



Letter of Demand

Date: 28.12.22

Veh No.: SJN 393Z

To: AXA Insurance Pte Ltd

**Motor Claim Department
Robinson Road P.O Box 1094
Singapore 902144**

Thru: LKK Auto Consultants Pte Ltd

"Without Prejudice "

Accident Involving vehicle SJN 393Z & SHA 7057R on 08.11.2022

Dear Officer-in-Charge,

With reference to the above case. Please find attached copies;

| | |
|--------------------------|---------------|
| Cost of Repair | S\$ 14,177.50 |
| Loss of Rental | S\$ 2,889.00 |
| Authorization Letter | |
| Towing Charges | S\$ |
| LTA Search Fee | S\$ 7.45 |
| Total Cost inclusive GST | S\$17,073.95 |

Your Faithfully,

**Marcus Teo
Chief Financial Officer
AP Automotive Services Pte Ltd**

AP AUTOMOTIVE SERVICES PTE LTD

56 Loyang Way #04-04 Loyang Enterprise Building S508775 | UEN : 202022890H



TAX INVOICE

AXA INSURANCE PTE LTD
Attention: MOTOR CLAIM DEPARTMENT
Robinson Road P.O. Box 1094
SINGAPORE 902144
SINGAPORE

Invoice Date
28 Dec 2022

Invoice Number
APIV22-000292

Reference
SJN 393Z

GST Registration no.
202022890H

AP Automotive Services
Pte Ltd
Headquarter / Finance
Department
9006 Tampines Street 93,
#01-202 Tampines
Industrial Park A
(65) 6784 4465
<http://www.apautosg.com>

| Description | Quantity | Unit Price | Amount SGD |
|-----------------|----------|--|------------------|
| LUMP SUM REPAIR | 1.00 | 13,250.00 | 13,250.00 |
| | | Subtotal | 13,250.00 |
| | | TOTAL LOCAL SUPPLY OF GOODS AND SERVICES 7% | 927.50 |
| | | TOTAL SGD | 14,177.50 |

Due Date: 20 Jan 2023

This is a computer-generated document. No signature is required.

Payment Instructions:

Cheque: -

All cheques should be crossed and made payable to AP AUTOMOTIVE SERVICES PTE LTD.

Kindly indicate TAX INVOICE NO. and / or VEHICLE REGISTRATION NUMBER on the reverse side.

Corporate PayNow: -

Payments can also be made via PayNow. Corporate PayNow to UEN 202022890H for payment.

Kindly indicate TAX INVOICE NO. and / or VEHICLE REGISTRATION NUMBER under "Bill Reference Number" field before payment authorisation.

Thank you for the business! No receipt will be issued, unless requested.



TAX INVOICE

Pan Jing Ting Alisa
9 Dunbar Walk
SINGAPORE SINGAPORE 459285
SINGAPORE

Invoice Date
28 Dec 2022

Invoice Number
RV22-000179

Reference
SLA8144T

GST Registration no.
202022890H

AP Automotive Services
Pte Ltd
Headquarter / Finance
Department
9006 Tampines Street 93,
#01-202 Tampines
Industrial Park A
(65) 6784 4465
<http://www.apautosg.com>

| Description | Quantity | Unit Price | Amount SGD |
|--|----------|--|-----------------|
| RENTAL CHARGES FOR SLA 8144T : 09.11.2022-28.11.2022 REPLACEMENT VEHICLE FOR SJN393Z | 20.00 | 135.00 | 2,700.00 |
| | | Subtotal | 2,700.00 |
| | | TOTAL LOCAL SUPPLY OF GOODS AND SERVICES 7% | 189.00 |
| | | TOTAL SGD | 2,889.00 |

Due Date: 11 Jan 2023

This is a computer-generated document. No signature is required.

Payment Instructions:

Cheque: -

All cheques should be crossed and made payable to AP AUTOMOTIVE SERVICES PTE LTD.

Kindly indicate TAX INVOICE NO. and / or VEHICLE REGISTRATION NUMBER on the reverse side.

Corporate PayNow: -

Payments can also be made via PayNow. Corporate PayNow to UEN 202022890H for payment.

Kindly indicate TAX INVOICE NO. and / or VEHICLE REGISTRATION NUMBER under "Bill Reference Number" field before payment authorisation.

Thank you for the business! No receipt will be issued, unless requested.



