

ASSIGNMENT

Surveyor: MARCUS DOI: 12/12/2022 Date / Time : 12/12/2022
Registered in Merimen: _____

Pre-assign / CCU / FTE

Insured Vehicle No. : PC 5356K Claim No. : _____
Name of Insured : _____ Policy No. : _____
Insured Tel No. : _____ HP: _____ Make / Model : _____
Excess Sec II :\$ _____ D.O.A : 10-12-22 Place of Accident : _____
Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability : % **Final ? Yes / No****SNC 2451L**

INSRS:
WSP: **FASTECH**
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry	Date Customer Name	Vehicle No. TP Vehicle No. Accident Date Close Date	Created By	DATE / PIC
SNC 2451L	CC6/CTI22007092/Aea3	26/07/2022	SNC 2451L SKT 8899K 20/07/2022 HMK	Non-Reporting ltr (1st):	
	NBA/CTI22006929/Y	21/07/2022	ONG CHENG KEAT SNC 2451L SKT 8899K 20/07/2022	Non-Reporting ltr (2nd):	
PC 5356K	NA/INC200026	11/24 14/02/2020	ZAKIE FAUZI ABDAT PC 5356K SGU 2108S 13/02/2020	Non-Reporting ltr (Final):	
				Non-Reporting ltr (If non-pickup):	
				Call OI:	
				After call ltr to OI:	
				Documentation Check List:	Handler
					Typist
				Notification ltr (if non-pickup)	☐
				After call ltr to OI:	☐
				Authorisation To Act:	☐
				Release Voucher:	☐
				Final Repair Bill:	☐
				Car Rental Invoice:	☐
				Towing Invoice	☐
				LTA / GIA :	☐
				Medical Bill:	☐
				PIR:	☐
				Mandate/Reject Instruction:	☐
				LOD	☐
				Payment Breakdown Form:	☐
				Post-Repair Photos:	☐
				Others:	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:			
FINALIZATION	Date/Time:	Confirm with:		Confirm by:	
Repair Cost:	\$S	(days)	Reduction:	%	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time:	Confirm with		Email ☐	Call ☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :		If NO or B 28, Ass. Lia :	
Repair Cost:	\$S				
Loss of Rental (LOR):	\$S	(days)			
Loss of Use (LOU):	\$S	(\$ x days)			
Loss of Income (LOI):	\$S	(\$ x days)			
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐	[Tick only one]				
GIA/LTA Search	\$S				
Medical:	\$S	1) Claim status: Normal/Reject/Private Settle			
Disbursement:	\$S	(e.g. Tow/ Independent)			
Legal Cost	\$S	2) Report Format:			
		3) Survey fee:			
Total:	\$S	Global Sum \$S:			
FINAL PAYMENT	Date/Time:	Confirm with:		Email ☐	Call ☐
Payee 1:	\$S	Name 1:			
Payee 2: (Strike if N.A.)	\$S	Name 2:			
Payee 3: (Strike if N.A.)	\$S	Name 3:			