarcare.com.sg
GST:201006949C RCB NO:201006949C

M/S : ALLIANZ INSURANCE SINGAPORE PTE LTD
12 MARINA VIEW
#14-01 ASIA SQUARE TOWER 2
SINGAPORE 018961
TEL: 63958963
ATTN: Motor Claim Department \ ALLIANZ

Claim No: EST1509094
Final No: PS1506854
Date: 22 Mar 2023
Policy No: GA623898/1
Veh Reg No: EN3232U
Make/Model: B.M.W. 318I LED NAV
SHAD. LIGHT
Chassis No: WBA8E36070NU81197
Engine No: F2681784B38B15A
Reg. Date: 16/11/2017

Your Ref No: TP 1222-7176
Claim Type: Third Party
Accident Date: 19/12/2022
TP Veh Reg No: SME6192J

Final Repair Bill EN3232U

Description	Quantity	Price SS	Amount SS
List Price			
1 TAIL LAMP - LH	1 PC	654.80	
		654.80	
	Less 5%	32.74	622.06
Labour			
2 TO KNOCK OUT DENTS, REMOVE, REPLACE ACCIDENT PARTS	1 JOB	100.00	
3 TO RESPRAY PAINT ON ACCIDENT PORTIONS	1 JOB	200.00	
4 TO CHECK WIRING	1 JOB	20.00	
		320.00	320.00
Total			S\$ 942.06
Add GST @ 8%			75.36
Total Amount Payable			S\$ 1,017.42

TOTAL: SINGAPORE DOLLAR ONE THOUSAND SEVENTEEN AND CENTS FORTY TWO ONLY

For Progressive Car Care Pte Ltd

PROGRESSIVE CAR CARE PTE LTD
Blk 3022A Ubi Road 1 # 01-45/46
Singapore 408716
Tel: 6741 5336 Fax: 6741 7208
Email: claims@procarcare.com.sg
AUTHORISED SIGNATURE

RENTAL AGREEMENT NO: 8298

HIRER'S PARTICULAR Name : <u>GOH KANG LI, CANDY</u> Address : <u>APT 1 BLK 544</u> <u>PASIR RIS STREET 51</u> <u># 11-07 (510544)</u> NRIC No : <u>S8341808G</u> Tel (R) : _____ H/P : <u>96858848</u> Off : _____ Licence Pass Date : _____ Class : <u>3</u> Birth Date : _____ Age : _____ Co. Name/ Address : _____ Occupation: _____		GUARANTOR / ADD. DRIVER Name : _____ Address : _____ NRIC No : _____ Tel (R) : _____ H/P : _____ Off : _____ Licence Pass Date : _____ Class : _____ Birth Date : _____ Age : _____ Co. Name/ Address : _____ Occupation: _____																						
RENTAL CHARGES <table style="width:100%;"> <tr> <td>Hourly @\$</td> <td>per hour</td> <td></td> </tr> <tr> <td>Daily @\$</td> <td>per day</td> <td></td> </tr> <tr> <td><u>2</u> Weekly @\$ <u>100</u></td> <td>per week</td> <td><u>200</u></td> </tr> <tr> <td>Monthly @\$</td> <td>per month</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">SUB-TOTAL</td> <td></td> </tr> <tr> <td colspan="2">Deposit</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTAL CHARGE</td> <td><u>200</u></td> </tr> </table>		Hourly @\$	per hour		Daily @\$	per day		<u>2</u> Weekly @\$ <u>100</u>	per week	<u>200</u>	Monthly @\$	per month		SUB-TOTAL			Deposit			TOTAL CHARGE		<u>200</u>	METHODS OF PAYMENT Cash : _____ Cheque No.: _____ Credit Card Type: _____ Bill to Company: _____ Date Payment Collected: _____ Payment Collected By: _____	
Hourly @\$	per hour																							
Daily @\$	per day																							
<u>2</u> Weekly @\$ <u>100</u>	per week	<u>200</u>																						
Monthly @\$	per month																							
SUB-TOTAL																								
Deposit																								
TOTAL CHARGE		<u>200</u>																						
INSURANCE EXCESS CLAUSE																								
Hirer is responsible for the first S\$ <u>3000</u> (I.e. EXPRESS RENTAL'S) vehicle and also first S\$ party's vehicle for each and every accident / damage.		excess for collision / damage / fire & theft for the first party excess for collision / damage / fire & theft to third																						
CHECK OUT Date Out <u>13/3/23</u> Time Out <u>5000</u>		CHECK IN Date In <u>18/3/23</u> Time In <u>1054</u>																						

HIRER'S DECLARATION

I have read the terms & conditions on overleaf of this rental agreement. I acknowledge receipt of vehicle in good condition plus accessories and if I opt to pay by credit/charge card, my signature here is to deemed to have been made on the application credit card charge slip. I am aware that Express Rental may have to take necessary steps to contact my employer in order to qualify me as a hirer.