AP VEHICLE RENTAL AGREEMENT

HIRER PARTICULARS

Name / Company : Pan Jingting, Alisa

Address : 9 Dunbar Walk
S(459885)

HP Number : 97396380

Rental Agreement

Agreement Date : 09.11.2022
Rental Term : Daily
Rental Rate : \$150/day
Agreed Period : -
Estimated End Date : -
Excess For Section 1 : \$2,000
Excess For Section 2 : \$1,500
Uob Account No. : 3663227600
PayNow UEN No. : 202022890H

RENTAL VEHICLES/ACCESSORIES

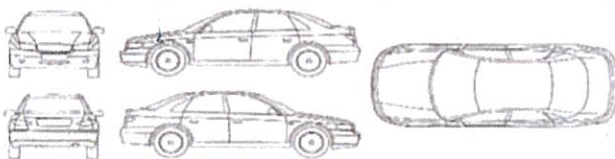
| REG ITEM ID | Reg. No. | Make | Model | Capacity |
|-------------|-----------|-------|--------|----------|
| | SLA 814AT | Honda | stream | 1.8 |

DRIVER PARTICULARS (IF NOT STATED)

| NAME | NRIC No./Fin No. | D.O.B. | Nationality | Contact No. | Address | Lic. Pass Date |
|------|------------------|------------|-------------|-------------|---------|----------------|
| | S8714783E | 25.05.1987 | S'porean | | | 04.09.2015 |

DELIVERY OF VEHICLE

| | |
|--------------------------|------------------------------------|
| Checked Out By | |
| DATE OUT | TIME OUT |
| 09.11.2022 | 17:30hrs |
| Petrol Out | EMPTY 1/8 1/4 3/8 1/2 5/8 3/4 FULL |
| Estimated Date Of Return | |



| | | | | | | | | | | |
|-----------------------|--|---------------------|-------|-----|------------|-----|-----|-----|-----|------|
| Checked Out By | | | | | | | | | | |
| Date in 28.11.2022 | | Time In 19:30hrs | | | Mileage In | | | | | |
| Petrol Out | | : | EMPTY | 1/8 | 1/4 | 3/8 | 1/2 | 5/8 | 3/4 | FULL |
| Petrol Used | | : | | | | | | | | |

(Note: Petrol level to be RETURNED as it was RENTED out)

Return Note: Auto Renewal of rental agreement if non-return of vehicle by the estimated date.

Computation Check By

NO REFUND OF DEPOSIT ON - PUBLIC HOLIDAYS - SUNDAY AND AFTER 5p.m. DAILY PAYMENTS FOR DEPOSIT WILL BE REFUNDED BY CHEQUE AFTER 7 DAYS.

| | |
|------------------|--|
| Mode Of Payment | |
| Internet Banking | |
| Cheque | |

| | | |
|-----------------|---|--|
| Rental Due | : | |
| Delivery Charge | : | |
| Excess Buy Down | : | |
| GST | : | |
| Total Due | : | |
| Total Paid | : | |

| | | |
|-----------------|---|--|
| Damage Recovery | : | |
| Others | : | |
| Deposit | : | |
| Amount Refund | : | |

| | |
|------------------|---|
| Remarks: | |
| Signature / Date | : |

PURPOSE OF RENTAL

I/We hereby agrees & accepts AP Automotive Services Terms & Conditions of Rental & Declaration of Use.

Signature of Hirer/ Driver Below:

