

**Veron Chen (LKKAuto)**

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**From:** Veron Chen (LKKAuto)  
**Sent:** Tuesday, 1 November 2022 2:52 PM  
**To:** SUR; chmotor@singnet.com.sg  
**Cc:** 'June Phua (Cheng Hoe)'  
**Subject:** RE: Ref : CMTD2203885/MYE RE: OD SURVEY FOR GBF3748B (DOA : 24/10/2022)

Dear Sharon,

As instructed by our client , please proceed to repair the **insured vehicle GBF 3748B, Lump Sum Repair. (Excess \$600/-).**

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Please note that Company Logo and Sticker wrapping is not cover in the policy.**

Best Regards,

**Veron Chen** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email :sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Ye, Yong Kang Melvin <melvin.ye@sompo.com.sg>  
**Sent:** Monday, 31 October 2022 1:03 PM  
**To:** Sharon Chiong (Cheng Hoe Motor) <chmotor@singnet.com.sg>; SUR <sur@lkkauto.com>; assignments <assignments@lkkauto.com>  
**Cc:** 'June Phua (Cheng Hoe)' <junephua@singnet.com.sg>; Teo, Grace <grace.teo@sompo.com.sg>  
**Subject:** Ref : CMTD2203885/MYE RE: OD SURVEY FOR GBF3748B (DOA : 24/10/2022)

Hi Sharon,

We acknowledged receipt of your claim documents.

Please be informed that Melvin Ye is the handler of this case.

Please be informed that we have appointed **LKK Auto** to conduct the survey.

Excess – To Be Advise

Aside to LKK Auto,

Please assist to conduct motor survey on **Own Damage** by either Mr Kenneth/Steve/Marcus/Adrian.

Please revert with your preliminary report upon completion of survey to Melvin for Authorization.

Excess applicable – To Be Advise.

Working From Home with effect from 06 April 2020 till further notice

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020.  
Kindly direct invoices and business correspondence to our new registered address.

Best Regards

**Melvin Ye**

**Claims Division**

**D:** 6322 4667 | **T:** 6461 6555



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**Sompo Insurance Singapore Pte. Ltd.**

50 Raffles Place, #03-03 Singapore Land Tower, Singapore 048623

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**From:** Sharon Chiong (Cheng Hoe Motor) <[chmotor@singnet.com.sg](mailto:chmotor@singnet.com.sg)>

**Sent:** Monday, October 31, 2022 10:52 AM

**To:** Claims - Motor Survey <[MotorSurvey@sompo.com.sg](mailto:MotorSurvey@sompo.com.sg)>

**Cc:** 'June Phua (Cheng Hoe)' <[junephua@singnet.com.sg](mailto:junephua@singnet.com.sg)>

**Subject:** OD SURVEY FOR GBF3748B (DOA : 24/10/2022)

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Hi,

Estimate and GIA report with driver's LIC as per attached.

Kindly assist to arrange for survey soonest as vehicle is currently lying at **YISHUN WORKSHOP**.

Please advise the excess applicable.

Thank you.

Rgds  
Sharon Chiong  
Cheng Hoe Motor Pte Ltd  
Tel :67556142  
Fax : 67557719