

ASSIGNMENTSurveyor: **KENNETH**DOI: **01.11.2022**Date / Time : **01.11.2022**Registered in Merimen: **01.11.2022****Pre-assign / CCU / FTE**Insured Vehicle No. : **SLW 7602D**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : \$ \$ D.O.A : **29.10.2022 14:40**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO)

Insured Liability :

%

Final ? Yes / No

SMM 7174MINSRS:
WSP: **OPTIMA**
Tel : **WERKZ**
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	SMM 7174M - X		SLW 7602D - X		STAGE	DATE / PIC
					Non-Reporting ltr (1st):	
					Non-Reporting ltr (2nd):	
					Non-Reporting ltr (Final):	
					Notification ltr (if non-pickup):	
					Call OI:	
					After call ltr to OI:	
					Documentation Check List:	Handler Typist
					Notification ltr (if non-pickup)	☐ ☐
					After call ltr to OI:	☐ ☐
					Authorisation To Act:	☐ ☐
					Release Voucher:	☐ ☐
					Final Repair Bill:	☐ ☐
					Car Rental Invoice:	☐ ☐
					Towing Invoice	☐ ☐
					LTA / GIA :	☐ ☐
					Medical Bill:	☐ ☐
					PIR:	☐ ☐
					Mandate/Reject Instruction:	☐ ☐
					LOD	☐ ☐
					Payment Breakdown Form:	☐ ☐
PRELIMINARY ADVICE	Date/Time:	Sent By:		Post-Repair Photos:		☐ ☐
					Others:	☐ ☐
FINALIZATION	Date/Time:	Confirm with:		Confirm by:		
Repair Cost: P/P	S\$ 9,565.40	(7 days)	Reduction: 21 %	Email ☐	Call ☐	
FINAL SETTLEMENT	Date/Time: 11/03/2023	Confirm with JOSEPH		Email ☒	Call ☐	
Final Liability:	% 100	(Agreed / Assessed) BOLA S/N No. : 27		If NO or B 28, Ass. Lia :		
Repair Cost: 7% GST	S\$ 10,234.98					
Loss of Rental (LOR):	S\$ (days)					
Loss of Use (LOU):	S\$ 800.00 (\$ 100 x 8 days)					
Loss of Income (LOI):	S\$ (\$ x days)					
LOR only ☒	LOU only ☐	LOR + LOU ☐	LOR + LOI ☐	[Tick only one]		
GIA/LTA Search	S\$ 2.00					
Medical:	S\$					
Disbursement:	S\$ (e.g. Tow/ Independent)					1) Claim status: Normal/ Reject/Private Settle
Legal Cost	S\$					2) Report Format: TP
						3) Survey fee: \$320.00
Total:	S\$ 11,036.98	Global Sum S\$11,000.00				
FINAL PAYMENT	Date/Time:	Confirm with:		Email ☒	Call ☐	
Payee 1:	S\$ 11,000.00	Name 1:	Optima Werkz Pte Ltd			
Payee 2: (Strike if N.A.)	S\$	Name 2:				
Payee 3: (Strike if N.A.)	S\$	Name 3:				