

Xin Hua Workshop Pte Ltd
Letter of Demand

Our Ref: SMP 4205 L

13-Feb-2023

China Taiping Insurance(S) Pte Ltd
3 Anson Road
#16-00 Springleaf Tower
Singapore 079909

Dear Sir/Mdm:

ACCIDENT INVOLVING SMP4205L AND SJU3756D ON 15-JUL-2022 AT ALONG STADIUM DRIVE

We are acting on behalf of the owner/driver to recover his vehicle damages and losses sustainer in the above accident from the third party driver/ or insurers.

Description		Amount
Repair Costs		\$ 1,404.00
Loss of Rental	\$120.00 X 3 days	\$ 360.00
Loss Of Use	\$0.00 X 0 days	\$ -
Search Fees (LTA)		\$ 31.00
Surveyor fees		\$ -
Others Claim		\$ -
	Amount	\$ 1,795.00

Please look into our client claims and let us hear from you shortly.

Thank you


Kerry Tan



Xin Hua Workshop Pte Ltd
Tel : 8399 6267
email : xinhuaworkshop@gmail.com



Xin Hua Workshop Pte Ltd
23 Kaki Bukit Ave 4
#04-01 (South Wing)
Singapore 415933
xinhuaworkshop@gmail.com
GST Registration No. : 201838521G

Profoma Invoice

ADDRESS

China Taiping Insurance (S) Pte
Ltd
3 Anson Road #16-00
Springleaf Tower
079909

PROFOMA INVOICE 403
NO.
DATE 13/02/2023

DATE	DESCRIPTION	AMOUNT
	SMP 4205 L - Subaru Impreza WRX Date of Accident: 15/7/2022 Lump Sum Repair for Third Party Claim	1,300.00
	SUBTOTAL	1,300.00
	GST TOTAL	104.00
	TOTAL	S\$1,404.00

Accepted By

Accepted Date

Auto Star Automotive Pte Ltd
23 Kaki Bukit Ave 4
04-01
Singapore 415933
autostar.automotive@yahoo.com
Company Registration No. 202029008Z



ADDRESS

Lee Jin Der
739 Woodlands Circle,
#08-389,
Singapore 730739.

Invoice 1262

DATE 05/10/2022

DESCRIPTION

AMOUNT

SLQ 3338 A - Hyundai Elantra
Rental Period: 3/10/2022 - 5/10/2022
\$120 x 3 days
(Replacement Vehicle: SMP 4205 L)

360.00

Cheque should be crossed and made to Auto Star Automotive Pte Ltd or E-transfer A/C: 601-304835-001 OCBC Bank.

TOTAL

S\$360.00

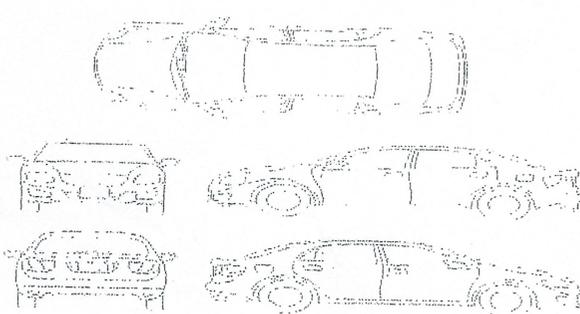
Accepted By

Accepted Date

We appreciate your business and look forward to serve you again soon.

ALL STAR

VEHICLE RENTAL AGREEMENT

HIRER'S PARTICULAR		Veh No: <u>SL& 3338A</u>	Replace Veh No: <u>SMP 4208</u>
Name: (as in I/C) <u>Lee Jen Der</u>		Mileage Out:	Mileage Out:
NRIC / Passport No.: <u>S9220444H</u>		Make & Model <u>Hyundai Elantra</u>	Make & Model <u>Subaru WRX</u>
Address (Res): <u>729 Woodlands Circle</u>		Auto / Manual	Auto / Manual
<u>#08-389, S1730739</u>		OUT: Date <u>31/10/2022</u>	OUT: Date
Name & Address of Employer:		OUT: TIME <u>10 am</u>	OUT: TIME
Occupation: _____ Driving Exp: _____		RENTAL CHARGES	
D/L No: _____ D/L Type: Local / International		Daily @ \$	
Pass Date: _____ Date of Birth: _____		Weekly @ \$	
Tel / HP: _____		Monthly @ \$	
ADDITIONAL DRIVER'S PARTICULARS		Hours @ \$	
Name: (as in I/C) _____		Others @ \$	
NRIC / Passport No.: _____		CDW @ \$	
D/L No: _____ D/L Type: Local / International		PAI @ \$	
Address (Res): _____		Delivery Service	
Tel / HP: _____		SUB - TOTAL \$	
Refundable Deposit: _____			
Cash/Nets/Cheque/Visa/MC Card No: _____		EXTENSION	
(A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES		Collection Service	
		Misc.	
ACCESSORIES CHECK		ESTIMATED TOTAL RENTAL \$	
<input type="checkbox"/> Ashtray <input type="checkbox"/> Cig Lighter <input type="checkbox"/> S / Tyre <input type="checkbox"/> STD Tools <input type="checkbox"/> Jack <input type="checkbox"/> Hyb Caps <input type="checkbox"/> Radio / Cass <input type="checkbox"/> CD / Cartridges <input type="checkbox"/> S / RIM		Hirer is responsible for the first \$ _____ excess for collision/damage to first party. (i.e.) Auto Star Automotive Pte Ltd. Vehicle (including windscreen) and also first \$ _____ excess for collision/damage to third party's vehicle for each and every accident/damage.	
		Hirer's Signature: _____	
		Addition Driver's Signature: _____	

