

ASSIGNMENT

Surveyor: _____ DOI: _____ Date / Time : 16.11.2022
Registered in Merimen: _____

Pre-assign / CCU / FTE

	Insured Vehicle No.	:	SHD 3190Z	Claim No.	:	S2M04CM5
	Name of Insured	:	COMFORT TRANSPORTATION PTE LTD	Policy No.	:	P2465679
	Insured Tel No.	:	HP:	Make / Model	:	
	Excess Sec II :\$ \$		D.O.A :	Place of Accident :		Grange Rd, Singapore
	Is driver the owner?	(YES / NO)	Nature of Accident :			
	If NO , Driver Name / Age :			OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO		
Driver Tel No. :		(V/L: YES / NO)	Insured Liability :	%	Final ? Yes / No	

GBK 8711Y							
	INSRS: WSP: FORZA Tel : Liability : RMKS:		INSRS: WSP: Tel : Liability : RMKS:		INSRS: WSP: Tel : Liability : RMKS:		INSRS: WSP: Tel : Liability : RMKS:

Date/ Time					STAGE	DATE / PIC
GBK 8711Y - X						
SHD 3190Z - Reference	Entry Date	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	No Close Date Created By
	CC3/AIG12021655/H1a2t2q2	07/12/2012	SHD 3190Z	SJY 5224M	05/11/2012	07/12/2012 SSS
	CC3/AXA11023981/H1edq2	08/02/2012	SHD 3190Z	SGF 2451D	22/11/2011	14/02/2012 CXC
	CS/FCI16024405/T1gh3n2	18/04/2017	SFL 223P	SHD 3190Z	17/12/2016	18/04/2017 CCY
	CS/TMI22005269/Gvy3n2	10/06/2022	SHD 3190Z	SLR 9616C	31/05/2022	10/06/2022 SSC
	NS/INC13004270/M1en	02/04/2013	SHD 3190Z	SKG 1763H	01/03/2013	04/04/2013 SNJ
	NS/INC21005213/Nvcn2	10/05/2021	SHD 3190Z	SGD 2090Y	24/04/2021	10/05/2021 FEM
					Documentation Check List:	Handler
					Notification ltr (if non-pickup)	☐
					After call ltr to OI:	☐
					Authorisation To Act:	☐
					Release Voucher:	☐
					Final Repair Bill:	☐
					Car Rental Invoice:	☐
					Towing Invoice	☐
					LTA / GIA :	☐
					Medical Bill:	☐
					PIR:	☐
					Mandate/Reject Instruction:	☐
					LOD	☐
					Payment Breakdown Form:	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:			Post-Repair Photos:	☐
					Others:	☐
FINALIZATION	Date/Time:	Confirm with:			Confirm by:	
Repair Cost:	S\$	(	days)	Reduction:	%	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time:	Confirm with			Email ☐	Call ☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :			If NO or B 28, Ass. Lia :	
Repair Cost:	S\$					
Loss of Rental (LOR):	S\$	(	days)			
Loss of Use (LOU):	S\$	(\$	x	days)		
Loss of Income (LOI):	S\$	(\$	x	days)		
LOR only ☐	LOU only ☐	LOR + LOU ☐	LOR + LOI ☐	[Tick only one]		
GIA/LTA Search	S\$					
Medical:	S\$				1) Claim status: Normal/Reject/Private Settle	
Disbursement:	S\$	(e.g. Tow/ Independent)			2) Report Format:	
Legal Cost	S\$				3) Survey fee:	
Total:	S\$	Global Sum S\$:				
FINAL PAYMENT	Date/Time:	Confirm with:			Email ☐	Call ☐
Payee 1:	S\$	Name 1:				
Payee 2: (Strike if N.A.)	S\$	Name 2:				
Payee 3: (Strike if N.A.)	S\$	Name 3:				