

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : 24.11.2022Registered in Merimen: 25.11.2022**Pre-assign / CCU / FTE**Insured Vehicle No. : SMS 9674S

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

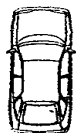
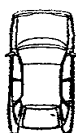
**Excess Sec II : \$** \_\_\_\_\_ D.O.A : 24/11/2022 12:30Place of Accident : 243 Bishan Street 22, Block 243, Singapore 570243

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If **NO**, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SFM 754T**INSRS:  
WSP: **PREMIUM**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                        | Reference Entry                   | Customer Name                      | Vehicle No.                        | TP Vehicle No.  | Accident Date                                                | Close Date | Created By                        | DATE / PIC                    |
|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|-----------------|--------------------------------------------------------------|------------|-----------------------------------|-------------------------------|
| SFM 754T                          | CS/AXA14007587                    | Gcbk3                              | 05/06/2014                         | SGN 1862R       | SFM 754T                                                     | 21/04/2014 | 11/06/2014                        | CK                            |
| SMS 9674S                         | CS/AIG21004630                    | Etf3e2                             | 05/07/2021                         | SMS 9674S       | 09/04/2021                                                   | 06/07/2021 | LST1                              |                               |
|                                   | CS3/AIG21004623                   | Evf3e2                             | 26/04/2021                         | SMK 1830C       | SMS 9674S                                                    | 09/04/2021 | 26/04/2021                        | ST1                           |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Non-Reporting ltr (1st):          |                               |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Non-Reporting ltr (2nd):          |                               |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Non-Reporting ltr (Final):        |                               |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Notification ltr (if non-pickup): |                               |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Call OI:                          |                               |
|                                   |                                   |                                    |                                    |                 |                                                              |            | After call ltr to OI:             |                               |
|                                   |                                   |                                    |                                    |                 |                                                              |            | <b>Documentation Check List:</b>  |                               |
|                                   |                                   |                                    |                                    |                 |                                                              |            | <b>Handler</b>                    | <b>Typist</b>                 |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Notification ltr (if non-pickup)  | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | After call ltr to OI:             | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Authorisation To Act:             | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Release Voucher:                  | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Final Repair Bill:                | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Car Rental Invoice:               | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Towing Invoice                    | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | LTA / GIA :                       | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Medical Bill:                     | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | PIR:                              | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Mandate/Reject Instruction:       | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | LOD                               | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Payment Breakdown Form:           | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Post-Repair Photos:               | <input type="checkbox"/>      |
|                                   |                                   |                                    |                                    |                 |                                                              |            | Others:                           | <input type="checkbox"/>      |
| <b>PRELIMINARY ADVICE</b>         |                                   |                                    |                                    |                 |                                                              |            |                                   |                               |
| Date/Time:                        |                                   | Sent By:                           |                                    |                 |                                                              |            |                                   |                               |
| <b>FINALIZATION</b>               |                                   |                                    |                                    |                 |                                                              |            |                                   |                               |
| Date/Time:                        |                                   | Confirm with:                      |                                    |                 | Confirm by:                                                  |            |                                   |                               |
| Repair Cost:                      | S\$                               | (                                  | days)                              | Reduction:      | %                                                            | Email      | <input type="checkbox"/>          | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>           |                                   |                                    |                                    |                 |                                                              |            |                                   |                               |
| Date/Time:                        |                                   | Confirm with                       |                                    |                 | Email <input type="checkbox"/> Call <input type="checkbox"/> |            |                                   |                               |
| Final Liability:                  | %                                 | (Agreed / Assessed) BOLA S/N No. : |                                    |                 | If NO or B 28, Ass. Lia :                                    |            |                                   |                               |
| Repair Cost:                      | S\$                               |                                    |                                    |                 |                                                              |            |                                   |                               |
| Loss of Rental (LOR):             | S\$                               | (                                  | days)                              |                 |                                                              |            |                                   |                               |
| Loss of Use (LOU):                | S\$                               | (\$                                | x                                  | days)           |                                                              |            |                                   |                               |
| Loss of Income (LOI):             | S\$                               | (\$                                | x                                  | days)           |                                                              |            |                                   |                               |
| LOR only <input type="checkbox"/> | LOU only <input type="checkbox"/> | LOR + LOU <input type="checkbox"/> | LOR + LOI <input type="checkbox"/> | [Tick only one] |                                                              |            |                                   |                               |
| GIA/LTA Search                    | S\$                               |                                    |                                    |                 |                                                              |            |                                   |                               |
| Medical:                          | S\$                               |                                    |                                    |                 |                                                              |            |                                   |                               |
| Disbursement:                     | S\$                               | (e.g. Tow/ Independent )           |                                    |                 | 1) Claim status: Normal/Reject/Private Settle                |            |                                   |                               |
| Legal Cost                        | S\$                               |                                    |                                    |                 | 2) Report Format:                                            |            |                                   |                               |
|                                   |                                   |                                    |                                    |                 | 3) Survey fee:                                               |            |                                   |                               |
| <b>Total:</b>                     | <b>S\$</b>                        | <b>Global Sum S\$:</b>             |                                    |                 |                                                              |            |                                   |                               |
| <b>FINAL PAYMENT</b>              |                                   |                                    |                                    |                 |                                                              |            |                                   |                               |
| Date/Time:                        |                                   | Confirm with:                      |                                    |                 | Email <input type="checkbox"/> Call <input type="checkbox"/> |            |                                   |                               |
| Payee 1:                          | S\$                               | Name 1:                            |                                    |                 |                                                              |            |                                   |                               |
| Payee 2: (Strike if N.A.)         | S\$                               | Name 2:                            |                                    |                 |                                                              |            |                                   |                               |
| Payee 3: (Strike if N.A.)         | S\$                               | Name 3:                            |                                    |                 |                                                              |            |                                   |                               |