HIRER'S SIGNATURE

EXPRESS RENTAL



EXPRESS RENTAL

Blk 3022A Ubi Road 1 #01-45 Singapore 408716 Tel: 6741 5336 (2 Lines) Fax: 6741 7208

OFFICIAL RECEIPT

No: **6329**

Date: 15/03/2023

Received from GOH KANG U, CANDY

the sum of Dollars TWO HUNDRED ONLY

being payment of RA 8298 | EN 3232U

\$ 200/-
Cash/Cheque No.

All receipts subject to the clearance of cheque.

EXPRESS RENTAL

Authorised Signature


INSURER ENQUIRY

Find
insurer

Vehicle reg. no.

SME6192J

Date of Accident

19/12/2022 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance Allianz Insurance Singapore P...

Period of Insurance 01/08/2022 - 31/07/2023

Requested By Liang Siew Chin (PROGRESSIV...

Requested Date 21/12/2022 13:16

PAID
21 DEC 2022
BY: *(Liang Siew Chin)*

Payment details

Request Amount: **S\$1.87**GST Amount: **S\$0.13**Total Amount Due (GST Inclusive): **S\$2**

General Insurance Association

Records Management Centre

GST Registration No: **M400017735**

Hsiao Tong (LKKAUTO)

From: Claims <claims@procarcare.com.sg>
Sent: Monday, 8 May 2023 2:45 PM
To: Hsiao Tong (LKKAUTO)
Cc: Admin A; CS A Team; Claims
Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J *** LKK REF: CC4/AIS22012897/pa3
Attachments: Progressive Car Care Bank Details (Letter Head).pdf; LOA.jpg

Dear Hsiao Tong,

We accept your offer of S\$1,219.42.

Please see attached for our bank details and Letter of Authorization.

Thank you.

Regards,

Dawn WANG

Corporate Services
Progressive Car Care Pte Ltd
Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716
T: +65 6741 5336 | F: +65 6741 4906
E: claims@procarcare.com.sg
W: www.procarcare.com.sg



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From: Hsiao Tong (LKKAUTO) <chewht@lkkauto.com>
Sent: Monday, April 24, 2023 2:03 PM
To: Claims <claims@procarcare.com.sg>
Cc: Admin A <admin-a@lkkauto.com>; CS A Team <cs-a@lkkauto.com>
Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J *** LKK REF: CC4/AIS22012897/pa3

'WITHOUT PREJUDICE'
SAVE AS TO COSTS

Dear Sirs

Solely for purposes of amicable settlement, we are agreeable to resolve the matter at **S\$1,219.42(all in)** in full and final settlement of all claims your client has or may have against Allianz Insurance Singapore and/or their insured arising out of this incident.

If the above offer is accepted, kindly confirm settlement by providing a copy of the **Letter of Authorization / Warrant to Act** and your **Bank details** for us to process payment.

Please note that your client's receipt of the settlement sum or settlement sums shall constitute a full discharge of liability and waiver of any past, present or future claims your client may have against Allianz Insurance Singapore and/or our insured as a result of the accident on **19 DEC 2022**.

Please note that the clearance of this cheque / settlement sum or receipt of the successful electronic payment or payments constitutes your client's acceptance of payment and full discharge of liability.

Thank you.

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

From: Siew Chin <siewchin@procarcare.com.sg> **On Behalf Of** Claims

Sent: Thursday, March 23, 2023 10:38 AM

To: Claims <claims@procarcare.com.sg>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Cc: Claims Banca (Allianz Insurance Singapore) <claims@allianz.com.sg>; Admin A <admin-a@lkkauto.com>; CS A Team <cs-a@lkkauto.com>

Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J *** LKK REF: CC4/AIS22012897/pa3

Dear Hsiao Tong,

Please ignore the email send earlier and refer to this attached LOD for your early settlement.
Thank you

Regards,

Siew Chin

Claims Advisory

Progressive Car Care Pte Ltd

Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716

T: +65 6741 5336 | F: +65 6741 7208

E: claims@procarcare.com.sg

W: www.procarcare.com.sg



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From: Siew Chin **On Behalf Of** Claims

