

**Lonpac Insurance Bhd**

300 Beach Road  
#17-04/07 The Concourse  
Singapore 199555  
Attn: Motor Claims Dept

Dear Sir/ Madam

**ACCIDENT INVOLVING VEHICLE NO** SJT9195M **AND** GB38764R **ALONG**  
Bedok South Ave 1 **ON** 23/11/2022

We understand that you are the insurer of \_\_\_\_\_ vehicle.

We are instructed by the owner of motor vehicle \_\_\_\_\_ to write, negotiate and settle the claim on their behalf for the abovementioned accident. We therefore propose to claim from you as follows: -

1.	Cost of repair	S\$ <u>6000</u>
2.	Loss of Use/Rental ( <u>7</u> days x \$ <u>150</u> )	S\$ <u>1050</u>
3.	LTA Search fee	S\$
4.	Towing Fee	S\$
<b>TOTAL</b>		<b>S\$ <u>7050</u></b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



Signed by "the workshop"  
( with chop)