

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : **14.10.2022**Registered in Merimen: **14.10.2022****Pre-assign / CCU / FTE**Insured Vehicle No. : **GBF 6097B**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :\$ _____ D.O.A : **13.10.2022 08:50**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SMN 4687P**INSRS:
WSP: **OPTIMA**
Tel : **WERKZ**
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time		STAGE	DATE / PIC
SMN 4687P - X			
GBF 6097B - Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date		Not Reported By (1st):	
CC4/AIG19009248/Kda3q2 18/03/2020 SGA 1188Y GBF 6097B 24/05/2019 18/03/2020 RMK		Non-Reporting ltr (2nd):	
NA/AIG19006888/h4 18/04/2019 JOSHUA ALFONSO S/O LEFORT ALFONSE GBF 6097B SMN 4687P 17/04/2019 24/04/2019 LSH		Non-Reporting ltr (Final)	
NBA/AIG20009234/Y 01/09/2020 MOHAMMED SIFLI BIN SALIM GBF 6097B SKG 711P 27/08/2020 08/09/2020 RBA		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	
		Documentation Check List:	Handler Typist
		Notification ltr (if non-pickup)	☐ ☐
		After call ltr to OI:	☐ ☐
		Authorisation To Act:	☐ ☐
		Release Voucher:	☐ ☐
		Final Repair Bill:	☐ ☐
		Car Rental Invoice:	☐ ☐
		Towing Invoice	☐ ☐
		LTA / GIA :	☐ ☐
		Medical Bill:	☐ ☐
		PIR:	☐ ☐
		Mandate/Reject Instruction:	☐ ☐
		LOD	☐ ☐
		Payment Breakdown Form:	☐ ☐
PRELIMINARY ADVICE Date/Time: _____ Sent By: _____		Post-Repair Photos:	☐ ☐
		Others:	☐ ☐
FINALIZATION Date/Time: _____ Confirm with: _____ Confirm by: _____			
Repair Cost: L/SUM S\$ 2,700.00 (4 days) Reduction: 57 %		Email ☐ Call ☐	
FINAL SETTLEMENT Date/Time: 19/04/2023 Confirm with: Joseph		Email ☒ Call ☐	
Final Liability: % 100 (Agreed / Assessed) BOLA S/N No. : 27		If NO or B 28, Ass. Lia :	
Repair Cost: 7%GST S\$ 2,889.00			
Loss of Rental (LOR): S\$ _____ (_____ days)			
Loss of Use (LOU): S\$ 300.00 (\$ 60 x 5 days)			
Loss of Income (LOI): S\$ _____ (\$ _____ x _____ days)			
LOR only ☐ LOU only ☒ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]			
GIA/LTA Search S\$ 2.00			
Medical: S\$ _____		1) Claim status: Normal/Reject/Private Settle	
Disbursement: S\$ _____ (e.g. Tow/ Independent)		2) Report Format: TP	
Legal Cost S\$ _____		3) Survey fee: \$320.00	
Total: S\$ 3,191.00 Global Sum S\$:			
FINAL PAYMENT Date/Time: _____ Confirm with: _____ Email ☒ Call ☐			
Payee 1: S\$ 3,191.00 Name 1: Optima Werkz Pte Ltd			
Payee 2: (Strike if N.A.) S\$ _____ Name 2: _____			
Payee 3: (Strike if N.A.) S\$ _____ Name 3: _____			