Sent: Wednesday, March 22, 2023 2:13 PM

To: Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Cc: Claims Banca (Allianz Insurance Singapore) <claims@allianz.com.sg>; Admin A <admin-a@lkkauto.com>; CS A Team <cs-a@lkkauto.com>

Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J *** LKK REF: CC4/AIS22012897/pa3

Dear Hsiao Tong,

Please refer to attached LOD for your early settlement.
Thank you

Regards,

Siew Chin

Claims Advisory

Progressive Car Care Pte Ltd

Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716

T: +65 6741 5336 | F: +65 6741 7208

E: claims@procarcare.com.sg

W: www.procarcare.com.sg



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From: Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Sent: Wednesday, February 15, 2023 5:46 PM

To: Claims <claims@procarcare.com.sg>

Cc: Claims Banca (Allianz Insurance Singapore) <claims@allianz.com.sg>; Admin A <admin-a@lkkauto.com>; CS A Team <cs-a@lkkauto.com>

Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J *** LKK REF: CC4/AIS22012897/pa3

WITHOUT PREJUDICE

DEAR SIRs,

We refer to the above matter.

Please be informed that basing on the accident statements submitted by both parties, the liability is clear / under BOLA (subject to BOLA guideline settlement) and shall proceed with direct settlement for the above mentioned case.

Please note that this e-mail is on without prejudice basis which does not amount to an authorisation of repair to your client's vehicle and admission of any liability to our Insured's part. The final repair cost is subjected to the consistency of the damages according to the nature of the accident. And the days of LOU/ LOR will be based on the number of days of repair as recommended by our surveyor and approved by our principal.

Thank you.

"Kindly note that this negotiation between parties on this matter is purely on a without prejudice basis with the sole intention of resolving the matter amicably without parties resorting to legal proceedings. No admission of liability, whatsoever, should be deemed / inferred from this negotiation of terms/settlement.

In the event of new evidence being discovered or subsequently produced by either party that will materially affect/influence on the issues of liability/damages, either party is not bound, thereafter, by the negotiation terms/settlement."

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

From: Siew Chin <siewchin@procarcare.com.sg> **On Behalf Of** Claims

Sent: Wednesday, February 15, 2023 4:08 PM

To: Claims <claims@procarcare.com.sg>; Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>

Cc: Claims Banca (Allianz Insurance Singapore) <claims@allianz.com.sg>; Admin A <admin-a@lkkauto.com>; CS A Team <cs-a@lkkauto.com>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J *** LKK REF: CC4/AIS22012897/pa3

Dear All,

Appreciate if you can advise on the accident liability.

Regards,

Siew Chin

Claims Advisory

Progressive Car Care Pte Ltd

Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716

T: +65 6741 5336 | F: +65 6741 7208

E: claims@procarcare.com.sg

W: www.procarcare.com.sg



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From: Siew Chin **On Behalf Of** Claims

Sent: Thursday, January 12, 2023 1:47 PM

To: 'Mei Kwan (LKKAUTO)' <Meikwan@lkkauto.com>

Cc: Claims Banca (Allianz Insurance Singapore) <claims@allianz.com.sg>; Admin A <admin-a@lkkauto.com>; CS A Team <cs-a@lkkauto.com>; Hsiao Tong (LKKAUTO) <chewht@lkkauto.com>

Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J *** LKK REF: CC4/AIS22012897/pa3

Dear All,

Appreciate if you can advise on the accident liability.

Regards,

Siew Chin

Claims Advisory

Progressive Car Care Pte Ltd

Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716

T: +65 6741 5336 | F: +65 6741 7208

E: claims@procarcare.com.sg

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From: Mei Kwan (LKKAUTO) <Meikwan@lkkauto.com>

Sent: Friday, December 30, 2022 11:54 AM

To: Claims <claims@procarcare.com.sg>

Cc: Claims Banca (Allianz Insurance Singapore) <claims@allianz.com.sg>; Admin A <admin-a@lkkauto.com>; CS A Team <cs-a@lkkauto.com>; Hsiao Tong (LKKAUTO) <chewht@lkkauto.com>

Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J *** LKK REF: CC4/AIS22012897/pa3

Dear Sir / Madam,

Thank you for your email.

Please be informed that OI has yet to report the accident.

We already contact OI and OI replied us that will advise the driver to file the report soon.

Please provide us the following and arrange for survey.

- evidence i.e. video and scene photo (if any)
- PIR result (if any)

Our respective case handler, Hsiao Tong will look into the matter and get back to you in due course.