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

***IMPORTANT**

1. ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
2. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY AUTO STAR AUTOMOTIVE PTE LTD.
3. IN THE EVENT OF AN ACCIDENT, THE HIRER OF AUTHORIZED DRIVER:
 - (i) shall report all accidents involving the said vehicle to the owner immediately;
 - (ii) shall take immediate steps to complete and sign Form MAR1 (Motor Accident Report Form) and do all others acts required in compliance with the 'NON-INJURY MOTOR ACCIDENT REPORTSCEHEME' (the form will be made available when the accident is report to the owner);
 - (iii) shall report to the police within 24 hours from the occurrence, the following types of accidents:
 - (a) injury case
 - (b) non-injury case involving a Government vehicle, or damage to Government property.
 - (c) non-injury case involving a foreign vehicle (to obtain their motor insurance policy (Passport No./ Name of the driver, vehicle number, Log card and vehicle road tax information.
 - (d) non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE. The Hirer/Driver is required to sign in the column "Signature of Hirer/Driver" tailing which the day and time inserted below shall be deemed to be the day and time the vehicle is returned to AUTO STAR AUTOMOTIVE PTE LTD and the same shall be accepted as conclusive evidence of the same and shall not be challenged or questioned on any account whatsoever.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	
<u>08.10.2022</u>	<u>2040</u>					

HIRER:

TERMS & CONDITIONS

1. Hirer/ Named driver shall not use the vehicle for speeding, reckless driving, racing or any illegal activities. AUTO STAR AUTOMOTIVE PTE LTD reserves the rights to repossess the vehicle with additional SGD \$1,500/- compensation. Hirer shall be fully responsible for any damages and any other cost incurred as a result of such activities.
2. Hirer shall ensure the usage of vehicle is limited to Singapore only.
3. Should the vehicle be involved in any traffic offence during the rental period, the hirer agreed to be liable for and agree to pay all fines and any other amount government or semi government authority shall levy or impose.
4. Only the hirer or named driver is allowed to use the vehicle. In any circumstances that another driver apart from the hirer or named driver is found using the vehicle, the Owner reserves the rights to repossess the vehicle and Hirer is responsible for such cost incurred.
5. Should the Hirer meet with an accident or any loss or damage is caused to the Vehicle during the lease/ rental period, the Hirer must inform the Owner immediately. No repair is to be done without the Owner's approval. If ACCIDENT REPORT to the Insurance Company is required, the Hirer/ Named driver must assist us to lodge within 24 hours and assist us in the insurance claim pertaining to the accident.
6. The Hirer is responsible for the below Excess for loss or damage to vehicle or third party property for each and every accident during the period of rental.

Windscreen Excess: S\$ 100.00
Own Damage Excess (Section 1): S\$ 2,000.00
Third Party Excess (Section 2): S\$ 2,000.00
Young and Inexperienced Driver: Additional S\$ 3,000.00
(Below 26 yrs old and driving experience of 2 yrs and below)

7. Hirer is liable for any loss of, or any damage which include physical damage or any other general damages to the vehicle and its accessories during the rental period, the Hirer must make payment of such repair or replacement cost immediately.
8. The Hirer has to return the vehicle with the fuel at the same level as when collected the vehicle on 3/10/2022 (Date Out).
9. The Owner will not be responsible for any loss of or damage to personal belongings in the vehicle during rental period and after returning the vehicle.
10. Smoking, or transportation of pets is NOT allowed in the hired vehicle. Hirer is responsible for a penalty of S\$ 500.
11. The maintenance of the vehicle will be borne by AUTO STARS AUTOMOTIVE PTE LTD. If there is any problem to the vehicle or vehicle breakdown, Hirer/ Named Driver must report to the Owner immediately to seek advice or assistance.
12. During vehicle breakdown due to wear and tear or maintenance issue, the Owner shall within twenty-four (24) hours substitute with a similar replacement of the same or closest specifications & capacity. Replacement vehicle will be provided for any repair /maintenance / inspection of vehicle, which requires more than 4 hours. In the event whereby the Owner is unable to furnish a replacement vehicle, a rental rebate (based on prorated contract rate) will be credited to the Hirer for loss of vehicle usage during that period.
13. At any point of time, if the vehicle breakdown due to Hirer/ driver's negligence, tire puncture, empty petrol tank, loss of keys, keys locked in car or any other breakdown not due to vehicle maintenance or wear and tear, a nominal fee of S\$ 50 (Weekdays 8am to 8pm) and S\$ 100 (PH, Sat, Sun & Weekdays before 8am or after 8pm).
14. Should there be any breach of any of the above clauses, the Owner reserves the right to repossess the vehicle without any refund and Hire shall be liable to pay for the cost for the repossess.

