

ASSIGNMENTSurveyor: RasulDOI: 25/11/2022Date / Time : 24.11.2022

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : SHA 4542BClaim No. : S2M04FFIName of Insured : COMFORT TRANSPORTATION PTE LTDPolicy No. : P2465679

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :S\$D.O.A : 24.11.2022

Place of Accident : _____

Is driver the owner? (YES / NO)

Nature of Accident : _____

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability : _____ %

Final ? Yes / No**SMA 3800D**INSRS:
WSP: VOLKSWAGEN
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	SMA 3800D - X		SHA 4542B - X		STAGE	DATE / PIC
					Non-Reporting ltr (1st):	
					Non-Reporting ltr (2nd):	
					Non-Reporting ltr (Final):	
					Notification ltr (if non-pickup):	
					Call OI:	
					After call ltr to OI:	
					Documentation Check List:	Handler Typist
					Notification ltr (if non-pickup)	☐ ☐
					After call ltr to OI:	☐ ☐
					Authorisation To Act:	☐ ☐
					Release Voucher:	☐ ☐
					Final Repair Bill:	☐ ☐
					Car Rental Invoice:	☐ ☐
					Towing Invoice	☐ ☐
					LTA / GIA :	☐ ☐
					Medical Bill:	☐ ☐
					PIR:	☐ ☐
					Mandate/Reject Instruction:	☐ ☐
					LOD	☐ ☐
					Payment Breakdown Form:	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:			Post-Repair Photos:	☐ ☐
					Others:	☐ ☐
FINALIZATION	Date/Time:	Confirm with:			Confirm by:	
Repair Cost: P/P	S\$ 8,209.45	(5 days)	Reduction: 20	%	Email ☐	Call ☐
FINAL SETTLEMENT	Date/Time: 10/02/2023	Confirm with SHU SHI			Email ☒	Call ☐
Final Liability:	% 100	(Agreed / Assessed) BOLA S/N No. : NIL			If NO or B 28, Ass. Lia :	
Repair Cost: 8% GST	S\$ 8,866.21					
Loss of Rental (LOR): 8% GST	S\$ 388.80	(4 days)	X \$90			
Loss of Use (LOU):	S\$ (\$ x days)					
Loss of Income (LOI):	S\$ (\$ x days)					
LOR only ☒	LOU only ☐	LOR + LOU ☐	LOR + LOI ☐	[Tick only one]		
GIA/LTA Search	S\$ 7.45					
Medical:	S\$	1) Claim status: Normal/Reject/Private Settle				
Disbursement:	S\$ (e.g. Tow/ Independent)	2) Report Format: TP				
Legal Cost	S\$	3) Survey fee: \$350.00				
Total:	S\$ 9,262.46	Global Sum S\$:				
FINAL PAYMENT	Date/Time:	Confirm with:			Email ☐	Call ☐
Payee 1:	S\$ 9,262.46	Name 1:	Volkswagen Group Singapore Pte Ltd			
Payee 2: (Strike if N.A.)	S\$	Name 2:				
Payee 3: (Strike if N.A.)	S\$	Name 3:				