To check availability of the case handler, you may contact the undersigned.

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Siew Chin <siewchin@procarcare.com.sg> **On Behalf Of** Claims

Sent: Friday, December 30, 2022 11:45 AM

To: Claims <claims@procarcare.com.sg>; Claims Banca (Allianz Insurance Singapore) <claims@allianz.com.sg>;

Admin A <admin-a@lkkauto.com>

Cc: admin-d <admin-d@lkkauto.com>

Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J

Dear All,

Appreciate if you can advise on the accident liability.

Regards,

Siew Chin

Claims Advisory

Progressive Car Care Pte Ltd

Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716

T: +65 6741 5336 | F: +65 6741 7208

E: claims@procarcare.com.sg

W: www.procarcare.com.sg



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From: Siew Chin **On Behalf Of** Claims

Sent: Thursday, December 22, 2022 4:54 PM

To: 'Claims Banca (Allianz Insurance Singapore)' <claims@allianz.com.sg>; admin-a@lkkauto.com

Cc: Yan (LKK Auto) <admin-d@lkkauto.com>; Claims <claims@procarcare.com.sg>

Subject: RE: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J

Dear All,

Appreciate if you can advise on the accident liability.

Regards,

Siew Chin

Claims Advisory

Progressive Car Care Pte Ltd

Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716

T: +65 6741 5336 | F: +65 6741 7208

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From: Claims Banca (Allianz Insurance Singapore) <claims@allianz.com.sg>

Sent: Thursday, December 22, 2022 3:18 PM

To: Siew Chin <siewchin@procarcare.com.sg>; admin-a@lkkauto.com

Cc: Yan (LKK Auto) <admin-d@lkkauto.com>

Subject: TP DS claim: Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J

Internal

Your ref: EN 3232 U

Our ref: SME6192JFR

Dear Sirs,

We hereby appoint our direct settlement partners LKK Auto Consultants Pte Ltd to conduct survey.

Kindly engage with them to arrange for survey.

Thank you.

Best regards,

Shanti. R

Claims Service

Allianz Insurance Singapore Pte. Ltd. | UEN 201903913C

79 Robinson Road #09-01 | Singapore 068897

Phone: +65 6395 3836 | www.allianz.sg



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Thank you.

Please consider the environment before printing this e-mail.

From: Siew Chin <siewchin@procarcare.com.sg> **On Behalf Of** Claims
Sent: Thursday, December 22, 2022 10:45 AM
To: Claims Banca (Allianz Insurance Singapore) <claims@allianz.com.sg>
Cc: Claims <claims@procarcare.com.sg>
Subject: [EXT] Arrange for survey - Acc on 19.12.2022 invlg EN 3232 U & SME 6192 J

Dear Sirs

Please refer to attached and arrange for survey

VEHICLE NOT IN WORKSHOP

Regards,

Siew Chin
Claims Advisory
Progressive Car Care Pte Ltd
Blk 3022A Ubi Road 1 #01-45/46 Singapore 408716
T: +65 6741 5336 | F: +65 6741 7208
E: claims@procarcare.com.sg
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Progressive Car Care Pte Ltd
(Co. Reg. No. 201006949C)
Blk 3022A Ubi Road 1 #01-45/ 46 S408716
T: +65 6741 5336 | F: +65 6741 7208
E: claims@procarcare.com.sg
W: www.procarcare.com.sg

To Accounting Department:

Please see below for the bank details of Progressive Car Care Pte Ltd.

Company Account Name : Progressive Car Care Pte Ltd
Name of Bank/Branch : North (695)
Bank Code/Branch Code : 7339-695
Bank Swift Code : OCBCSGSG
Bank Account Number : 695235432001
UEN for Paynow: : 201006949C

Warm regards,
Dawn Wang
Manager



Hsiao Tong (LKKAuto)

From: Hsiao Tong (LKKAuto)
Sent: Monday, 24 April 2023 2:01 PM
To: 'Keif Tan Yong Heng'
Cc: Admin A; CS A Team
Subject: RE: ACCIDENT INVOLVING SME6192J & EN3232U ON 19/12/2022 20:00 ALONG/AT MILLENIA WALK SINGAPORE (9 Raffles Blvd, Singapore 039596)

Dear Sirs,

We have reviewed the matter and based on all the available information on hand, we are of the view that liability is not in your driver's favour. Therefore, we shall proceed to negotiate for an amicable settlement of the third-party claim at best to avoid further litigation, which would escalate to even more cost.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

As Insurers, they shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter. Your intent must be formally expressed to Allianz and acknowledged by Allianz.