Dated:

Signature of the Hirer

Name:

Auto Star Automotive Pte Ltd (the Owner)

Name:

Designation:





RECORD MANAGEMENT CENTRE

GENERAL INSURANCE ASSOCIATION OF SINGAPORE

RECORDS MANAGEMENT CENTRE

9 Temasek Boulevard #42-01b, Singapore 038989

Email: gears-support@shift-technology.com

GST Reg No: M400017735

UEN: S66SS0020G

TAX INVOICE

XIN HUA WORKSHOP PTE LTD - LEE
JIN DER

Invoice Number
GR-2022-002834

Invoice Issue Date
28 Jul 2022

Invoice Due Date
04 Aug 2022

Total Amount (S\$) 28.97
Total GST 7.00% (S\$) 2.03
Total Amount Incl. of GST (S\$) 31.00

Bill Type	Reference	Amount (S\$)	GST 7.00% (S\$)	Amount Incl. of GST (S\$)
Sale of Accident Report - Publ	27/07/2022,15/07/2022,SMP4205L,SJU3756D	28.97	2.03	31.00
		Total Amount (S\$)		28.97
		Total GST 7.00% (S\$)		2.03
		Total Amount Incl. of GST (S\$)		31.00

This is a computer generated document.

No signature is required.

XIN HUA WORKSHOP PTE LTD
REG: 201838521G

XINHUA
WORKSHOP PTE LTD

LETTER OF AUTHORITY & INDEMNITY

In the matter of an accident involving motor vehicles SMP4205L and SJU3756D
on 15/7/2022 at along Stadium Drive

I/We, Lee Jin her (NRIC) S9220444H of 739 Woodlands
Circle, #08-389, S(730739)
am/are the registered owner of vehicle no. SMP4205L at the material time of accident.

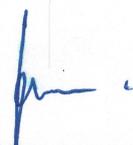
I/We hereby authorize XIN HUA WORKSHOP PTE LTD to proceed with the repairs to the damages caused to my/our vehicle in the above accident in accordance with the recommendations and advice of the licensed motor adjuster appointed by the insurers or by us on my/our behalf.

I/We further authorize you to appoint solicitors to demand, claim and if necessary, to use my/our name to commence legal proceedings for the above purpose.

I/We further agreed to fully co-operate and to undertake without hesitation and reservation all assistance that you or my/our solicitors may require from me/us for the purpose of making the claim, including attending all meetings and court hearings in connection with my/our claim.

I/We hereby declare that I/we will always remain and be liable to you for the cost of repairs to my/our said vehicle and other incidental expenses. In the event that my/our claims are unsuccessful or partially successful or are dismissed due to any wilful misrepresentation or withholding of material facts as well as failure to execute the discharge vouchers on request, I/we hereby undertake to reimburse you the full repair costs or any portion of the same that cannot be recovered including loss of use, surveyor fees, legal fee and disbursements if necessary.

I/We irrevocably authorise XIN HUA WORKSHOP PTE LTD of the repairers to sign all discharge voucher/ indemnity forms and all necessary documents in connection with and arising out of the above claim.



Owner Signature / Company Stamp / Date

XIN HUA WORKSHOP PTE LTD
REG: 201838521G

XINHUA

WORKSHOP PTE LTD

Warrant To Act

In the matter of an accident involving motor vehicles SMP 4205L and SJU8756D
on 15/7/2022 at along Stadium Drive

I/We, Lee Jin Der (NRIC) S9220444H
of 739 Woodlands Circle #08-389, S(730739)
hereby appoint and instruct XIN HUA WORKSHOP PTE LTD to act for and on my/our behalf in respect of the
above matter, including,

- (a) to claim for my cost of repairs/ loss of use/ cost of rental and all costs properly incurred in respect of these claim;
- (b) to negotiate, settle or litigate the claim and to receive all monies of claim on my/our behalf;
- (c) to pay to yourselves all monies and party and party costs you may at any time receive from the third parties in connection with the above matter;
- (d) to release all monies or proceeds of settlement monies received by you (after deducting your legal costs) to my repairs XIN HUA WORKSHOP PTE LTD in settlement of my outstanding bill/ account with them.



Owner Signature / Company Stamp / Date