AP AUTOMOTIVE SERVICES PTE LTD

56 Loyang Way #04-04 Loyang Enterprise Building S508740 | UEN : 202022890H



TERMS & CONDITIONS OF RENTAL

TERMS AND CONDITIONS OF RENTAL

1. AP AUTOMOTIVE SERVICES PTE LTD (AP) shall let and the HIRER shall take on hire on the Terms and Conditions stated herein of the use of AP rental vehicle (VEHICLE). The HIRER shall be bounded by the Terms and Conditions for the full period of rental stated in the RENTAL AGREEMENT (RA) or in the case of extension of rental period to be extended till the termination of contract occurred. The VEHICLE can only be operated or cause the VEHICLE to be operated within Singapore only.
2. The HIRER shall pay AP the full payment stated in the RA including Goods and Services Tax (GST) and an interest-free security deposit on or before the agreement date or upon collection of the VEHICLE. The interest-free deposit shall be refunded fully only if the VEHICLE is deemed fit upon the return of the VEHICLE after termination/maturity date.
3. The HIRER shall pay promptly all rental payments due without delay. The due date for payment of the first rental fee shall be the date of collection of VEHICLE and subsequent rental payment shall fall due on the same day of every calendar month. Payment shall be made payable to AP AUTOMOTIVE SERVICES PTE LTD. There shall not be any refund of rental payment if HIRER returns the VEHICLES prematurely from the agreed upon of rental. AP may at its discretion charge the HIRER an interest of (2%) per month on all overdue payment.
4. The agreement shall terminate if HIRER breaches any of HIRER obligations under the Terms and Conditions of rental. Should the termination of contract occurred, the HIRER shall pay AP all rental payments due and unpaid (including interest) at the date of termination. The interest-free security deposit will also be forfeited. The HIRER shall pay AP on demand; expenses for repossession or collection, attorney's fees including court fees incurred by AP in pursuing the claims against the HIRER.
5. AP reserves the right to revoke the possession of the VEHICLE from the HIRER to terminate the RA between HIRER and AP at any time for a rational reason when required to protect AP's interest and/or assets.
6. AP to provide VEHICLE to HIRER with good working condition including tool kit (e.g. spanner, jack) and spare tyre with no additional except those originally included with the VEHICLE. The HIRER agrees to return the VEHICLES in the same good working condition with all equipment intact and with no unauthorized repair (except ordinary wear and tear) to AP and on the date specified (or sooner, if demanded by AP) with the same fuel level as per commencement of rental. AP shall be responsible for reasonable wear & tear, maintenance and repair only, as per recommended by the manufacturer or appointed workshop.
7. AP shall also change bald or worn tyres when necessary. HIRER shall be responsible for punctured or cracked tyre(s) due to negligence and/or act of god. HIRER shall be responsible for basic maintenance like radiator water/oil level, suitable tyre pressure and similar. If the VEHICLE is returned in an unsatisfactory or accident damaged condition, all charged for repair, servicing and/or restoration works to its original condition will be imposed on the HIRER.
8. In the event of accidental total loss/theft to the VEHICLE caused by or due to negligence or forfeiture by government authorities for HIRER's illegal acts during the rental period and while in possession of the HIRER, the HIRER shall pay AP the full cost of obtaining a replacement vehicle as well as compensation to AP for the loss of the use of such VEHICLE. The "loss of use" shall be charges of rental fees as agreed by AP in pursuing the claims against the HIRER.
9. The insurance excess stated in condition 10 and 11 hereafter refer to the amount of money required for the HIRER to pay before any successful insurance claim could be made possible.
10. For passenger vehicles, HIRER (and authorised Driver/s) will be liable for the insurance excess of \$2000 Section I & \$1500 Section II (exclude GST). HIRER (and authorised Driver/s) must be at least 22 years old with more than 2 years driving experience.
11. For commercial vehicles, HIRER (and authorised Driver/s) will be liable for the insurance excess of \$2000 Section I & \$1500 Section II (exclude GST). HIRER (and authorised Driver/s) must be at least 22 years old with more than 2 years driving experience.
12. The HIRER (and authorised Driver/s) will immediately report any accident within 24 hours to AP and will also deliver to AP every summon, complaint or paper of any kind received by HIRER/DRIVER in any way relating to any accident involving the VEHICLE while rented under this B111RA.
13. The HIRER shall inform AP any changes of Driver/s and/or authorised person without delay. Failure to do so AP shall not be responsible: (a) for the incorrect furnishing of particulars for traffic offences; (b) declined coverage of motor insurance.
14. The HIRER (and authorised Driver/s) will not aid or encourage the filing of any claim by third party claimant or admit liability as a result of any accident and will fully cooperate fully with AP and its insurer in the investigation and defence of any claim or lawsuit. All repairs must be carried out by AP or its insurer's authorised workshop only. Coverage does not apply to: (a) injury or destruction of property owned by, rented to, in charge of or transported by the HIRER; (b) any liability of any nature whatsoever of a driver who is not an Authorised Driver; any accident which occurs while VEHICLE is violation of Condition 8; (c) any Authorised Driver who has been rejected insurance coverage by any insurance company in respect of HIRER's motor insurance arrangement with such company; (d) bodily injuries of commercial vehicle's driver/s.
15. The HIRER agrees with AP as follows: (a) To operate or cause the VEHICLE to be operated at all time during the terms hereof by qualified drivers having a valid and current licence, and adhere strictly to the insurance clauses. (b) NOT to make or permit to be made any repairs or alterations to the VEHICLE but shall promptly notify AP of all cases of breakdown or damage. (c) To pay for all fines and penalties in respect to the use of the VEHICLE that may be imposed by any authority in relation of traffic charges, illegal modifications. (d) To inform AP when VEHICLE is due for servicing and servicing shall only be done at AP's appointed workshop(s). (e) To constantly check and maintain VEHICLE engine oil and radiator water level and to inform AP immediately of any malfunction of the VEHICLE.

I/We Pan Jingting, Alisa bearing the identity number of S8714703E have read and understood all clauses of the above-mentioned terms and conditions of rental and agree to be bounded by them. I/We shall take full responsibility to handle the rental vehicle with care and avoid any involvement in illegal purposes.