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without our prior knowledge and consent. If you receive any correspondence or legal document such as a Writ of Summons in connection with this accident, please forward it to us immediately. You may email it to customerservice@allianz.com.sg or deliver it by hand to Allianz Customer Care Centre.

This letter should not be regarded as a waiver by Allianz of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third-party injury claim(s), we shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact as at 6742 3197 or chewht@lkkauto.com.

Thank you.

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

From: Keif Tan Yong Heng <keiftan@bismotoring.com.sg>
Sent: Wednesday, December 28, 2022 11:10 AM
To: Mei Kwan (LKKAUTO) <Meikwan@lkkauto.com>
Cc: Hsiao Tong (LKKAUTO) <chewht@lkkauto.com>; Admin A <admin-a@lkkauto.com>; CS A Team <cs-a@lkkauto.com>
Subject: RE: ACCIDENT INVOLVING SME6192J & EN3232U ON 19/12/2022 20:00 ALONG/AT MILLENIA WALK SINGAPORE (9 Raffles Blvd, Singapore 039596)

Hi Hsiao Tong

Noted. We will inform the Hirer to report the matter soonest.

Regards

From: Mei Kwan (LKKAUTO) <Meikwan@lkkauto.com>
Sent: Wednesday, December 28, 2022 10:22 AM
To: Keif Tan Yong Heng <keiftan@bismotoring.com.sg>
Cc: Hsiao Tong (LKKAUTO) <chewht@lkkauto.com>; Admin A <admin-a@lkkauto.com>; CS A Team <cs-a@lkkauto.com>
Subject: ACCIDENT INVOLVING SME6192J & EN3232U ON 19/12/2022 20:00 ALONG/AT MILLENIA WALK SINGAPORE (9 Raffles Blvd, Singapore 039596)

POLICY HOLDER : BIS MOTOTRING PTE LTD

Dear Sir,

OUR REF : CC4/AIS22012892/Kpa3
YOUR REF : SMU 8691M
ACCIDENT INVOLVING SME6192J & EN3232U ON 19/12/2022 20:00 ALONG/AT MILLENIA WALK SINGAPORE (9 Raffles Blvd, Singapore 039596)

We write to inform you that we are the appointed loss adjuster by your motor insurer, Allianz Insurance Singapore Pte. Ltd. to deal with the third-party claim against your motor policy.

We have received a third-party claim(s) from **EN 3232U** against your motor insurance policy.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

We highlight that this accident has not been reported to your insurer. Under the Motor Claims Framework (MCF), you are required to report any accident with the accident vehicle (whether damaged or not) within 24 hours or by the next working day after the accident. The primary purpose of this reporting is to provide your version of the accident to Allianz. Omission to report the accident will result in a loss of your No Claim Discount (NCD) upon renewal of your policy and will prejudice any claim(s) by or against you. We would appreciate it if you could urgently file a report at our approved reporting centre.

The report has to be lodged at any of Allianz Authorised Workshops or reporting centres (subject to your policy). For the list of Allianz Authorised Workshops conveniently located throughout Singapore, please refer to the back of your Certificate of Insurance or the accompanying folder or visit <https://www.allianz.sg>.

Your full co-operation in the handling of the claim is required and kindly submit the following to chewht@lkkauto.com within 7 days from the date of this letter **if not provided at our reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)

- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Copy of the letter of authorization
- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim.

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives or make any compromise or settlement without our prior knowledge and consent. If you receive any correspondence or legal document such as a Writ of Summons in connection with this accident, please forward it to us immediately. You may email it to customerservice@allianz.com.sg.

You should also IMMEDIATELY forward us by hand any letters or Courts Summons received from the other party involved in the accident. You should not negotiate, admit liability or offer payment to them.

We would like to bring to your attention that under Policy Condition, your insurer shall have full discretion in the process and settlement of the said third party claim subject to the merits of the case and according to the rights afforded under the policy.

To enable us to look into the matter immediately, please let us hear from you within seven **(7) days** from date of this letter. In accordance with the policy conditions, your insurer reserve the right to repudiate the said claim to you should you not give proper notice to us of any occurrence which may give rise to it.

If you need any clarification, please do not hesitate to contact us at [6742 3197](tel:67423197) or chewht@lkkauto.com. Please quote our claim reference when you contact us that we can assist you more effectively.

Yours sincerely,
Chew Hsiao Tong

CC : ALLIANZ INSURANCE SINGAPORE PTE LTD
Motor Claim Department

