

## Meng Yan (LKK Auto)

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**From:** Elmer Alfonso <elmer@tanchong.com>  
**Sent:** Thursday, 27 October 2022 2:39 PM  
**To:** Meng Yan (LKK Auto); assignments; SUR  
**Subject:** Re: OUR REF: SNM22D207640/C02/ SJD6963S/LEEPG & YOUR REF: SNG6374D TO CONDUCT PRS & REVERT ON LIABILITY DOA: 20.10.2022

Dear Meng Yan,

Kindly reschedule the survey on 02.11.2022 11:00 am.

Best Regards,

Elmer M. Alfonso  
Service Executive  
19 Ubi Road 4  
Singapore 408623  
TEL: 67038691 HP: 96450084  
Email: elmer@tanchong.com

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**From:** Meng Yan (LKK Auto) <mengyan@lkkauto.com>  
**Sent:** Thursday, October 27, 2022 10:27 AM  
**To:** Elmer Alfonso <elmer@tanchong.com>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>  
**Subject:** RE: OUR REF: SNM22D207640/C02/ SJD6963S/LEEPG & YOUR REF: SNG6374D TO CONDUCT PRS & REVERT ON LIABILITY DOA: 20.10.2022

Dear Elmer,

As spoken, vehicle not in the workshop currently.

Please let us know in advance if any survey arrangement.

Thank you.

Best Regards,

**Yan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Cecilia Lee <cecilia.lee@sg.cntaiping.com>  
**Sent:** Wednesday, 26 October 2022 4:01 PM  
**To:** Elmer Alfonso <elmer@tanchong.com>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>  
**Subject:** RE: OUR REF: SNM22D207640/C02/ SJD6963S/LEEPG & YOUR REF: SNG6374D TO CONDUCT PRS & REVERT ON LIABILITY DOA: 20.10.2022

[Strictly Confidential]

**Without Prejudice**  
**Save As To Costs**

Dear Sir/Madam  
Thank you for your email.  
We will appoint LKK as SJE.

**Note: Our insured had not reported the accident.**

Dear LKK

Please arrange Mr. Marcus Chua to conduct PRS on without prejudice basis.

TP SAS password will be sent via separate email.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at 6224 7175. Any inconvenience caused is much regretted.

Thanks & Best Regards,

**Cecilia Lee**

Senior Executive

Claims Department

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**From:** Elmer Alfonso <[elmer@tanchong.com](mailto:elmer@tanchong.com)>

**Sent:** Wednesday, 26 October 2022 3:54 pm

**To:** Cecilia Lee <[cecilia.lee@sg.cntaiping.com](mailto:cecilia.lee@sg.cntaiping.com)>

**Subject:** Re: OUR REF: SNM22D207640/C02/ SJD6963S/LEEPG & YOUR REF: SNG6374D TO CONDUCT PRS & REVERT ON LIABILITY DOA: 20.10.2022

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6. Marcus Chua (LKK)

Elmer M. Alfonso

Service Executive

19 Ubi Road 4

Singapore 408623

TEL: 67038691 HP: 96450084

Email: [elmer@tanchong.com](mailto:elmer@tanchong.com)

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**From:** Cecilia Lee <[cecilia.lee@sg.cntaiping.com](mailto:cecilia.lee@sg.cntaiping.com)>

**Sent:** Wednesday, October 26, 2022 3:52 PM

**To:** Elmer Alfonso <[elmer@tanchong.com](mailto:elmer@tanchong.com)>

**Subject:** RE: OUR REF: SNM22D207640/C02/ SJD6963S/LEEPG & YOUR REF: SNG6374D TO CONDUCT PRS & REVERT ON LIABILITY DOA: 20.10.2022

**Without Prejudice**

**Save As To Costs**

**Our reference: SNM22D207640/C02/ SJD6963S/LEEPG**

**Your reference: SNG6374D**

Dear Sirs,

We refer to your email of 26/10/2022.

**Take Notice that we shall not be accepting any of your surveyors as SJE.**

Kindly note the following:-

1. We would like to conduct pre-repair survey of the vehicle at the appointed workshop.
2. We propose the following list of surveyors to be nominated as the Single Joint Expert to conduct survey of the claimant's vehicle:-

1. Gary Soon (FTA)	6. Marcus Chua (LKK)
2. Chow Bo Xiong (FTA)	7. Kenneth Kong (LKK)
3. Ben Chua (FTA)	8. Adrian Ling (LKK)
4. Ng You Han (FTA)	9. Mohd Taufikh (LKK)
5. Henry Ng (FTA)	10. Steve Chen (LKK)

3. If we do not hear from you within two days of this letter, you shall have deemed to have agreed that the surveyor appointed by us shall be Single Joint Expert for this matter.
4. As per the NIMA Protocol, the survey by our appointed surveyor would include survey of your vehicle pre-repair, after it is dismantled, and post repairs. Hence, you need to provide us / our surveyors with the list of items that were damaged and required to be replaced or repaired to facilitate an effective survey.
5. As stated above, please inform us and our surveyor after the claimant's vehicle had been repaired so that our surveyor can carry out post repair inspection before the vehicle is returned to your client. Please co-ordinate with our surveyor immediately after the repair is completed.

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Thanks & Best Regards,

**Cecilia Lee**

Senior Executive

Claims Department

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**From:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Sent:** Wednesday, 26 October 2022 3:40 pm

**To:** Elmer Alfonso <[elmer@tanchong.com](mailto:elmer@tanchong.com)>; Cecilia Lee <[cecilia.lee@sg.cntaiping.com](mailto:cecilia.lee@sg.cntaiping.com)>

**Subject:** OUR REF: SNM22D207640/C02/ SJD6963S/LEEPG & YOUR REF: SNG6374D TO CONDUCT PRS & REVERT ON LIABILITY DOA: 20.10.2022

**WITHOUT PREJUDICE**  
**via EMAIL ONLY**

Dear Cecilia,

Please refer to the below email.

Please conduct **SNG6374D & revert liability** soonest possible.

Please contact our claims department Cecilia Lee **6389 6530** the officer in charge or **6389 6116** should you require our assistance.

**\*Kindly quote our claim reference number when replying.\***

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Thank you  
Chong Boon Sen  
Claims Department  
China Taiping Insurance (Singapore) Pte. Ltd.  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 63896116 | F: (65) 62247175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | WeChat: 太平狮城 Taiping SG

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**From:** Elmer Alfonso <[elmer@tanchong.com](mailto:elmer@tanchong.com)>

**Sent:** Wednesday, 26 October 2022 11:11 am

**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Subject:** ACCIDENT INVOLVING MY CLIENT VEHICLE SNG6374D AND YOUR INSURED VEHICLE SJD6963S ON 20.10.2022

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Dear Sir/Ma'am,

Prior the above, my client wishes to make third party claim against your insured, direct settlement with claiming for loss of use/vehicle rental. Can you make arrangement survey today 27.10.2022 11:00 owner waiting.

Kindly check your insured liability and revert.

Attached file are the workshop estimate and GIA report.

Elmer M. Alfonso  
Service Executive  
19 Ubi Road 4  
Singapore 408623  
TEL: 67038691 HP: 96450084  
Email: [elmer@tanchong.com](mailto:elmer@tanchong.com)

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