

Hsiao Tong (LKKAuto)

From: Hsiao Tong (LKKAuto)
Sent: Monday, 9 January 2023 12:08 PM
To: Andrew Goh
Cc: CS A Team; Admin A; Mei Kwan (LKKAuto); jeff@skylink.com.sg; rental@skylink.com.sg; hinhong@skylink.com.sg; Workshop Manager Lee; shelly@skylink.com.sg
Subject: RE: ACCIDENT INVOLVING YP 1116M & SLV 3720C ALONG/AT SERANGOON NORTH AVE 4 & SERANGOON NORTH AVE 3

WITHOUT PREJUDICE

Dear Andrew,

Please refer to the below for your east reference: -

Proposed Third Party Claim Amount (including repair cost & loss of rental & search fee)	\$ 2,300.00
LKK Professional Fee (with GST)	\$ 378.00

Please confirm if your client would like to private settle or proceed insurance claim.

Thank you.

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

From: Andrew Goh <andrewgoh@skylink.com.sg>
Sent: Friday, 2 December 2022 12:13 PM
To: Hsiao Tong (LKKAuto) <chewht@lkkauto.com>
Cc: CS A Team <cs-a@lkkauto.com>; Admin A <admin-a@lkkauto.com>; Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>; jeff@skylink.com.sg; rental@skylink.com.sg; hinhong@skylink.com.sg; Workshop Manager Lee <sweemeen@skylink.com.sg>; shelly@skylink.com.sg
Subject: RE: ACCIDENT INVOLVING YP 1116M & SLV 3720C ALONG/AT SERANGOON NORTH AVE 4 & SERANGOON NORTH AVE 3

Dear Hsiao Tong

As spoken, please let us have the t/party proposed amount for direct settlement.

Look forward for your reply soon.

With regards,
Andrew
Mobile: 9233 5098

From: Mei Kwan (LKKAUTO) <Meikwan@lkkauto.com>
Sent: Tuesday, 22 November 2022 1:14 pm
To: andrewgoh@skylink.com.sg
Cc: Hsiao Tong (LKKAUTO) <chewht@lkkauto.com>; CS A Team <cs-a@lkkauto.com>; Admin A <admin-a@lkkauto.com>
Subject: ACCIDENT INVOLVING YP 1116M & SLV 3720C ALONG/AT SERANGOON NORTH AVE 4 & SERANGOON NORTH AVE 3

ATTN : SKYLINK VEHICLE RENTAL PTE LTD

Dear Sir,

OUR REF : CC4/AIS22011702/pa3
YOUR REF : YP 1116M
ACCIDENT INVOLVING YP 1116M & SLV 3720C ALONG/AT SERANGOON NORTH AVE 4 & SERANGOON NORTH AVE 3

We write to inform you that we are the appointed loss adjuster by your motor insurer, Allianz Insurance Singapore Pte. Ltd. to deal with the third-party claim against your motor policy.

We have received a third-party claim(s) from **SLV 3720C** against your motor insurance policy.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

We highlight that this accident has not been reported to your insurer. Under the Motor Claims Framework (MCF), you are required to report any accident with the accident vehicle (whether damaged or not) within 24 hours or by the next working day after the accident. The primary purpose of this reporting is to provide your version of the accident to Allianz. Omission to report the accident will result in a loss of your No Claim Discount (NCD) upon renewal of your policy and will prejudice any claim(s) by or against you. We would appreciate it if you could urgently file a report at our approved reporting centre.

The report has to be lodged at any of Allianz Authorised Workshops or reporting centres (subject to your policy). For the list of Allianz Authorised Workshops conveniently located throughout Singapore, please refer to the back of your Certificate of Insurance or the accompanying folder or visit <https://www.allianz.sg>.

Your full co-operation in the handling of the claim is required and kindly submit the following to chewht@lkkauto.com within 7 days from the date of this letter **if not provided at our reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Copy of the letter of authorization

- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim.

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives or make any compromise or settlement without our prior knowledge and consent. If you receive any correspondence or legal document such as a Writ of Summons in connection with this accident, please forward it to us immediately. You may email it to customerservice@allianz.com.sg.

You should also IMMEDIATELY forward us by hand any letters or Courts Summons received from the other party involved in the accident. You should not negotiate, admit liability or offer payment to them.

We would like to bring to your attention that under Policy Condition, your insurer shall have full discretion in the process and settlement of the said third party claim subject to the merits of the case and according to the rights afforded under the policy.

To enable us to look into the matter immediately, please let us hear from you within seven **(7) days** from date of this letter. In accordance with the policy conditions, your insurer reserve the right to repudiate the said claim to you should you not give proper notice to us of any occurrence which may give rise to it.

If you need any clarification, please do not hesitate to contact us at 6742 3197 or chewht@lkkauto.com. Please quote our claim reference when you contact us that we can assist you more effectively.

Yours sincerely,
Chew Hsiao Tong

CC : ALLIANZ INSURANCE SINGAPORE PTE LTD
Motor Claim Department