

INS. CASE OWNER:

ASSIGNMENT

Surveyor: _____ DOI: _____ Date / Time : 20.10.2022
Registered in Merimen: 20.10.2022

Pre-assign / CCU / FTE



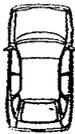
Insured Vehicle No. : SMS 7893P Claim No. : _____
Name of Insured : _____ Policy No. : _____
Insured Tel No. : _____ HP: _____ Make / Model : _____
Excess Sec II :S\$ _____ D.O.A : 17.10.2022 14:05 Place of Accident : _____
Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____ OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO
Driver Tel No. : _____ (V/L: YES / NO) Insured Liability : % **Final ? Yes / No**

SKS 1352Y



INSRS:
WSP: **CHENG HOE**
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry	Date	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	Close Date	Damage Reported By	DATE / PIC
	SKS 1352Y	19/02/2016	18841/Fqbc2	SKS 1352Y	03/11/2015	22/02/2016	CCY	Non-Reporting ltr (1st):	
	CC3/AIG15018841/Fqbc2	19/02/2016		SKS 1352Y	03/11/2015	22/02/2016	CCY	Non-Reporting ltr (2nd):	
	CC6/AIG16001216/Ujb3q2	14/03/2016		SGC 5069X	SKS 1352Y	19/01/2016	15/03/2016	Non-Reporting ltr (Final):	
	CS/FC16018897/M1qh3m2	18/11/2016		SKS 1352Y	SHB 4873R	29/09/2016	18/11/2016	Notification ltr (if non-pickup):	
	SMS 7893P - X							Call OI:	
								After call ltr to OI:	
								Documentation Check List:	Handler Typist
								Notification ltr (if non-pickup)	<input type="checkbox"/>
								After call ltr to OI:	<input type="checkbox"/>
								Authorisation To Act:	<input type="checkbox"/>
								Release Voucher:	<input type="checkbox"/>
								Final Repair Bill:	<input type="checkbox"/>
								Car Rental Invoice:	<input type="checkbox"/>
								Towing Invoice	<input type="checkbox"/>
								LTA / GIA :	<input type="checkbox"/>
								Medical Bill:	<input type="checkbox"/>
								PIR:	<input type="checkbox"/>
								Mandate/Reject Instruction:	<input type="checkbox"/>
								LOD	<input type="checkbox"/>
								Payment Breakdown Form:	<input type="checkbox"/>
								Post-Repair Photos:	<input type="checkbox"/>
								Others:	<input type="checkbox"/>
PRELIMINARY ADVICE	Date/Time:			Sent By:					
FINALIZATION	Date/Time:			Confirm with:				Confirm by:	
Repair Cost:	S\$		(days)	Reduction:	%			Email <input type="checkbox"/>	Call <input type="checkbox"/>
FINAL SETTLEMENT	Date/Time:			Confirm with				Email <input type="checkbox"/>	Call <input type="checkbox"/>
Final Liability:	%		(Agreed / Assessed)	BOLA S/N No. :				If NO or B 28, Ass. Lia :	
Repair Cost:	S\$								
Loss of Rental (LOR):	S\$		(days)						
Loss of Use (LOU):	S\$		(\$ x days)						
Loss of Income (LOI):	S\$		(\$ x days)						
LOR only <input type="checkbox"/>	LOU only <input type="checkbox"/>	LOR + LOU <input type="checkbox"/>	LOR + LOI <input type="checkbox"/>	[Tick only one]					
GIA/LTA Search	S\$								
Medical:	S\$							1) Claim status: Normal/Reject/Private Settle	
Disbursement:	S\$		(e.g. Tow/ Independent)					2) Report Format:	
Legal Cost	S\$							3) Survey fee:	
Total:	S\$			Global Sum S\$:					
FINAL PAYMENT	Date/Time:			Confirm with:				Email <input type="checkbox"/>	Call <input type="checkbox"/>
Payee 1:	S\$			Name 1:					
Payee 2: (Strike if N.A.)	S\$			Name 2:					
Payee 3: (Strike if N.A.)	S\$			Name 3:					