I/We hereby agrees & accepts AP Automotive Services Terms & Conditions of Rental & Declaration of Use.

Signature of Hirer/ Driver Below:

AP AUTOMOTIVE SERVICES PTE LTD

56 Loyang Way #04-04 Loyang Enterprise Building S508740 | UEN : 202022890H

> Back to OneMotoring



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 09 Nov 2022 / 16:13:21

Receipt Date/Time : 09 Nov 2022 / 16:13:21

Tax Invoice/Receipt

Receipt No. : ITNET-00000-221109-002716

Previous Receipt No. :

| S/N | Item Description/ Business Transaction Reference No. | Amount Before GST (S\$) | GST Amount (S\$) | Amount After GST (S\$) |
|-------|---|-------------------------------|------------------------|------------------------------|
| | Result of Insurance Enquiry - SHA7057R As at 08 Nov 2022/18:00:00 Insurance Co: AXA INSURANCE PTE LTD | | | |
| 1 | Insurance Enquiry - SHA7057R Enquiry Fee 20221109161125896471 | 7.00 | 0.49 | 7.49 |
| | Sub-Total | 7.00 | 0.49 | 7.49 |
| | Total Before Rounding | 7.00 | 0.49 | 7.49 |
| | Rounding Difference | | | 0.04 |
| | Total Amount Payable | | | 7.45 |
| <hr/> | | | | |
| | Paid By | | | |
| | 526471XXXXXX7927 | eNETS Credit Card | | 7.45 |
| | Total | | | 7.45 |
| | Cash Change | | | 0.00 |
| | Tendered Amount | | | 7.45 |
| | Excess Refundable Amount | | | 0.00 |

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



LETTER OF AUTHORISATION

I/We Ho Kim Kean NRIC No. / UEN
No. S1181584 G (the third party claimant), having address at
9 Dunbar Walk S459264 and the owner of
SJN 393 Z (Vehicle) hereby to authorize AP AUTOMOTIVE SERVICES PTE LTD to repair the damage to my
vehicle in a reasonable time that was pursuant to the accident which occurred (date) 8/11/2022 along
East Coast Park Highway towards CITY involving vehicle/s
SHAZ057R and.

☐ I/We understand, acknowledge and agree that:

- I/We, the owner of vehicle no. SJN 393 Z hereby instruct & authorize AP AUTOMOTIVE SERVICES PTE LTD to commence repairs to the said vehicle.
- I/We confirm that you are hereby authorized to handle the repair the vehicle and/or to negotiate and settle my claims, relating to the above mentioned accident, which I/We may have, against other third party/parties, or insurers, and/or to instruct lawyers on my/our behalf, to facilitate the third party claim for me/us.
- You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit.
- You are hereby authorized to execute and/or sign any documents/discharge voucher / agreements regarding my/our claims/case for my convenience. You are also hereby authorized to receive on my/our behalf monies/claims, correspondences in connection with this said claims.
- I/We confirm that an event of an unsuccessful claims, against the negligent party, and/or my own insurer for the damages caused to my vehicle, I agree to pay all repair costs and any incidental expenses incurred by you, or to lodge an own damage claim (only for Comprehensive cover) to cover the expenses incurred.
- I/We also hereby instruct and authorized you deduct from the claim monies received from the third party all outstanding balances that are still owing to you, namely the balance of repair cost, rental of substitute vehicles and any other incidentals related to the accident claims.

Owner Signature / Company Stamp Below:

Witness Signature / Name Below :



AP AUTOMOTIVE SERVICES PTE LTD

56 Loyang Way #04-04 Loyang Enterprise Building S508740 | UEN : 202022890H



AGREEMENT FOR RELEASE

Motor Claim Department:

Dear Sir / Madam,

On (Date) 8/11/2022 there was an accident along East Coast Park Highway towards City involving vehicle SJN 393Z with vehicle SHA 7057R.

I/We, Ho Kim Keow, are the registered owner of the motor vehicle no. SJN 393Z.

Please note that I/We hereby agree that all compensation monies due to me/us in the above said accident to AP AUTOMOTIVE SERVICES PTE LTD.

I/We, hereby authorized you to release all compensation monies pertaining to the above-mentioned accident to AP AUTOMOTIVE SERVICES PTE LTD and forward your settlement cheque to AP AUTOMOTIVE SERVICES PTE LTD who I/We had authorized to collect the said compensation/monies.

Owner Signature / Company Stamp Below:

Witness Signature / Name Below :

AP AUTOMOTIVE SERVICES PTE LTD

56 Loyang Way #04-04 Loyang Enterprise Building S508740 | UEN : 202022890H